

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting on April 13, 2026, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Stevie Krpata, Vice President
Jeffrey Bland
Mary deCoen
Anna Harris
Amanda Kendall

BOROUGH OFFICIALS PRESENT

Andrew Sheely, Solicitor
John Getz, Mayor
Janna Colechio, Secretary

MINUTES

On a motion by Mrs. deCoen and seconded by Mr. Bland, the minutes of March 9, 2026, Council Meeting were approved as written.

TREASURERS REPORT

The Treasurer’s Report for March 2026 was not available.

CITIZEN’S REPORT

CITIZENS PRESENT

ADDRESS

Paula Bland	200 East Walnut Street
Mark Rosnick	203 East Main Street
Dave Dyson	Bible Baptist Church
Tim Hayes	West Shore Christian Academy
Paul Beardmore	West Shore Christian Academy
Lucy Getz	21 East Main Street
Sean Magee	408 East Main Street
Jeff deCoen	410 East Main Street
Abigail Miller	Barry Isett & Company
Brandy Bell	Susquehanna Storm 12U Softball
Elana Chalmers	No Address Provided
Cora O’Dell	17 West Main Street

Mr. Dyson reminded the Council that the staff of Bible Baptist meets each Tuesday for prayer, and any prayer requests may be provided through him.

Ms. Bell representing the Susquehanna Storm Softball Team requested use of the Memorial Park Ball Field for practice on a Tuesday-Thursday-Saturday basis through the end of June. She assured the Council that all players are 12 years of age or younger and that the field would be used for practice only. This schedule, if approved, would resume in mid-August through the end of October. The Solicitor advised a Certificate of Liability Insurance (COI) naming the Borough as an additional insured to provide the Borough with legal defense and indemnity coverage should there be any claims resulting from the Team’s activities. Ms. Bell agreed to have the COI forwarded to the Secretary. Mrs. Harris made a motion to make the ball field

upon receipt of the COI as requested. With a second from Ms. Kendall, the motion was approved.

PRESIDENT'S REPORT

A proposed ordinance concerning the Public Works Director was included in the Council packets. Mr. Sheely noted his uncertainty regarding the exact scope of authority for this position and explained that he prepared the ordinance based on his interpretation of previous Council decisions related to maintenance, street management, and winter road maintenance.

An inquiry regarding the required number of hours for the position was addressed by the Solicitor, who clarified that he does not serve as the legislative representative of the Borough. He further stated that it is the responsibility of the Council to establish the working hours.

Mrs. Krpata asked Council if they had any questions. Mrs. Harris said that after reading the description, it appeared the position was mainly oversight and asked for clarification if this meant the maintenance/road crew would continue in their positions and the Director would be responsible for contracts, etc. Mrs. deCoen expressed her desire for the ordinance to specify qualifications for the position, including certifications, educational background, relevant experience, or necessary knowledge to perform the duties of the office. Mrs. Harris suggested forming a committee to clarify the position's responsibilities.

Mr. Sheely responded the Borough currently has no ordinance to authorize the employment of a Public Works Director. The initial part of the process is to amend the codification of ordinance to create the position. He encouraged council members to review these elements and provide input during discussions to ensure the position meets the Borough's needs. Ms. Kendall made a motion to table the discussion until the next Council meeting. With a second from Mrs. Harris, the motion passed.

Since the March meeting, the Solicitor had received a traffic study report from Sr. Patrol Officer Montgomery, and it was his recommendation to establish STOP signs traveling east and west at the intersection of Front Street and North Stoner Avenue. He confirmed with that Mayor that he agreed with this recommendation. The Solicitor requested authorization to advertise the ordinance as presented for adoption at the May meeting of Council. Mrs. deCoen made a motion to authorize the Solicitor to advertise the ordinance for adoption at the May meeting of Council. With a second from Mr. Bland, the motion was approved.

Elana Chalmers demonstrated her commitment to shade trees by conducting research on their benefits and expressing her interest in serving on the Borough's Shade Tree Commission. The Solicitor confirmed that a Shade Tree Commission, traditionally consisting of three members, exists within the Borough, though it has remained inactive during his fourteen-year tenure as Borough Solicitor. He noted that such commissions are often faced with complex challenges, including conflicting priorities between aesthetic enhancements and liability concerns related to raised sidewalks, storm drains, or sewer lines. Another consideration is the Department of Environmental Protection's stance that leaves can contribute to pollution in storm water drains, underscoring the importance of staying

informed about current regulations. Despite these challenges, the commission offers an opportunity to enhance the borough's appearance and support cooling initiatives. Mr. Sheely advised Ms. Chalmers to review the relevant codes pertaining to shade trees and return to the Council later. Mrs. Krpata referenced an incident in Manor Park where the removal of a tree inspired signage stating, "Let it grow, let it grow, let it grow." Mrs. Harris agreed that tree removal is generally undesirable but emphasized that safety considerations sometimes necessitate removing large or unhealthy trees despite their aesthetic value.

Mrs. Harris announced that positive developments have occurred regarding the park initiative, with the potential of the Department of Conservation and Natural Resources (DCNR) allocating \$50,000 and the Greenway, Trails, and Recreation Program awarding a recreation grant. The County has approved a grant of \$35,000, which may be used as matching funds for the DCNR grant, while the DCNR funding can serve as a match for the County grant. This arrangement results in significant financial support for the Community in Motion initiative.

Mrs. Harris requested approval to submit the necessary paperwork to DCNR before the end of the month. Upon a motion by Mrs. Harris and a second from Mrs. deCoen, the motion was passed.

A subsequent motion was made to authorize the appropriate council members to sign documents related to the Greenways, Trails, and Recreation Program. Mrs. Krpata moved for council approval of the relevant paperwork for Greenways Trail, and Ms. Kendall provided a second. The motion was approved.

The next meeting of the Community in Motion meets Thursday, May 14 at 7:00 PM in the Borough Hall. Mrs. Harris has contacted the Borough churches providing information tables to gain additional interest in the initiative.

Mr. Sheely explained that General Code has made contact describing they are at the stage of the recodification process that requires the Organizational Analysis, Code Project Guidelines, Code Organization, and the Disposition List. A liaison to review and approve the various stages is required. To keep the project moving and updating from the 1993 book version to an easily accessible online version a contact is needed to verify the accuracy. Typically, this would have been Mrs. Alloway; however, she is no longer available. A conversation was held concerning the possibility of higher expenses for Ms. Miller in undertaking the task. Mr. Sheely stated it was not an issue that had to be decided immediately; however, the project is stalled until General Code is updated on a contact. The Secretary was asked to contact General Code and request if a sample is available for the Council. Ms. Kendall made a motion to table the discussion until the May meeting. With a second from Mrs. Harris, the motion was approved.

Mr. Beardmore of West Shore Christian Academy (WSCA) introduced Tim Hayes as the school's Chaplain. Mr. Hayes expressed his appreciation to the Council for considering a proposed service project that would involve senior high school students serving the local community. The initiative had previously been discussed with the Police Chief, who raised no

objections if there were no student activity on Main Street. The Police Chief subsequently referred the request to the Council for final approval.

A total of forty-eight students and six chaperones have volunteered to assist with cleaning litter from Borough streets and related tasks. The project is scheduled for Friday, April 24th, from 9:00 AM to 2:00 PM. All participating students will be required to submit a permission slip signed by a parent or guardian.

Mrs. Harris inquired about the possibility of assigning a group to assist with preparations at Memorial Park for the upcoming park season. She volunteered to contact Mr. Hayes directly regarding specific projects she would like to include.

Following a motion by Mr. Bland to approve the WSCA proposal, which was seconded by Mrs. deCoen, the Council unanimously passed the motion.

Mayor Getz discussed the issue of curb painting on Main Street, beginning at the intersection of Railroad Avenue and extending past 1 West Main Street to the fire house. This section is designated for Fire Department parking. While the area is presently marked with yellow paint, which allows vehicles to briefly stop for passenger drop-off, the Borough has implemented an exception permitting Fire Department personnel to park in this zone during emergency situations. Personnel are required to relocate their vehicles promptly following the incident to maintain clear visibility for traffic entering Main Street. Mayor Getz also referenced official guidance on curb markings, noting that red curbs indicate strict no-parking areas reserved for fire lanes, hydrants, and similar locations, thereby ensuring unobstructed access during emergencies.

The council discussed the possibility of increasing available parking for Fire Department members responding to calls outside the immediate vicinity. Mr. Sheely clarified that enforcement of motor vehicle regulations, such as prohibiting parking within fifteen feet of a fire hydrant, does not require a local ordinance, as these standards are established by state law and are enforceable regardless of curb color. Ms. Kendall inquired about reserving areas on the south side of Main Street exclusively for Fire Department use, to which Mr. Sheely responded that Council may designate such spaces if proper signage is posted. Further discussion ensued, and Ms. Kendall proposed installing signage to delineate Fire Department parking areas. Mayor Getz supported the suggestion and further recommended exploring the use of parking stickers or placards to identify authorized Fire Department vehicles during active emergencies.

Mrs. Krpata emphasized the ongoing need for effective collaboration between the Police Department and the Fire Department. She referenced an EMS incident near her residence in which police presence was not provided unless deemed necessary. During the EMS team's efforts to treat the patient, the patient's spouse became disruptive, prompting a request for police assistance; however, no response was received. Mayor Getz requested specific details to follow up with the Police Department, noting his understanding that the relationship between the fire and police departments appeared cooperative, as evidenced by Fire Chief McCutcheon's discussions with Officer Montgomery and Police Chief Stoner's recent commendation of Ms. Kendall for her help during a traffic event. The EMS call in

question occurred on April 7 at 11:17 AM. The Mayor assured Mrs. Krpata he would further investigate and seek clarification regarding the matter.

Mr. Rosnick updated the Council on the status of the dump truck, stating that multiple mechanics found only surface rust, Mr. Rosnick stated that if the Council wished, he could arrange for a weld shop to inspect the truck before its official inspection. Following this, Mr. Bland moved to authorize such an inspection by a weld shop. Ms. Kendall then inquired about previous inspectors, to which Mr. Rosnick replied that Edmondson Service Center on Brandy Lane in Mechanicsburg had performed past inspections. Ms. Kendall recommended that Emory Transmission Shop in Camp Hill first inspect the truck to confirm whether the rust is surface only.

Mr. Bland submitted three quotations for garage doors for the facility on Strawberry Alley as follows:

- Baker Door: \$ 7,029.25
- Ames Door: \$ 8,060.00
- Overhead Door: \$12,061.00

Baker Door not only offered the lowest bid but also agreed to allow the Borough's maintenance staff to complete the framing work. Additionally, Baker Door currently manages installation and maintenance of garage doors for the Police and Fire Departments. Mrs. Harris moved to approve the purchase and installation of garage doors by Baker Door, and following a second from Ms. Kendall, the motion passed.

Mayor Getz provided clarification regarding the procedure for processing building permit applications. Serving in a voluntary capacity, he facilitates the acceptance and distribution of permits within the Borough. Applications submitted to the Secretary—either electronically or in person at Borough Hall—are managed as follows: electronic applications are forwarded directly to Ms. Miller at Barry Isett & Company, while paper applications are confirmed via email and placed in the designated airlock area for collection. Representatives from Barry Isett, including Ms. Miller, retrieve paper plans within 24 hours. Once an application is approved, Mayor Getz is informed and subsequently contacts the applicant to schedule payment and permit pick-up.

Ms. Miller noted that on several occasions, the exterior doors have been locked when she arrives early in the morning. Mr. Rosnick assured that, since the road crew is present by 7:00 AM at the latest, they will ensure the doors are unlocked throughout the week.

The secretary stated that any complaints submitted to her office are promptly directed to Ms. Miller, who ensures that the necessary actions are taken.

Mrs. Alloway addressed Mr. Bland's concerns regarding landscaping promised by the developer of the community adjacent to Walnut Street. She noted that email agreements had previously been received confirming the replacement of trees that had been removed. Before

departing her position in December, Mrs. Alloway contacted Lower Allen Township to ensure the agreement would be upheld. However, due to recent changes within the Township, she is currently uncertain about the status of enforcement. Mr. Sheely supported this perspective, emphasizing that the development lies entirely within Lower Allen Township, and therefore the Borough lacks authority to enforce any actions. Although Lower Allen Township approved the plan, it was presented to Borough Council with the understanding that enforcement would occur; nonetheless, given these developments, it is considered prudent for the Borough to monitor the situation closely.

Mayor Getz stated that the leaf picker has been ordered and all actions required by the State to secure grant payments are being conducted appropriately.

Mr. Bland stated that Lower Allen Township has agreed to accept all tree debris from the Borough at no cost. He made a motion to list the grinder for sale on Municibid, as it offers wider exposure and provides an opportunity for the Borough to recover funds that could be allocated more efficiently. The motion was seconded by Mrs. Harris and subsequently approved. Mr. Bland agreed to check with Mr. Rosnick about the procedure to place the ad on Municibid.

The Council was informed that the maintenance crew had successfully completed the installation of a metal roof on the garage located on Strawberry Alley and managed snow removal using only one available vehicle. Drawing from his experience as a former federal employee, Mr. Bland noted that monetary performance rewards had previously been granted to employees who performed exceptionally well. As such, he proposed awarding both crew members a bonus of \$250.

With uncertainty among Council members regarding whether this practice was established or represented a new precedent, the Solicitor was asked to provide clarification. Mr. Sheely responded that this practice had not occurred previously and suggested that public recognition would be an appropriate gesture. He recommended acknowledging the crew at a Council meeting and posting a photograph with either the full Council or the Council President on social media, thereby informing the public and expressing appreciation. He advised that any monetary reward would be a decision for the Council.

Mrs. Krpata inquired whether Mr. Bland intended to implement ongoing recognition programs for outstanding employee performance. Mr. Bland clarified that his recommendation was specific to the recent work, which had resulted in substantial savings for the Borough by eliminating the need for contractors to install the roof, frame the garage doors, and undertake snow removal during a significant winter storm.

The Secretary requested permission to speak, reminding Mr. Bland that Chief Stoner had replaced the garage roof near Borough Hall several years ago due to necessity, as no crew member was willing to undertake the task because of its height. She also recalled past instances where Borough Hall's interior painting was conducted voluntarily by then Council

President Runkle, Chief Stoner, Laurie Jekel (a member of the leaf pick-up crew), and herself—three of whom were compensated employees. The Secretary cautioned that instituting bonuses could set a problematic precedent.

Ms. Kendall concurred, expressing concern that employees might begin to expect bonuses after receiving them for completed tasks. Mrs. Harris agreed with the Solicitor, supporting public recognition but questioning the wisdom of introducing monetary awards. Mrs. Harris subsequently made a motion to grant certificates of recognition and appreciation to maintenance crew members. With a second from Mrs. deCoen, the motion passed, with Mr. Bland opposing.

MAYOR’S REPORT

Mayor Getz previously provided a written report to the Council for March 2026.

General Information Police Activity

Complaints Received	26	Non-traffic	1
Criminal	1	Verbal Warnings	2
Assist Other Departments	4	Parking Tickets	2
Traffic Accidents	1	Written Warnings	1
Traffic Incidents	14	Faulty Equipment	1
Fines/Penalties Received	\$1,318.95		

Citations – Traffic

<u>Vehicle Code Violation</u>	<u>Number of Violations</u>
Speeding	4
School Bus – Passing Caught by Camera	3
School Bus – Passing stopped by Police	1
Expired Inspections	4
Driving w/o License	1
One Way Street Violation	1

Misdemeanor/Felony/Other

Harassment	1
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Assistance to Other Departments – Mutual Aid

	<u>Number of Calls</u>
Police	1
Fire	0
Ambulance	3
Other	0

Notes/Matters of Public Awareness

Mayor Getz reported that he had spoken with Officer Montgomery regarding his potential interest in succeeding Chief Stoner upon retirement, as well as assuming the additional roles of Borough Manager and Codes and Zoning Officer. Officer Montgomery indicated he would be open to consideration for the Chief of Police position; however, he expressed no interest in becoming the Codes official and noted that he lacks sufficient information about the Borough Manager position to make an informed decision.

