

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting on October 13, 2025, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz
Lucy Getz
Anna Harris
Stevie Krpata
Carol Mullen-O’Leary
Cindy Watson

BOROUGH OFFICIALS PRESENT

Andrew Sheely, Solicitor
George Lane, Treasurer
Tammie Dailey, Mayor
Janna Colechio, Secretary

MINUTES

On a motion by Mrs. Krpata and seconded by Ms. Watson, the minutes of the September 8, 2025, Council Meeting were approved as written.

TREASURERS REPORT

The Treasurer’s Report for the month of August 2025 was previously submitted for Council’s review. Dr. Mullen-O’Leary made a motion to accept the Treasurer’s Report for August 2025 and file it for audit. With a second from Mrs. Harris, the motion passed unanimously.

The Treasurer’s Report for the month of September 2025 was previously submitted for Council’s review. Mrs. Getz made a motion to accept the Treasurer’s Report for September 2025 and file it for audit. With a second from Dr. Mullen-O’Leary, the motion passed unanimously.

The 2026 Minimum Municipal Obligation (MMO) for the Shiremanstown Borough Police Pension Plan (21-072-3 P) had been prepared and previously distributed to Council. Mr. Lane explained that the Plan is currently overfunded and no additional funding is required for 2026.

CITIZEN’S REPORT

CITIZENS PRESENT

Michael Gagnon
Joan Runkle
Mary deCoen
Chad Krebs
Don Isabella
Dave Dyson

ADDRESS

4907 Carlisle Pike, Mechanicsburg
4 Walnut Street
East Main Street
2490 Deep Hollow Road, Dover
Waste Management
Bible Baptist Church

Michael Gagnon, S.V. Commander of VFW Post 6704, presented materials to the Council regarding the Emergency Medical Technicians, Law Enforcement Personnel, Firefighters, Dispatcher, and Explosive Ordnance disposal technicians’ (EODT) personnel public servant award citations for 2025-2026. Copies of the applications for the various awards were included in each packet. Additionally, he outlined all the required documentation for each candidate considered and reminded the Council that no application will be accepted without

the letter of endorsement for the VFW Post Commander by the December 15, 2025, deadline. He gave other information for school programs from elementary (coloring contest) middle school (Patriot's Pen) and high school (Voice of Democracy) available to all students in the Shiremanstown area.

Mrs. Runkle, President of the Shiremanstown Historical Society, provided information regarding an upcoming fundraiser at Red Robin in Silver Springs Township to be held on Thursday, October 16, 2025. She stressed that with SHS currently paying \$400 each month to store their artifacts, all support is appreciated.

Mr. Dyson made the Council aware that the staff of Bible Baptist Church meets on each Tuesday to pray for the needs of their members and members of the community. Any specific prayer requests may be directed to him as several members of the Council and the Secretary have his contact information.

Mr. Krebs provided a summary of the Memorial Park Plan resulting from the research conducted at the 2025 National Night Out as well as online polling. Survey responses indicated strong support for improved accessibility, more recreational options for adults and seniors, and enhanced safety features. These priorities guided the selection of proposed upgrades. He reported that the Parks and Recreation Committee is reaching out to the community regarding providing necessary upgrades including:

- additional and improved ADA parking and playground equipment,
- a walking trail around the park with benches included along the trail,
- an additional pavilion and a new bandshell in an open space, proper drainage, including rain gardens,
- removing or thinning out trees along the railroad border of the park, and
- a pickleball court and firepit to provide recreation opportunities to adults and senior citizens.

The plan provided by Park Planning & Maintenance Solutions was developed with the desire to apply for multiple grants including DCNR Small Community Grant Funding. Results of the survey were included in a packet of materials as well as a master park plan. It was emphasized that the Parks and Recreation Committee hopes to include a potential, multi-purpose garage in some grant applications. However, the overall project will be completed in four phases rather than a single segment. Questions and comments from the Council members were positive, with Mrs. Harris stating that changes to the plan will be an ongoing conversation between the Parks and Recreation Committee and the Council. She requested authorization to continue working with Park Planning & Maintenance Solutions to move ahead with the plan as presented to enable the submission of a grant application. Ms. Watson made a motion to approve the conceptual plan provided with the condition that nothing inconsistent to the plan be changed. With a second from Mrs. Krpata, the motion to approve the plan and authorize the Parks and Recreation Committee to seek funding was approved. Mrs. Harris outlined the next steps to engage an engineer and have a complete electrical assessment done of the park. She expressed optimism as she reaches out to known professionals within the Borough to volunteer their services. Mr. Getz agreed to provide the electrical assessment. The issue of naming rights as a potential means of fundraising was discussed. It was determined that renaming facilities could lead to public controversy and undermine community trust, whereas annual sponsorships with banners allow for recognition without compromising the park's identity.

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PRESIDENT'S REPORT

The Shiremanstown Fire Department submitted the financial statements for the Department and the Firemen's Relief Association for and activity reports for September 2025. Mayor Dailey announced that Fire Chief McCutcheon had communicated to her that Member's First Credit Union had approved the loan; however, due to illness, he was unable to attend the Council meeting. The Mayor was reminded that Mr. McCutcheon had promised copies of all the financial paperwork provided to Member's First in the Department's application for the loan as well as the terms of the loan when received. The Mayor stated the loan was approved but not yet received and she is certain all paperwork will be provided in an effort of transparency between the Council and the Fire Department.

Ms. Watson had provided a copy of the Emergency Operations Plan (EOP) for the Council to review. She explained that the EOP was consistent with the ones submitted when Mr. Wright, and later Mr. Getz had submitted to the County. A resolution was required by the County for its submission. The EOP was adopted by Council under Resolution No. 2025-02 for submission to Cumberland County.

Due to some questions regarding an emergency alert system for the Borough, Ms. Watson stated that Regroup charged \$2500 for its system, but neither she nor Mrs. Wright could access it. Only 58 names were transferred from the previous system, but their personal information was unavailable. After a year of struggling to receive technical support, the contract expired in June 2025. The Council needed to renew that contract in May when there was not a Council meeting due to a lack of quorum. Dr. Mullen-O'Leary made a motion to not renew or create a new contract with Regroup. With a second from Mrs. Krpata, the motion passed.

Mr. Sheely introduced Mr. Isabella, Senior Account Executive, Public Sector, for Waste Management Of Pennsylvania, Inc. Mr. Isabella announced that Waste Management desires to exercise the second and final one-year extension of its current contract with Shiremanstown Borough. The final extension option will commence April 1, 2026, and expire March 31, 2027. Mr. Sheely asserted that a review of pricing within Cumberland County indicates that the Borough's current rates with unlimited waste pick-up and the availability of large item pick-up, consideration of the extension at the current rate would be advantageous. In response to Mr. Sheely's inquiry, Mr. Isabella outlined several industry developments that may impact future contract terms. Some highlights provided by Mr. Isabella included:

- Trends in the industry toward the use of automated arm trucks, vehicles equipped with mechanical arms that lift standardized containers, improving efficiency but potentially limiting the amount of waste collected per household;

- The Borough assuming the billing since 12% of revenue goes to billing and administration;
- Bulk item pick-up could remain an option; however, it was noted that it is the property owner’s responsibility to schedule the pick-up in advance including the item as well as the address to avoid an “Easter Egg Hunt” experience for the company’s drivers;
- Recycling for the Borough is optional due to its size; however, it may not cause a significant change in bid quotes.

Mr. Getz recommended exploring alternative recycling options with the public which could allow the Borough to balance sustainability goals with cost considerations, especially since not all residents may require weekly pick-up.

Mrs. deCoen suggested the possibility of a drop-off container on the Borough campus as one alternative particularly as part of the park renovation plans.

Chief Stoner inquired about the proper procedure for residents who utilize Bagster Dumpsters, which are available for purchase at retail stores such as Home Depot and Lowe’s. In response, Mr. Isabella clarified that it is the property owner’s responsibility to both schedule the pick-up of the Bagster Dumpster and to submit the required payment prior to the scheduled collection. This ensures that waste is collected in a timely and organized manner, with the property owner managing all arrangements directly with the service provider.

Ms. Watson moved to authorize the Solicitor to draft a letter of agreement accepting Waste Management's offer of a one-year extension of the current contract, commencing April 1, 2025, and concluding March 31, 2026. Dr. Mullen-O’Leary seconded the motion, which was then approved.

MAYOR’S REPORT

Mayor Dailey previously provided a written report to the Council for September 2025.

General Information Police Activity

Complaints Received	22	Non-traffic	0
Criminal	0	Verbal Warnings	1
Assist Other Departments	1	Parking Tickets	0
Traffic Accidents	1	Written Warnings	4
Traffic Incidents	0	Faulty Equipment	5
Fines/Penalties Received	\$1,043.50		

Citations – Traffic

<u>Vehicle Code Violation</u>	<u>Number of Violations</u>
Speeding	20
School Bus – Passing-stopped	11
Expired Inspection	3
Sunscreen	1

Misdemeanor/Felony/Other

Public Drunkenness
Disorderly Conduct
Harassment

Assistance to Other Departments – Mutual Aid

	<u>Number of Calls</u>
Police	1
Fire	1
Ambulance	5
Traffic Control	
Other	

Notes/Matters of Public Awareness

SOLICITOR’S REPORT

Mr. Sheely had nothing additional to report.

OLD BUSINESS

Mrs. Harris apologized for having to cancel the Halloween party at the last minute and encouraged more people to volunteer for the Parks and Recreation Committee to help avoid future cancellations. She informed the Council about a possible agreement with Benchfield Farms to offer horse-drawn sleigh rides featuring Santa. The proposed route would start at Bible Baptist Church, cross West Main Street, and end at Memorial Park, coinciding with the Annual Christmas Tree Lighting and story time and pictures with Santa. This addition is expected to increase community participation and give families a chance to enjoy the sleigh ride tradition. Mrs. Harris noted that the event corresponds with the desire to include activities for adults and fits within the budget and asked for permission to proceed. With no objections from the Council, she expressed her thanks and confirmed she would continue organizing the event.

The Secretary reminded the Council that the annual budget workshop had been advertised for November 10, 2025, at 6:00 PM. All budget requests are to be submitted to the Treasurer by October 24, 2025.

NEW BUSINESS

Mrs. Alloway submitted her resignation as the Borough's Codes Enforcement Officer effective December 31, 2025. The letter stated that as of October 13, 2025, she would be available by appointment only and will continue to fulfill her responsibilities as needed and support a smooth transition during this time. She reported that Barry Isett and Associates are capable of acting as a third-party contractor, and she has requested a 2026 fee schedule from them should the Borough choose to pursue this option.

ANNOUNCEMENTS

Annual leaf collection will continue through December 5, 2025. Collection of live Christmas trees will begin on Monday, December 29, 2025.

Ms. Watson made a motion to accept the receipts and pay the bills. The motion was seconded by Dr. Mullen-O'Leary and passed unanimously.

Mrs. Krpata made a motion to adjourn the meeting at 8:16 PM. With a second from Ms. Watson, the motion was approved.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary