

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting on March 10, 2025, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz
Anna Harris
Bryan Homer
Stevie Krpata
Carol Mullen-O’Leary

BOROUGH OFFICIALS PRESENT

Andrew Sheely, Solicitor
George W. Lane, Treasurer
Tammie Dailey, Mayor
Janna Colechio, Secretary

MINUTES

On a motion by Mrs. Krpata and seconded by Mrs. Harris, the minutes of the February 10, 2025, Council Meeting were approved as written.

TREASURER’S REPORT

The Treasurer’s Report for the month of January 2025 was previously submitted for the Council’s review. Dr. Mullen-O’Leary made a motion to accept the Treasurer’s Report for January 2025 and file it for audit. With a second from Mr. Homer, the motion passed unanimously.

The Treasurer’s Report for the month of February 2025 was previously submitted for the Council’s review. Mrs. Harris made a motion to accept the Treasurer’s Report for February 2025 and file it for audit. With a second from Mrs. Krpata, the motion passed unanimously.

CITIZEN’S REPORT

CITIZENS PRESENT

Paul Beardmore
Dave Dyson

ADDRESS

West Shore Christian Academy
Bible Baptist Church

Mr. Dyson reported that he continues to periodically check in with Dave Lenker regarding the Vine Street Flashing Light project. Mr. Dyson and Mr. Lenker last spoke Friday, December 6, 2024. Mr. Lenker is currently waiting for a response from BBEC Electricians for a quote to retrofit the existing units for LED & solar retrofitting. After receiving this information, he will be preparing a total project quote to West Shore Christian Academy. Mr. Dyson noted that Mr. Lenker is enthusiastic about continuing to be the contractor on this assignment.

Mr. Beardmore thanked the Council for their patience and assistance as the building project is near completion. He reported that the high school, grades 9-12, will be relocated to Upper Allen Township at the start of the 2026 school year into the Rossmoyne Business Center

PRESIDENT’S REPORT

The Shiremanstown Fire Department submitted the financial and activity reports. Dr. Mullen-O’Leary asked if the Council had any questions. Mr. Getz thanked her for the reports being provided in a timely manner and requested if a roster of current members as well as the criminal background checks had been provided. Ms. Kendall has provided a folder of background checks to the Borough Secretary and will be submitting the roster prior to the April meeting.

The Secretary announced that the Borough was deemed ineligible for consideration of the LSA grant upon confirmation that the radios were already ordered prior to the submission of the grant application. The Department of Community and Economic Development stressed that the submitted project may not commence/start prior to award announcements in September 2025. This applies even if the Shiremanstown Fire Department uses a loan to pay the debt as fees for securing financing, interest on borrowed funds, and refinancing of existing debt are all ineligible costs.

Due to Ms. Watson's absence the subject of REGROUP was tabled until the April meeting of the Council.

The Secretary requested permission to review ClerkMinutes, an IA program that includes:

- Agenda Importer & Agenda Builder
- Meeting Importer
- Voice to text transcription generation
- Online transcription editing
- Download transcriptions
- Assign names to each speaker
- Change length of minutes
- Change tone/style of the minutes
- Unmetered regeneration of the minutes
- Download meetings as .DOC & .PDF
- Priority Email Support
- Showing motions & seconds for each agenda item

Currently, Stewartstown Borough in York County uses the program. A fourteen-day free trial offer was received in the Borough mail. Mrs. Krpata made a motion to authorize the Secretary to investigate the program and report her findings at the April Council meeting. With a second from Dr. Mullen-O'Leary, the motion passed.

Three planning commission recommendations were previously submitted to the Borough Council for consideration to amend the ordinances for Trash Collection, Swimming Pool, and Short-term rentals within the Borough. Changes recommended to the Trash Collection Ordinance are being requested to alleviate issues within the Borough such as time and placement of trash, for some residents the lack of use of bags, and placing more than the size provided by the hauler. Mr. Sheely reminded the Council that any changes to the Trash Ordinance must remain consistent with the current contract. To the Swimming Pool Ordinance, the Commission would like to include a definition of "Barrier," and define the criteria for swimming pools to include pools eighteen inches and above. Mrs. Alloway stated that currently, the Borough's Ordinance does not match the UCC guidelines. The Council was divided on this issue with Dr. Mullen-O'Leary stating she believes eighteen inches is a bit overzealous. Mrs. Krpata, however, noted that eighteen inches is considered a pool with most homeowner's association that she has encountered. Mrs. Alloway pointed out that there are two conflicting ordinances regarding swimming pools, and there is a need for distinct guidelines. The changes were made available for the Council to review and consider as the codification process continues rather than add once the project is completed. Mr. Sheely confirmed that often property safety ordinances and property maintenance ordinances are not consistent.

The Short-Term Rental (SR) Ordinance, which would include VRBO units and Airbnb, listed multiple regulations, and it is the Council’s decision to determine if they wish to have SR and, if so, which area in the Borough, they would be permitted. The Ordinance as proposed included a short-term rental annual application and a short-term rental checklist was provided to each Council member.

MAYOR’S REPORT

February

Complaints Rec’d	31	Traffic	7
Criminal	2	Non-Traffic	3
Assist. Other Depts.	8	Verbal Warn	2
Traffic Accidents	0	Parking Tkts	2
PD Revenue	\$ 730.65	Written Warn	0
		Faulty Equipmt.	5

Officer	Hours	Traffic Tickets/Arrests
Stoner	118.00	0
Montgomery	118.00	1
Shaughnessy	0.00	0
McCoy	63.50	4
Hall	0.00	0
Rine	27.00	0
McMillen	18.00	0
Gelnett	20.00	2

Traffic citations for the month included:

- 2 for Counterfeit Inspection Stickers
- 2 for Driving with a Suspended License
- 1 for School Bus Violation
- 1 for Sunscreen Violation
- 1 Summary Offense

Non-Traffic citations for the month included:

- 1 for Harassment
- 1 for Disorderly Conduct
- 1 for Failure to Respond to a Parking Ticket

SOLICITOR’S REPORT

Mr. Sheely reported that he has been working on a final draft to PennDOT. Several portions have been drafted, and he is skeptical that much will be able to be improved without assistance from PennDOT. Mr. Getz reported that additional coats of paint will be put on the crosswalks.

OLD BUSINESS

Mrs. Krpata stated there has been a delay in cameras being installed on the school buses used by Mechanicsburg Area School District. It is anticipated the project will be completed over the summer break before the start of the 2025-2026 school year.

Mrs. Harris announced that April 4th or April 5th has been scheduled as a workday in Memorial Park with volunteers from the Bible Baptist Church. Projects such as power washing and painting will tidy and brighten the Park in preparation for the summer park season. Mr. Rosnick and Mr. Stevens of Bible Baptist Church will coordinate the project. Mrs. Harris requested \$600 for supplies such as sandpaper, paint brushes, etc. Mr. Homer made a motion to authorize Mrs. Harris to spend up to \$600 on the park clean-up project. With a second from Dr. Mullen-O'Leary, the motion passed.

NEW BUSINESS

A 5' x 5' dip at the intersection of West Green Street and Maple Avenue continues to sink. Mr. Getz agreed to call Handyside Plumbing, HVAC, and Electrical to remind them of their need to repair the sinkhole caused by recent work provided by them in the area.

Mrs. Harris announced the Annual Easter Egg Hunt will be held on Sunday, April 13, 2025, in Memorial Park at 2:00 PM. She had included \$500 in the budget for this event and requested that the monies be made available to the Recreation Board in preparation for the event. Dr. Mullen-O'Leary made a motion to release the \$500 as requested. With a second from Mrs. Krpata, the motion passed.