Mayor Getz reported that the Shiremanstown Police Department has been given the opportunity to fully evaluate the Axon License Plate Reader through the end of 2025 with full integration of national and state-wide systems. The system would only read plates and check NCIC, the national system, for stolen vehicles, wants and warrants on individuals; whereas the state system would provide information on expired registrations, suspended registrations, expired and suspended drivers who are the owners of the vehicle.

Advantages of the ALPR for the Police Department would include:

- Increased traffic stops for both full and part-time officers.
- More written citations and warnings.
- A more proactive approach to traffic stops.
- Increased revenue generated by the department.
- Safer tactics, as the system automatically reads plates and notifies officers instantly, reducing manual entry while driving.
- Enhanced DUI investigations, as violations provide probable cause for stops.
- Assistance to other jurisdictions searching for specific vehicles.

The ALPR system incurs an integration fee of \$3,000. If the system does not meet expectations, no further payment will be required. Should the decision be made to retain the ALPR system, there will be no additional integration fee; instead, an annual fee of \$1,538.36 will apply for the following four years. Overall, the Police Department and the Mayor believe the system could be an asset to the Department and the Borough.

Mr. Sheely reminded the Council that items requiring decision on the Agenda...therefore, he recommended the discussion be tabled until the May meeting when it can be included on the Agenda.

FIRE CHIEF'S REPORT

The Fire Chief's report for March was not available. Mrs. Harris questioned if the Council would continue to receive financial reports. Ms. Kendall replied that she and Mr. Homer are working on a simplified report that will make it easier for Council to review.

SOLICITOR'S REPORT

Following up on his previous announcement that his time as Borough Solicitor is decreasing, Mr. Sheely advised the Council that he had been contacted by Gareth Pahowka, a partner of Saxton and Stump. While Mr. Pahowka cannot serve due to his School Board position, another attorney from Saxton and Stump has expressed interest and will submit their qualifications in writing. Additionally, former Judge Kathy Silcox has expressed interest and may be available. Again, he advised Council to keep eyes and ears open as his time is ending.

Relating that the current Council got a quick start in changing the way the Borough functions, and while not opposing any good changes, he warned they must be prepared to deal with and able to address these changes. A letter of pending Borough matters along with relevant attachments was provided. Included were:

Proposed Public Works Director Ordinance – A draft ordinance has been provided and will require legal advertisement prior to enactment. He advised that prior to hiring a public works director, the budget issues be reviewed with Mr. Lane.

Borough Manager Ordinance – A draft of a Borough Manager ordinance was distributed to Council members for their review. It was recommended to avoid combining the roles of Borough Manager and Chief of Police. Instead, establishing a Borough Manager/Zoning Officer relationship was suggested, as this may provide advantages in terms of financial planning, which should be evaluated in consultation with the Borough Treasurer. Council is encouraged to coordinate with the Treasurer regarding all related positions to ensure there is a clear understanding of available funding.

Agenda Considerations—He expressed concern regarding the process for setting agenda items, noting that the responsibility of completing the agenda has shifted to the Secretary, even though the Secretary may not be aware of the specific concerns associated with each item. He suggested that this responsibility could potentially be managed by a Borough Manager in the future.

Public Meeting Rules and Comment – To facilitate efficient meetings, Mr. Sheely recommended that the council follow established guidelines to ensure sufficient public comment, comprehensive legislative discussion, and effective legislative decision-making in a way that supports accurate recordkeeping and thorough consideration. The council may consider formalizing these procedures by adopting a resolution or ordinance governing conduct at public meetings.

Fire Protection Services – With the enactment of a fire tax, the Council was advised to establish comprehensive criteria and responsibilities delineating the relationship between the Borough and the Fire Protection Service Entity. A formal agreement can clarify mutual expectations, thereby reducing potential misunderstandings regarding anticipated duties and obligations for both parties.

