

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting June 10, 2024, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz
Lucy Getz
Anna Harris
Stevie Krpata
Caroll Mullen-O’Leary
Cindy Watson

BOROUGH OFFICIALS PRESENT

Tammie G. Dailey, Mayor
George W. Lane, CPA, Treasurer
Janna Colechio, Secretary

MINUTES

On a motion by Ms. Watson and seconded by Dr. Mullen-O’Leary, the minutes of the April 8, 2024, Council Meeting were approved as written. There were no minutes from May due to the lack of quorum.

TREASURER’S REPORT

The Treasurer’s Report for the month of April 2024 previously had been distributed to Council. Mr. Lane had no comments to add to the written report. Mrs. Getz made a motion to accept the Treasurer’s Report for April 2024 and file it for audit. With a second from Mrs. Harris, the motion passed unanimously.

The Treasurer’s Report for the month of May 2024 previously had been distributed to Council. Mr. Lane had no comments to add to the written report. Ms. Watson made a motion to accept the Treasurer’s Report for May 2024 and file it for audit. With a second from Mrs. Harris, the motion passed unanimously.

CITIZEN’S REPORT

CITIZENS PRESENT

Michela Smith
Dale Hare
Tim Boldon
Dave Dyson
Joan Runkle

ADDRESS

Shiremanstown Fire Department
KD3 Design Studio
Gibson-Thomas Engineering
Bible Baptist Church
4 Walnut Street

PRESIDENT’S REPORT

Bids for the construction of a new Borough Garage were reviewed. Considering the lowest bid in each of the four categories (General Construction, Mechanical, Electrical, and Plumbing) the lowest cost for construction of the new garage would be \$1,453,316.00 (one million, four hundred fifty-three thousand, three hundred sixteen dollars). Mr. Lane explained that \$70,000.00 (seventy thousand dollars) had already been paid in various engineering, architectural and designer fees. However, the cost of financing a loan would run \$100,000.00 (one hundred thousand dollars) per year necessitating a tax increase of 1 mil for the building alone.

Bid opening was held on Wednesday, May 8, 2024, with a ninety-day period for the Council to review and act upon. President Getz reminded the Council that he and Mrs. Getz had met with a grant writer and would reach out once again and asked that a final decision be tabled until the July 8, 2024, meeting of Council. No objections were heard, and the Secretary was asked to place the issue on the July 2024 agenda.

The Sesquicentennial Committee requested consideration for banners to be draped across the East and West Main Street entrances to the Borough to announce and advertise the Sesquicentennial weekend of August 16th-18th. Estimates for the banners and the professional hanging of them are expected shortly; however, a resolution is needed to present to PennDOT for permission to advertise in the highway right-of-way. Dr. Mullen-O'Leary made a motion to approve the placement of banners and pass Resolution 2024-01 requesting permission from PennDOT for permission to hang within the Main Street right-of-way. With a second from Ms. Watson, the motion passed unanimously.

The time capsule for the event has arrived. It will be buried in Memorial Park behind the flagpole patio, directly behind Samuel Shireman's tombstone.

The Committee continues to need volunteers.

Fundraising continues; however, the additional \$6,000.00 (six thousand dollars) pledged by the Council for the event is now needed to cover many of the down payments for entertainment, etc. Mrs. Getz made a motion to release the additional funds to the Shiremanstown Historical Society for the Sesquicentennial celebration. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

Two local artists have submitted drawings for murals to be painted on the lavatory walls at Memorial Park and on the back wall of the pavilion in Manor Park. Because the Sesquicentennial Committee will not see the proposed designs until their meeting on Wednesday, Mrs. Harris requested permission to allow the Committee to select the placement of the murals. Because the Council was interested in seeing the designs before approving permission be given to use Borough property, it was agreed the meeting would be continued until Thursday, 13, 2024 at 6:00 PM.

The next meeting of the Sesquicentennial Committee will be held in the Borough Hall on Wednesday, June 12, 2024, at 6:00 PM.

MAINTENANCE AND BOROUGH GROUNDS

Mulch will be delivered on Wednesday, June 12, 2024, for coverage in the Borough Parks. The new connectors for the swings in the parks are expected to be delivered by Thursday, June 13, 2024. The maintenance and road crew are now fully staffed.

Mr. Getz described that repair of the Borough's lawn mowers is a daily task using a good deal of the crew's time. The newer mower was purchased 23 years ago and the older is over three decades old. Mr. Rosnick obtained Costars pricing for zero-turn mowers. Bobcat offers a mower with a Kawasaki FX1000 EFI engine that is covered under a 36-month or 2000-hour warranty whichever occurs first for \$13,215.20 (thirteen thousand two hundred fifteen dollars and twenty cents). Hustle Turf through Best Line Equipment offers a similar model for \$14,999.00 (fourteen thousand dollars). Mrs. Krpata inquired if the funding for this

equipment would come from the Capital Reserve Fund or the General Fund, and if looking into the possibility of a used mower may be a better option. Mr. Getz explained that historically speaking used mowers, while less expensive, tend to be less reliable. Mr. Lane advised the funds would be paid through the Capital Reserve Fund. With no further discussion, Mrs. Krpata made a motion to authorize the purchase of the Bobcat at a cost of \$13,215.20 (thirteen thousand two hundred fifteen dollars). With a second from Ms. Watson, the motion passed.

Mr. Getz reminded Mr. Rosnick the outfall near the railroad tracks needs trimmed back to prevent flooding in the storm sewer system.

Mayor Dailey questioned with the upcoming Sesquicentennial if the hiring of an additional crew member would benefit the crew. Mr. Rosnick replied that Mr. Runkle has agreed to assist with the line painting as he has experience with line painting, and with the newly-hired crew member and mower, upkeep in the parks and street projects should be more manageable.

MECHANICSBURG SCHOOL BOARD

Mrs. Krpata reported that school is out for summer break. Cameras are to be installed on the school buses over the break.

SOLID WASTE AND RECYCLING

Dr. Mullen-O'Leary has had email issues and continues to remedy the situation. She will be catching up with any complaints as she works her way through the Borough account for trash issues.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer's Report for the month of May 2024 had previously been distributed to the Council. Ten building permits and two zoning permits had been issued for a total of \$9,049.00 (nine thousand forty-nine dollars) collected in fees.

Three homes are currently listed for Sheriff's Sale within the Borough.

Mrs. Alloway reported that the security cameras continue to lag. Chief Stoner said he would purge any pre-loaded programs from the tower and if the issues continue, have the IT technician return.

STREETS AND PAVEMENTS

Despite not being able to attend, Mr. Homer did express thanks to the road crew for the pothole repair on West Vine Street.

Mr. Dyson noted that Mr. Beardmore had met with Dave Lenker for installation of the flashing school zone signs on West Vine Street. Mr. Dyson has stressed to Mr. Beardmore the desire of the Borough Council to have the signs installed and working prior to the beginning of the 2024-2025 school year.

PUBLIC SAFETY

Fire Chief McCutcheon presented to the Council a proposal for additional funding to the Shiremanstown Fire Department. Option A was a request to increase the annual donation from \$8,500 (eight thousand five hundred dollars) to \$20,000 (twenty thousand dollars) aligning it closer to their anticipated budget of \$27,000 (twenty-seven thousand dollars) to \$29,000 (twenty-nine thousand dollars) in yearly expenses without having to rely on using state grant and a mailer to pay their bills. Included in this option was the Fire Department's preference to have the payment broken into two payments, half in the first quarter of the year and the other half in the last quarter. Additionally, there was a recommendation of revising every two years to account for inflation. Option B was similar though a suggested fire tax of \$10 (ten dollars) per year per residence would be enacted by the Borough Council to distribute to the Fire Department twice each year with a recommendation for revising the amount every four years. Again, this would be distributed biannually per the Fire Department's recommendations. Stating the fire department's professionalism has been demonstrated to emergencies within and outside the Borough, the lack of funding could force a merger with another local mutual aid company in accordance with their requirements. President Getz reminded Mr. McCutcheon it had previously been discussed that the findings in the Firemen's Relief Fund were to be addressed and cleared by the Auditor General prior to any discussion of fund distribution by the Borough. To date, the Borough has received no notification from the Department of the Auditor General to indicate that progress in resolving the 11 (eleven) findings included in the most recent audit has been addressed. He reminded Mr. McCutcheon, the issue of the title to the pumper truck has a deadline of July 31, 2024. Further, the Council does not consider budget changes until the budget workshop which is held annually in November. Dr. Mullen-O'Leary recapped President's Getz's statement adding that while she appreciates the service provided by the Shiremanstown Fire Department, serious concerns regarding the financial responsibility of the fire company remain. She requested a fully detailed budget rather than an estimate of the brief synopsis of spending provided with the request for additional funding. Stating it would be hard to look her neighbors in the eye imposing either of the taxes requested, more accountability to the Borough would be required that, in addition to service, financial responsibilities are handled well. It was verified by the Treasurer that the Borough currently pays the workers' compensation insurance as well as the fire hydrant costs.