Dr. Mullen-O'Leary stated that with the grant application for the P25 radio system being withdrawn from consideration, the Shiremanstown Fire Department has started looking into low-interest loans to pay the County for the radios. Ms. Kendall is currently working with the USDA for a loan after discovering that a loan from Member's 1st Federal Credit Union would require a monthly pay back amount of \$1,000 per month and another, unnamed financial institution's lowest rate would require a \$1,300 per month payment. If received, the loan from the USDA would be significantly lower at \$653 per month. Dr. Mullen-O'Leary would like the Borough to defray the cost of the radios by bearing the expense for the remainder of the fiscal year. Mr. Getz reiterated earlier statements that the contract for radios had been entered into in August 2023, and when the budget for 2025 had been passed, it was specifically stated that unexpected costs could conceivably be brought to the Council for financial aid. However, a contract entered with no knowledge or input from the Borough Council and delinquent in payment does not meet the criteria for "unexpected costs." He questioned whether any funds had been raised or put aside for the purchase of the radios. It was reported that funds had been put aside for the installation of the radios and beepers. The Solicitor questioned who prepared the letter on behalf of Cumberland County, and it was reported Attorney Brenneman, the Solicitor for the County, and the worst-case scenario indicated the Commissioners would sue the Shiremanstown Fire Department. It was Solicitor Sheely's suggestion the members of the Fire Department attend a Commissioners meeting and plead their case regarding the unknown costs involved in purchasing the radios and ask for leniency. Mr. Homer asked if the Fire Department has considered liquidating some assets to help pay for the new radio system. It was reported that the mini pumper cannot be sold as Ms. Kendall is the only member available during daytime hours and she can only drive the mini pumper. Mr. Getz responded that this is a staffing issue more than an equipment issue. Referring to the February call chart, Mr. Getz pointed out that of thirteen calls, six were inside the Borough and of those calls, five were medical assist calls and one was for a CO2 detector. All the other calls were outside the Borough. While conceding that mutual agreement is a good thing, he pointed out that the Borough, with limited resources,

is responsible for fire coverage within the Borough. It is his belief that the Shiremanstown Fire Department has added equipment to be bigger than it needs to be to service Shiremanstown Borough. He questioned what the SFD could be doing to help support themselves through fundraisers, etc. Dr. Mullen-O'Leary responded that the annual fund drive letters had been sent out earlier in the month. It was questioned whether Firemen's Relief Association funds could be used to defray the costs. It can; however, then if that money is used for radios, there would be no funds for equipment repairs to the mini-pumper or the traffic unit. Mr. Getz asked for the Treasurer's input on the situation. Mr. Lane replied that he pays what the Council directs him to pay. However, in light of the suggestions that were made, he suggested that the Council Public Safety Committee look at comprehensive fire department reform as part of the decision process before committing to that type of financial obligation. The Solicitor recommended getting the median income for the Borough from the County and challenging the USDA for a possible grant rather than a loan. Dr. Mullen-O'Leary requested to table the discussion until the April meeting of the Council, giving the Fire Department time to gather more information.

The Council was reminded that reimbursement for all expenditures must be approved prior to purchasing. Mrs. Alloway requested that she be reimbursed for three classes for her certification for a total of \$125.24. Mrs. Krpata made a motion to approve the expenditure of \$125.24 for the classes Mrs. Alloway had taken. With a second from Mrs. Harris, the motion passed.

ANNOUNCEMENTS

The Planning Commission has invited the Council to send representatives to the next meeting on Tuesday, March 18, 2025, to discuss their vision for the Borough of Shiremanstown. It was determined that the three members of the Council to attend would be Dr. Mullen-O'Leary, Mr. Getz, and Mrs. Harris.

Dr. Mullen-O'Leary made a motion to accept the receipts and pay the bills. The motion was seconded by Mrs. Harris and passed unanimously.

Mrs. Krpata made a motion to adjourn the meeting at 8:40 PM. With a second from Dr. Mullen-O'Leary, the motion was approved.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary