

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting on December 15, 2025, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

**COUNCIL MEMBERS PRESENT**

John Getz  
Lucy Getz  
Anna Harris  
Bryan Homer  
Carol Mullen-O’Leary

**BOROUGH OFFICIALS PRESENT**

Andrew Sheely, Solicitor  
George Lane, Treasurer  
Tammie Dailey, Mayor  
Janna Colechio, Secretary

**MINUTES**

On a motion by Dr. Mullen-O’Leary and seconded by Mrs. Harris, the minutes of November 10, 2025, Council Meeting were approved as written.

**TREASURERS REPORT**

The Treasurer’s Report for November 2025 was previously submitted for Council’s review. Mrs. Harris made a motion to accept the Treasurer’s Report for November 2025 and file it for audit. With a second from Mrs. Getz, the motion passed unanimously.

**CITIZEN’S REPORT**

**CITIZENS PRESENT**

Mark Rosnick  
Dave Dyson  
Judy Souleret

**ADDRESS**

203 East Main Street  
Bible Baptist Church  
313 West Green Street

Mr. Dyson announced that he continues to find a time when he and Mr. Lenker can meet and a cost estimate for the installation of the blinking school zone signs be prepared for the Board of West Shore Christian School.

Mrs. Souleret expressed deep concern over the possibility of a fire tax being under consideration where the funds collected by the tax collector would be passed onto the fire department without oversight by the Council and the Council stepping out of the budgeting process. Though working with the library system, she had also opposed the library tax, because it made it too easy for public officials to say, “we took care of you.” She feels input by the local officials is important in seeing how the dollars are spent.

Mr. Homer responded to Mrs. Souleret’s concerns stating how partnerships within the community were once maintained by a handshake, and reminded those present that the adoption of the pass-through tax for fire protection is not a mandatory tax that must be maintained from year to year; however, for now it would benefit the fire department by helping their budget and increasing their partnership with the Borough.

Dr. Mullen-O’Leary agreed saying it is time to reset the relationship between the Borough and the fire department and start anew.

**PRESIDENT’S REPORT**

Mr. Getz noted that the November fire department and fire relief association records had been received. He also provided the Solicitor with information from other local municipalities that have instituted fire taxes. These municipalities consider an annual audit report by a certified CPA, provided to the local governing body, as a matter of accountability.

Council reviewed the proposed 2026 budget. No changes were recommended.

Estimated Beginning Balance	\$132,037.00
Revenue	642,300.00
Expenditures	<u>672,875.00</u>
Estimated Ending Balance	\$101,462.00

The Highway Fund budget for 2026 was presented:

Estimated Beginning Balance	\$585,650.00
Revenue	46,320.00
Expenditures	<u>315,000.00</u>
Estimated Ending Balance	<u>\$ 316,970.00</u>

The Capital Reserve Fund budget for 2026 was presented:

Estimated Beginning Balance	\$252,079.00
Revenue	600.00
Expenditures	<u>66,530.00</u>
Estimated Ending Balance	\$186,149.00

The Fire Fund budget for 2026 was presented:

Estimated Beginning Balance	\$ 0.00
Revenue	30,000.00
Expenditures (Fire Company Transfer)	<u>30,000.00</u>
Estimated Ending Balance	\$ 0.00

The proposed budget stipulates an increase in the tax rate from 2.5 mills to 2.85 mills for the year 2026, including a separate allocation of 0.30 mills on all real estate dedicated to fire protection services. Mr. Homer moved for adopt the budget as advertised, and Dr. Mullen-O’Leary seconded the motion. The measure was unanimously approved by roll call vote.

Mayor Dailey requested an increase from \$1,000 to \$2,000 be considered for the Joseph Simpson Library. There were no objections.

Ordinance 426 enacting the 2026 tax rate at 2.85 mills was reviewed, with no questions about the Ordinance by the Council. Mrs. Harris made a motion to adopt the Ordinance establishing the tax rate for the year 2026 at 2.85 mills. With a second by Dr. Mullen-O'Leary, the motion passed unanimously.

Ordinance 427 enacting the 2026 fire tax at 0.3 mills was reviewed, with no questions about the Ordinance by the Council. Mrs. Getz made a motion to adopt the Ordinance establishing the fire tax rate for the year 2026 at 0.3 mills. With a second by Mr. Homer, the motion passed unanimously.

The proposed salary schedule for 2026 was reviewed. With no changes recommended, Mr. Homer made a motion to adopt the schedule as presented. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

Considering Mrs. Alloway's forthcoming resignation and the Borough's opt-in status with the UCC, Council was reminded of the necessity to appoint a Zoning Officer effective January 1, 2026. Mrs. Alloway strongly recommended the appointment of Barry Isett & Associates, citing the Borough's existing working relationship with them as the Building Codes Official, as well as the compatibility of the iWorQ system currently in use by both parties. Additionally, Mrs. Alloway recommended the renewal of the iWorQ system contract, noting its value in keeping historic records and managing open cases. The proposed renewal cost is \$2,000 per calendar year.

After discussion, the Solicitor instructed the Council that the first order of business would be to accept Mrs. Alloway's resignation effective December 31, 2025. Upon reorganization of the new Council in January, the responsibilities of the Zoning Officer should be confirmed and a determination made as to whether to use services by Barry Isett & Associates or seek another individual as the Zoning Officer for the Borough. Mrs. Gerz made a motion to accept Mrs. Alloway's resignation as the Borough's Zoning Officer effective December 31, 2025. With a second from Mrs. Harris, the motion carried. Dr. Mullen-O'Leary made a motion to expand services with Isett & Associates on an interim basis since the Borough is an established client and allow the reorganized Council to decide whether to continue a permanent basis or hire a new certified Zoning Officer. With a second from Mrs. Getz, the motion passed. The Secretary was authorized to request services/fees provided by Isett for the January meeting.

The Council scheduled the reorganization meeting for Monday, January 5, 2026, at 7:00 PM. Council determined the regular monthly meetings should continue to be held on the second Monday of each month at 7:00 PM. The Secretary was authorized to advertise the meetings as decided.

The meeting with PennDOT Connects on November 12, 2025, was reported by Mr. Homer to be positive and successful. The desire to work with an engineer was expressed as the best

way to slow down traffic on Main Street as well as develop a long-term vision. President Getz volunteered to continue working alongside Mr. Homer in future meetings to have a plan established that is suitable to both PennDOT and the Borough.

**MAYOR’S REPORT**

Mayor Dailey previously provided a written report to the Council for November 2025.

General Information Police Activity

Complaints Received	20	Non-traffic	0
Criminal	0	Verbal Warnings	0
Assist Other Departments	6	Parking Tickets	1
Traffic Accidents	2	Written Warnings	7
Traffic Incidents	0	Faulty Equipment	8
Fines/Penalties Received	\$1,017.85		

Citations – Traffic

<u>Vehicle Code Violation</u>	<u>Number of Violations</u>
Equipment Violation	1
School Bus – Passing-stopped	3
School Bus – Passing-camera	13
Expired Inspection	1

Misdemeanor/Felony/Other

Assistance to Other Departments – Mutual Aid

	<u>Number of Calls</u>
Police	2
Fire	0
Ambulance	4
Traffic Control	0
Other	

Notes/Matters of Public Awareness

The Mayor announced that it had been brought to her attention that the Council had inadvertently missed a small but necessary capital request for the police department. She explained that following the current best practices, the Shiremanstown police are equipped with video recording devices, specifically four body cameras and two vehicle cameras. The current vendor, Motorola, no longer services the equipment due to its age and obsolescence, which poses significant risk to the Borough. Two bids have been received, one from Motorola and one from Axon Texas. While Axon Texas is slightly more expensive, their products are far

more advanced, offering cameras networked to the officer's taser so when the taser is powered on, the camera automatically starts recording. They also network with Axon cloud services, which allows for automatic uploads and downloads for the municipal records to facilitate file sharing with the DA's office and other law enforcement agencies. The total cost is approximately \$38,000 or \$7,600 per year. Lengthy and heated discussion followed with Dr. Mullen-O'Leary insisting that since this was an oversight, the new Council should decide to approve if they choose. Mayor Dailey reiterated that it was an oversight; however, the purchase is necessary and \$4,000 is already in the budget for 2026 for capital needs for the department. Mr. Homer said it is time to look at budgets differently while concurring that the sitting Council must not put off a necessary purchase. With Fire Chief McCutcheon in attendance, he asked if he had any insight into the need for 4 body cameras and 2 vehicle cameras. Mr. McCutcheon indicated while he is familiar with the radio system needed for fire departments, he could not speak authoritatively on the camera system used by police departments. It was agreed that a camera for each vehicle was responsible; the only question remaining was the four body cameras. Mrs. Getz made a motion to authorize the purchase of camera equipment from Axon Texas. With a second from Mr. Homer, the motion passed with Dr. Mullen-O'Leary opposing the purchase.