Financial Reports from the Shiremanstown Fire Department and the Firemen's Relief Association for the months of April and May were provided. An activity report for the month of May was presented by the Fire Chief.

LOCAL EMERGENCY MANAGEMENT

Ms. Watson requested that Brad Wright be appointed by the Council as the Deputy Local Emergency Coordinator to serve as the back-up for times when Ms. Watson may not be available. She stated that Mr. Wright has served with 47 years of fire experience and had previously been the LEMC for the Borough following Jason Hall. The position of Deputy LEMC does not require an appointment from the Governor, and the Secretary confirmed that his clearances have been provided to the Borough. Dr. Mullen-O'Leary made a motion to appoint Mr. Wright as the Borough's Deputy Local Emergency Coordinator. With a second from Mrs. Getz, the motion was approved.

Ms. Watson requested a copy of the minutes be provided to Justin Shaulis, Emergency Management Coordinator for Cumberland County.

PARKS AND RECREATION

Reminding the Council the Borough Parks need spruced up for the Sesquicentennial celebration in August, Mrs. Harris again requested consideration of the accident insurance plan for volunteers provided by Christian Baker. Electronic copies were provided prior to the Council in April as well as paper copies distributed to Council members at the meeting. The Secretary was authorized to reach out and request a quote for the insurance.

Mrs. Harris requested \$500 (five hundred dollars) from the park maintenance budget be allocated for the repainting of playground equipment. Ms. Watson made a motion to approve \$500 (five hundred dollars) to be provided for the paint needed to refresh park equipment. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

Mrs. Harris expressed the desire of the Parks and Recreation Committee to tear the deteriorating shed in Memorial Park down. There were no objections by the Council to having the shed demolished and removed from Memorial Park.

Citing the need for communication equipment for the Sesquicentennial event, Mrs. Harris requested permission to purchase 2-way radios which can then be inventoried as park equipment for future park events. It was requested she provide the Council at the July meeting with estimates for the Council to consider.

With the Keystone Baseball Club giving a demonstration on the final day of the Sesquicentennial in Memorial Park, the condition of the ball field is an issue that the Committee would like to see addressed. Mr. Getz agreed to speak with the Mr. Rosnick to assure the park is prepared for the event.

MAIN STREET

Mrs. Getz reported the banners for the Sesquicentennial, the veteran banners, and the hanging flowerpots have all been placed throughout the Borough. Feedback from the community has all been positive.

Stating it has been years since the triangular garden outside the Borough Hall had been created by Stephen Lane as part of his Eagle Scout project, Mrs. Getz respectfully requested the Council consider hiring a landscaper to remodel and update the garden in time for the Sesquicentennial celebration. Presenting quotes ranging from \$760 (seven hundred sixty dollars) to \$2,561.80 (two thousand five hundred sixty-one dollars and eighty cents), Mrs. Getz requested permission to engage the low bidder, Sean Engle, for this project. Due to a lack of references and credentials, it was determined to table the proposal until the meeting reconvenes on Thursday, May 13, 2024.

MAYOR'S REPORT

May

Complaints Rec'd	42	Traffic	46
Criminal	1	Non-Traffic	1

Assist. Other Depts. 5
PD Revenue \$ 842.54

Verbal Warn 2
Parking Tkts 2
Written Warn 7

Officer	Hours	Traffic Tickets/Arrests
Stoner	207.0	2
Montgomery	207.0	6
Shaughnessy	36.5	0
McCoy	50.0	24
Hall	11.0	0
<u>McMillen</u>	19.0	0
Gelnett	32.0	14

Traffic citations for the month included:

- 10 for expired inspections
- 7 for school zone speeding
- 4 for speeding
- 3 for driving without insurance
- 3 for expired registration
- 2 for permitting a violation
- 2 for driving without a license
- 2 for counterfeit inspection stickers
- 2 for school bus violations
- 2 for suspended registration
- 2 for failure to obey traffic controls
- 1 for obscured license plate
- 1 for driving with a suspended license
- 1 for STOP sign violation
- 1 for crosswalk violation
- 1 for child restraining seat violation
- 1 for window tint violation
- 1 for subsequent offense

The non-traffic citation was for harassment.

Chief Stoner read a note of appreciation from Rick and Sandy Fry which included a donation of \$400 (four hundred dollars) to the Shiremanstown Police Department. He also reminded Council and the public to keep their parked cars locked as there have been a growing number of “break-ins” and theft from cars left unlocked.

SOLICITOR’S REPORT

There was no report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Ms. Watson expressed her appreciation of Brynn Wright for her creativity in creating a display of the artwork submitted by the students of River Rock Academy celebrating the Sesquicentennial. Mrs. Wright arranged each piece in film strip style and each piece of artwork was displayed so that each student was able to stand alongside the display and have their picture taken. Ms. Watson included a gift card to be presented to each participant. This will be on display at the Sesquicentennial for the public as well.

ANNOUNCEMENTS

There were no announcements.

Ms. Watson made a motion to accept the receipts and pay the bills. The motion was seconded by Mrs. Getz and passed unanimously.

Mrs. Krpata made a motion to recess the meeting at 8:30 PM to reconvene Thursday, June 13, 2024 at 6:00 PM. With a second from Mrs. Getz, the motion passed unanimously.

The meeting of Council reconvened June 13, 2024, at 6:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz, President
Lucy Getz
Anna Harris
Stevie Krpata

BOROUGH OFFICIALS PRESENT

Janna Colechio, Secretary

Open issues remaining were:

- Volunteer Insurance – a quote from the insurance agent has not been received from the insurance underwriters.
- Bids for Reconstruction of Memorial Park Garden at the Borough Hall- Mrs. Getz has clarified the company for which Mr. Engle owns and a business card and certificate of liability were provided. Mrs. Harris made a motion to approve the bid provided for \$760 (seven hundred sixty dollars). With a second from Mrs. Krpata, the motion passed.
- Approval of Mural Submissions celebrating the Sesquicentennial - Mrs. Harris presented color copies of the proposed works. One was submitted by an honors art student from Camp Hill High School, Kinohi Rosenberger. Mrs. Harris proposed that the design be used as a wrap around on three of the walls of the lavatory in Memorial Park. The second submitted by Jane Mylin, honoring the various values and long-standing institutions of the Borough, was recommended for the flat wall of the pavilion at Green Street Park. Both designs, if approved, will be honored with large pictures in front of the stage at the opening ceremony of the

Sesquicentennial. Mrs. Getz made a motion to accept the designs as presented. With a second from Mrs. Krpata, the motion passed unanimously.

- Time Capsule for the Sesquicentennial – Mrs. Harris gave additional details on the burial site for the time capsule behind Samuel Shireman’s tombstone in the brick memorial in Memorial Park. Measurements for marker are 18” x 10” x 8” and will be placed flush with the surrounding ground. Mrs. Krpata made a motion to approve the placement of the time capsule as described. With a second from Mrs. Getz, the motion carried.
- Update of Funding Possibilities for Borough Garage - President and Mrs. Getz will be meeting with Representative Cheryl Delozier to obtain substantial funding through grants, etc. for the proposed Borough garage.

Mrs. Krpata made a motion to adjourn the meeting at 6:37 PM. With a second from Mrs. Harris, the motion was passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary