

SHIREMANSTOWN BOROUGH COUNCIL
SPECIAL MEETING MINUTES
JUNE 22, 2026
7:00 P.M.

President Bryan E. Homer, Jr. called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:

Bryan E. Homer, Jr., President
Stevie Krpata, Vice President
Amanda Kendall
Mary DeCoen
Jeffrey Bland
Anna Harris

Also Present:

Andrew C. Sheely, Esq., Borough Solicitor
George Lane, Treasurer
Various residents and guests

CITIZEN COMMENTS

Jeff DeCoen encouraged Council to carefully review the proposed solicitor agreement, expressing concern about potential long-term costs and emphasizing the importance of selecting a firm that would continue to provide responsive service to the Borough.

Joan Runkle announced that the Shiremanstown Historical Society would present commemorative flags to the Borough and Fire Department during a brief ceremony at Memorial Park on Saturday morning.

Nancy Trowbridge again addressed Council regarding electric bicycles, expressing concerns about underage riders, sidewalk use, and late-night activity in Memorial Park. Council advised that the matter remains under review by the Mayor and Police Department and that additional follow-up would occur.

PRESIDENT'S REPORT

Council accepted the resignation of Borough Solicitor Andrew C. Sheely effective June 22, 2026.

Attorney Michael Cassidy of Johnson Duffie presented his firm's municipal legal services and answered questions from Council regarding billing practices, travel time, budgeting, litigation, and municipal experience.

Motion by Jeffrey Bland, seconded by Amanda Kendall, to accept the resignation of Andrew C. Sheely as Borough Solicitor effective June 22, 2026. Motion carried unanimously.

Motion by Anna Harris, seconded by Stevie Krpata, to appoint Rachel James of Johnson Duffie as Borough Solicitor for Shiremanstown Borough. Motion carried unanimously.

Council discussed planning for National Night Out. Amanda Kendall agreed to coordinate the event and continue preparations.

Council reviewed the proposed Borough Manager job description. Discussion included qualifications, compensation, scheduling, drug testing, criminal background and child abuse clearances, and advertising methods.

Council reached consensus to advertise the position at an hourly rate of \$21.00–\$25.00 depending upon qualifications, with a flexible 30-hour work week.

Motion by Jeffrey Bland, seconded by Amanda Kendall, to advertise the proposed Borough Manager Ordinance for future adoption. Motion carried unanimously.

Motion by Jeffrey Bland, seconded by Mary DeCoen, to advertise the Borough Manager position on the Borough website, Facebook page, CAPCOG, Indeed, and at the Borough Office. Motion carried unanimously.

OLD BUSINESS

Council discussed stormwater inlet maintenance, the status of Chestnut Street paving estimates, the Fire Protection Agreement, zoning solicitor responsibilities, recently installed garage doors, and a Waste Management update.

NEW BUSINESS

President Homer reported that approximately \$22,000 previously budgeted for street lighting in the General Fund will instead be paid through the Liquid Fuels Fund beginning with the 2027 budget, freeing those General Fund dollars for other municipal needs.

Council also discussed beginning engineering work associated with the Main Street Vision project to support future PennDOT grant applications.

ANNOUNCEMENTS

No additional announcements were made.

ADJOURNMENT

Motion by Stevie Krpata, seconded by Amanda Kendall, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at approximately 7:48 p.m.

Respectfully submitted,

Bryan E. Homer, Jr.
Borough Council President