The Mayor announced that Chief Stoner announced his intention to retire on July 5, 2026, following twenty-five years of service to the Borough.

Finally, the Mayor thanked all those present for their support of her as she served as the Borough's Mayor for the past ten years and wished President Getz the best as he assumes the role in January.

### **SOLICITOR'S REPORT**

Mr. Sheely announced that the final one-year agreement with Waste Management had been received.

It was recommended the Secretary add the Fire Chief's Report to the monthly Agenda to support transparency with any issues that may arise throughout the year.

Mr. Sheely thanked Mrs. Alloway for her six years of service to the Borough and reminded the Council that consistent staffing is a widespread problem; therefore, the Council should strive to look for a relationship that will offer the same stability.

### **OLD BUSINESS**

Mrs. Getz announced that the hanging street flower baskets had increased from \$60 as she had reported at November's meeting to \$74 per basket. She wished to confirm the desire of Council before confirming an order for 2026. Mr. Homer made a motion to continue with the program. With a second from Dr. Mullen-O'Leary, the motion carried.

Mrs. Harris provided a synopsis of the park vision entitled ***Community in Motion - Revitalize. Play. Connect*** detailing the various site improvements, development and construction. The Committee will meet next on January 8, 2026, at 7:00 PM in the Borough Hall. Currently, a graphic designer is needed.

Mrs. Harris complimented the Fire Chief on their successful event and said that the fire department and the recreation department both are working toward making a better community and not about competing for residents.

Mr. Homer questioned what the history of the refusal of the Borough to allow a second egress from the Bible Baptist parking lot to West Main Street entailed as it seems a reasonable solution to the traffic issue on West Vine Street. It was explained that prior to the Santos Center building, the area had been an unopened cartway. However, after years of remaining closed, the property reverted to individual owners.

## **NEW BUSINESS**

Mr. Lane requested authorization to move \$25,000 from the General Fund to the Capital Reserve Fund. Dr. Mullen-O'Leary made a motion to authorize \$25,000 to be transferred to the Capital Reserve Fund from the General Fund. With a second from Mrs. Getz, the motion carried.

President Getz announced that the transmission on the dump truck had gone out. The frame of the truck is twenty years old; however, it has low mileage on a diesel engine. L.B. Smith, Hoffman Ford, and Stephenson Equipment are all Costar vendors with Stephenson specializing in truck and construction equipment. He requested permission from the Council to authorize Mr. Rosnick to design a durable truck suitable for the Borough's use and bring it for Council's review when completed. Dr. Mullen-O'Leary made a motion to authorize Mr. Rosnick to work with Stephenson Equipment on the design and cost for a durable vehicle for the Borough. With a second from Mrs. Harris the motion passed.

Mr. Getz received an email from Peter Megoulas of Members 1<sup>st</sup> requesting the Borough sign a Limited Guarantee on behalf of the loan for the Shiremanstown Fire Department. Having reviewed the document, Mr. Sheely found that such a form document is not consistent with municipal dealings. The Secretary was authorized to respond with the information previously provided to Members 1<sup>st</sup> while reassuring that six \$1,000 payments will be paid monthly to the fire department as assistance in repayment of the loan in 2026.

In connection with the Memorial Park project, Mrs. Harris has received three estimates for tree removal of dead trees and trees endangering the public throughout Memorial Park. Her preference is to contract with Git-R-Down Tree Services, LLC who have agreed to work in phases for an \$8,775 total agreement. She stressed that the tree issue in Manor Park is not included in this estimate. Council agreed that an estimate for the tree in Manor Park should also be requested. Mrs. Getz made a motion to approve \$3,000 for maintenance and repairs in the capital reserve be used for the first phase of tree maintenance and removal in Memorial Park. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

## **ANNOUNCEMENTS**

Citing her current work schedule as well as her continued commitment to family responsibilities, Ms. Watson sent a formal letter of resignation as the Borough's Local Emergency Management Coordinator. She feels the Borough is fortunate to have two newly elected members with experience to be considered as her replacement. Mrs. Getz made a

motion to accept Ms. Watson's resignation effective December 31, 2025. With a second from Mrs. Harris, the motion carried.

Mr. Getz thanked the Council for the confidence shown to him as the Council President for the past eight years.

Mrs. Harris made a motion to accept the receipts and pay the bills. The motion was seconded by Mrs. Getz and passed unanimously.

Mrs. Getz made a motion to adjourn the meeting at 9:00 PM. With a second from Dr. Mullen-O'Leary, the motion was approved.

SUBMITTED FOR APPROVAL,

Janna E. Colechio  
Borough Secretary