Solid Waste and Recycling Agreement – It was noted to Council that the current contract with Waste Management will expire on March 31, 2027. The Council will be

required to solicit public bids for a new collection contract. Typically, this process commences with preliminary discussions with the existing hauler during June or July, allowing Council to evaluate the advantages and disadvantages of the current agreement. Advertising should occur in November or December, with public bidding finalized by January 2027 to ensure timely negotiation of appropriate agreements and advertisement of an ordinance approving updated rates and terms.

Rental Inspection Ordinance – The Planning Commission had presented the Borough Council with considerations for the implementation of a Rental Inspection Ordinance to manage rental properties. Enactment of a rental inspection ordinance would require modifications to the Codification of the Borough Ordinances and may involve legal advertising consistent with the Borough and Municipalities Planning Code.

Main Street – He reminded the Council that prior Councils had engaged PennDOT representatives to address the problems associated with traffic calming. He encouraged that this Council continue to pursue a safer and slower Main Street.

General Zoning Considerations – The Council was encouraged to continue working with the Planning Commission and County representatives to facilitate proactive land use planning as opposed to reactionary planning. He stressed that as a diverse tax base is necessary to support municipal services, the pursuit of land uses which generate tax revenues may be necessary to sustain the current level of municipal services.

OLD BUSINESS

Mrs. Harris thanked Mrs. deCoen, the Mayor and his wife, and former Mayor Dailey for their assistance in making this year's Annual Easter Egg Hunt a success.

The Secretary reminded Council the Statement of Financial Interest required by the State Ethics Commission is required by May 1, 2026.

An official appointment letter has been received from the Pennsylvania Emergency Management Agency designating Mr. Bland as the Borough's Local Emergency Management Coordinator. Mr. Bland will receive further correspondence regarding this appointment from Governor Shapiro soon.

NEW BUSINESS

A letter from the Shiremanstown Planning Commission was previously distributed to the Council. The Commission consists of dedicated volunteers with backgrounds in professional experience in design, construction, and grant writing. With the recent resignation of Mrs. Alloway, the Commission requested the Council's assistance in appointing an individual who could attend their monthly meetings and offer guidance on ordinance and code-related matters as needed. Additionally, there is a vacancy on the Commission they requested be filled. The Commission meets the third Tuesday of each month at 6:30 PM in the Borough Hall. Mr. Sheely recommended a member of the Council be

named as the liaison to the Planning Commission. The Secretary has been asked to publicize the need for an additional member via the Borough's Facebook page.

Mrs. Harris would like to investigate the possibility of using the concession stand adjacent to the ball field in Memorial Park for a Saturday morning coffee shop to increase public awareness of the Park while potentially generating funds for its renovation. The Council had no objections. Mrs. Krpata asked about organizing a community kickball game, and Mrs. Harris agreed that such an event would further enhance visibility and utilization of the Park if Mrs. Krpata would like to organize the event in conjunction with the Parks and Recreation Committee.

ANNOUNCEMENTS

Mr. and Mrs. Richard Prether submitted a letter of appreciation recognizing Mrs. Alloway for her exemplary enforcement of zoning regulations within the Borough. They commended both Mrs. Alloway and her husband, Dan, as dedicated members of the community. Additionally, they acknowledged Mr. Alloway's military service and his sacrifice, having sustained a serious injury while serving his country.

Mrs. Colechio distributed to the Council a letter noting her desire to prioritize personal goals and quality time with her family being the reason for retiring from her position as Borough Secretary. After more than twenty-five years in this position, she described her decision as bittersweet. The memories of the many people she has met and events she has experienced have enriched her time as Borough Secretary. Her last meeting as the Borough Secretary will be June 8, 2026.

Ms. Kendall made a motion to accept the receipts and pay the bills. The motion was seconded by Mrs. deCoen and passed unanimously.

Ms. Kendall made a motion to adjourn the meeting at 8:47 PM. With a second from Mrs. Harris, the motion was approved.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary