

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting on January 12, 2026, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Bryan Homer, President
Jeffrey Bland
Mary deCoen
Anna Harris
Amanda Kendall
Stevie Krpata
Cindy Watson

BOROUGH OFFICIALS PRESENT

Andrew Sheely, Solicitor
George Lane, Treasurer
John Getz, Mayor
Janna Colechio, Secretary

MINUTES

On a motion by Mrs. Krpata and seconded by Mrs. Harris, the minutes of the December 15, 2025, Council Meeting were approved as written.

TREASURERS REPORT

Due to year-end transactions, the report for December 2025 was not yet available. Mr. Lane requested the Resolution 2026-01 be adopted waiving employee contributions to the Police Pension Fund due to the Fund currently being overfunded. Mr. Lane explained that as a result, employees will not be required to contribute to the Police Pension Fund for the upcoming year, while the fund will continue to maintain its surplus. Mr. Bland made a motion to adopt Resolution 2026-01 as read by Mr. Lane. With a second from Mrs. Krpata, the motion passed.

CITIZEN'S REPORT

CITIZENS PRESENT

Lee Bretz
Jodi Alloway
Joan Runkle
Mark Rosnick
Lucy Getz
Tom McCutcheon
Dave Dyson

ADDRESS

12 North High Street
14 West Vine Street
4 Walnut Street
203 East Main Street
21 East Main Street
3 West Main Street
Bible Baptist Church

Mr. Bretz raised concerns regarding a newly constructed stockade -style fence situated at the intersection of North Stoner and Front Street. He explained that this fence obstructs visibility for drivers approaching from the west, creating a hazardous intersection. Mr. Bretz noted that many motorists fail to come to a complete stop at the existing sign on North Stoner Avenue or choose a "slow and go" approach instead. He described a recent incident in which the vehicle ahead of him, traveling west toward Saint Johns Road, nearly collided with another vehicle exiting the intersection from North Stoner. Considering these safety issues, Mr. Bretz requested that the Council install a STOP sign at the corner of Front Street and North Stoner Avenue. The Secretary alerted the Council to the fact that a STOP sign placed without an

Ordinance, would be void should any citations be issued. The Council discussed the possibility of erecting a temporary STOP sign at the intersection of Front Street and North Stoner and directed the Solicitor to draft an Ordinance for consideration at the February meeting of the Council.

PRESIDENT'S REPORT

Mrs. Krpata announced that despite emailing all three of the churches in the Borough with electronic signs to advertise Borough meetings, only Pastor Elizabeth of Saint John's Lutheran had responded to her request. There is a tentative Zoom meeting scheduled for Tuesday, January 20, 2026, to discuss with the Church of God and the United Methodist Church to ensure that all the churches with electronic signs are on the same page and will hopefully post an announcement regarding the Council meeting a week in advance. Mrs. Harris noted that the Church of God's electronic sign appears to be down currently; however, it is often best to reach out to them via Facebook.

Prior to her resignation as Zoning Codes Officer, Mrs. Alloway submitted a job description for the role, along with the 2026 Municipal Hourly Fees from Barry Isett & Associates for code inspection and plan review services. The Solicitor noted that during her six-year tenure, Mrs. Alloway had made noteworthy progress in organizing records and recommended that her successor maintain this standard of organization. The Request for Proposals for the positions of Zoning Officer and Planning and Enforcement Officer had previously been distributed to the Council for review. The deadline for bid submissions is February 27, 2026, at 12:00 PM. In addition to publication in The Sentinel, the Secretary confirmed the vacancy would be posted on the Borough's website. It was also announced that Representative Sheryl Delozier offered to assist by posting any Borough vacancies on her official website. Mrs. Harris inquired about the determination of the annual billing for i-Worq, to which Mr. Lane responded that, since the Borough's historical data would not be available in digital format, the invoice had been paid based on Mrs. Alloway's recommendation. Ms. Watson moved to authorize publication of the vacancy as discussed by the Council, and with a second from Mrs. Krpata, the motion was approved.

The Secretary announced that the recodification of Borough Ordinances is being updated to include Ordinance 425 amending swimming pool regulations in the Borough, Ordinance 426 fixing the municipal tax rate for the year 2026, and Ordinance 427 the ordinance fixing the rate of tax levied and appropriated for the operation of fire and emergency services in the borough and cooperating municipalities under any existing mutual aid agreement for the year 2026. The Solicitor presented a copy of the Borough's Code book and explained that the objective of the recodification is to provide an electronic version accessible online for enhanced convenience.

Discussion ensued regarding the potential purchase of a Ford F550 to replace the 2003 Ford F450, which has transmission problems and 20,579 miles. The F450 currently has 20,570 miles, is equipped with hydraulics for a plow and salt spinner and features a desirable 7.3L

Power Stroke turbo diesel engine. One option under consideration was a proposal for a new dump truck, a 2025 F550 which is estimated at \$76,000 for the cab. The dump box area estimated at \$72,500 for an estimate of over \$140,000 for an assembled, built-to-speck truck which includes commercial grade materials over “buy off the lot” trucks, and \$25,000 more in cost. If the Council decides to purchase the higher-grade model, action will need to be taken quickly to ensure time to build the truck which would make delivery of the truck sometime in the period of June 2026. Despite this option being COSTARS, the Commonwealth’s cooperative purchasing program, it was stressed that due diligence was done by getting three different quotes. Mr. Bland questioned the condition of the dump, and Mr. Getz stated that at last inspection, the dump box was okay, but the frame has approximately three years before giving out. Mr. Getz said that looking at the frame issues, pouring money into a new transmission costing \$12,000 for a truck that may last, at most, three years, did not seem advisable. Ms. Kendall questioned who provided the quote for \$12,000. Mr. Getz confirmed that it was Emory Transmission in Camp Hill. Ms. Kendall recommended Lupfer’s in Carlisle. Mr. McCutcheon suggested that the lines be flushed to see if that would improve performance of the hydraulic cylinder and the performance of the hydraulic cylinder and power take-off system. Mrs. Krpata expressed doubts concerning spending funds on a new truck when storage for it is not available. Mr. Lane confirmed that repairs to the current truck could be paid from the Highway Fund. Mr. Bland made a motion to make repairs to the current truck. With a second from Ms. Kendall, Council passed the motion.

Following the appointment of Mrs. deCoen as the Capital Region COG representative, it is necessary to designate an alternate representative. Mr. Homer has agreed to serve as the alternate to the Capital Region COG if Mrs. deCoen is unavailable.

The Secretary reported on her recent conversation with the website coordinator regarding the Borough’s website ranking in search engine results. Currently, the Borough’s website is listed far below sites such as Cumberland County and the Pennsylvania State Association of Boroughs (PSAB), among others. Mrs. Cawley provided details about the costs associated with improving the website’s visibility. She stated that a permanent boost could require an expenditure of up to \$500 per month. As an example, Mrs. Cawley mentioned a private sector client who chose this option but, after two months, had only gained three new clients. It was further explained that websites like Wikipedia, Cumberland County, and PSAB are likely to maintain higher listings because of their substantial number of followers, making it challenging for the Borough’s website to compete for top placement in search results.

The Shiremanstown Fire Company submitted a copy of the Commercial Promissory Note issued by Members 1st Credit Union. This document outlined the terms of the payment schedule, which consists of eighty-four consecutive monthly payments. The schedule is set to commence on January 16, 2026, with payments due on the same day of each subsequent month. The interest rate on the Note is fixed at 7.000% per annum. The interest rate on the Note is fixed at 7.000% per annum. The Borough had previously agreed to cover

the first six months of payments, with each payment established at \$964.14. Mrs. Krpata made a motion to authorize the Treasurer to release the first of six payments to the Fire Company prior to January 16, 2026. With a second from Mrs. deCoen, the motion was approved.

The Borough garages are currently being utilized for the storage of various equipment and miscellaneous items. The Road crew has taken steps to organize and classify items that are no longer of use to the Borough, with the intention of listing them on Municibid for sale.

Review of the storage area was considered. In the Vine Street garage, the following items are currently stored:

- Leaf picker
- Dump truck
- Seasonal decorations
- Town bell
- Other miscellaneous items

The pickup truck is stored separately in the garage at Park Lane.

During the discussion, Mr. Bland inquired about whether the mulcher was included among the items being listed on Municibid. It was confirmed that the mulcher is one of the items being offered for sale.

Mr. Homer introduced the concept of a full-time, salaried public works position. Emphasizing this position is not included in the 2026 budget year, he requested that the Council make a motion to begin work on funding, duties and responsibilities of the position, and an ordinance establishing the position. Mr. Rosnick has expressed no interest in a full-time position; however, he would continue as a part-time member of the maintenance and road crew. Mrs. Krpata made a motion to authorize the exploration of the position of public works officer. With a second from Mr. Bland the motion was approved.

Mr. Homer had presented the PennDOT Connects report offering solutions to provide traffic calming measures for Main Street. Items included Minimum Improvements, flashing pedestrian beacons, physical calming such as curb extension or pedestrian refuge island, and bikes. The report supports grant applications, justifies budget requests, protects the Borough if challenged, counters claims that concerns are “perception only,” and supports increased enforcement and design changes. Following explanation, Mr. Homer requested three specific items to be taken in correct order. The first item is authorizing the Borough Engineer to develop conceptual designs, identify which recommendations are feasible, and prepare itemized cost estimate for implementation. The second step would be to direct staff/engineer to coordinate with Penn DOT so the completed design package can be submitted to PennDOT for review and approval and positioned for special highway/PennDOT

funding participation. The last step would be to designate a second council member to work with the Tri-County Regional Planning Commission to identify eligible grant programs and prepare and submit grant applications aligned with the engineer's cost estimates and PennDOT approvals. Mr. Homer stressed that the Borough may use liquid fuels money up to 10% of the total cost of the project. Mrs. Krpata made a motion to authorize the Borough Engineer providing it does not exceed the 10% of the total cost of the project. With a second from Mrs. deCoen, the motion was approved.

Once everything is in place, one person with grant writing experience is needed with Kirk Stoner and Stephanie Williams of the Tri-County Regional Planning Commission. Mrs. Harris made a motion to nominate Mrs. deCoen to work with the Tri-County Regional Planning Commission to apply for potential grants. With a second from Ms. Watson, the motion carried.

It was announced that the Commonwealth Financing Authority has awarded the Borough \$95,000 for the purchase of leaf collection equipment. Mr. Homer thanked Mrs. Getz for her efforts in obtaining this grant.

MAYOR'S REPORT

Mayor Getz previously provided a written report to the Council for December 2025.

General Information Police Activity

Complaints Received	34	Non-traffic	1
Criminal	2	Verbal Warnings	1
Assist Other Departments	9	Parking Tickets	3
Traffic Accidents	2	Written Warnings	7
Traffic Incidents	45	Faulty Equipment	4
Fines/Penalties Received	\$1,087.48		

Citations – Traffic

<u>Vehicle Code Violation</u>	<u>Number of Violations</u>
Speeding in a School Zone	9
School Bus – Passing Caught by Camera	13
School Bus – Passing stopped by Police	8
Expired Inspections	3
Driving w/o Insurance	2
Driving while Suspended	2
STOP Sign Violation	2
No License Plate	1
Expire Driver's License	1
No Trucks Violation	1
Sunscreen Violation	1

Driving w/o License 1
Misdemeanor/Felony/Other

Harassment 1

Assistance to Other Departments – Mutual Aid

	<u>Number of Calls</u>
Police	4
Fire	1
Ambulance	4
Traffic Control	
Other	

Notes/Matters of Public Awareness

Mr. Homer announced that with the upcoming retirement of Chief Stoner in July, he would like the Council to consider a Borough Manager position that would coincide with the position of Chief of Police. Though no increase in salary is anticipated, any overtime hours could potentially be paid by stipend beyond regular police pay. He requested he and the Mayor be granted permission to investigate how neighboring communities manage this position and report back to the Council at a later date. It would be a requirement that the Borough Manager would be the administrator of the office, oversee public works, attend all Council meetings, and ensure that movement is taken on actions the Council takes. Mrs. Krpata questioned how that would affect the Secretary's position. Mr. Getz responded that Mrs. Colechio serves as more than the Borough Secretary, and that she will continue her current duties as Borough Secretary, while the responsibility for Zoning Enforcement will be transferred to the Borough Manager due to the Secretary's part-time status. Mr. Homer added that for full transparency, it would be the Chief of Police salary plus the stipend that can be taken from the Zoning Enforcement budget. Mrs. Harris questioned if it was wise to contract out services to Barry Isett & Associates if the position is soon be filled by the added position of Borough Manager. Mr. Homer relayed that it is his recommendation to work through Barry Isett & Associates until a succession plan for the position of Chief of Police is determined. One candidate has been nominated to be the next Chief of Police, and that person also has codes enforcement experience. Mrs. Krpata questioned how that would affect police patrolling as they currently do. Mr. Getz answered that may be something that as time goes on, the position may be reconsidered, he continued that the Borough has many part-time patrol officers, but few that work. He stated the part-time positions in our Department are not for individuals to keep their qualifications, i.e., keeping their qualifications on the shooting range, etc. He will be reviewing the schedule each month and those that cannot or will not work over a period of time saying they are not available, then the Borough will not be available to them. Mrs. Krpata made a motion for the Mayor and Mr. Homer to investigate the position further. With a second from Mrs. deCoen, the motion carried.

FIRE CHIEF'S REPORT

Mr. McCutcheon announced that the radios had been purchased and delivered. B Moyer

Communications will complete installation. Pagers are live, and testing is being completed before going live in February.

Mr. McCutcheon requested clarification for removal of debris following tree incidents. A transformer explosion around Walnut Circle had cut through live electrical wires causing a loss of service to part of the Borough. A third-party contractor had come to remove the debris. Mr. Bland was instructed to look for a group through mutual aid to determine if another municipality may have the equipment and manpower to assist should this happen again.

An improved balance sheet will be provided for the year 2026.

It was announced that the background checks for volunteers in valid for five years from the date of issuance.

SOLICITOR'S REPORT

Mr. Sheely had nothing additional to report.

OLD BUSINESS

Mrs. Harris provided an estimate from Git-R-Down for the trimming of the trees in Manor Park for \$2500. Ms. Watson made a motion to approve the estimate and have the trimming done as soon as possible. With a second from Mrs. deCoen, the motion was approved.

Kathy Anderson-Martin has been selected as the fundraising consultant for the Memorial Park project.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

There were no announcements.

Ms. Kendall made a motion to accept the receipts and pay the bills. The motion was seconded by Mrs. Krpata and passed unanimously.

Mrs. Krpata made a motion to adjourn the meeting at 8:34 PM. With a second from Ms. Watson, the motion was approved.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary

ⁱ Mr. Bland attended via teleconference