

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting August 12, 2024, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

**COUNCIL MEMBERS PRESENT**

John Getz  
Lucy Getz  
Anna Harris  
Bryan Homer  
Stevie Krpata  
Carol Mullen-O’Leary  
Cindy Watson

**BOROUGH OFFICIALS PRESENT**

Andrew Sheely, Solicitor  
Tammie G. Dailey, Mayor  
Janna Colechio, Secretary

**MINUTES**

On a motion by Mrs. Getz and seconded by Ms. Watson, the minutes of the July 8, 2024, Council Meeting were approved as written.

**TREASURER’S REPORT**

The Treasurer’s Report for the month of July 2024 previously had been distributed to Council. Dr. Mullen-O’Leary made a motion to accept the Treasurer’s Report for July 2024 and file it for audit. With a second from Mrs. Krpata, the motion passed unanimously.

**CITIZEN’S REPORT**

**CITIZENS PRESENT**

Dave Dyson  
Michael Flor

**ADDRESS**

Bible Baptist Church  
Mechanicsburg ROAR

**PRESIDENT’S REPORT**

Mr. Flor, as a coach for the Mechanicsburg ROAR requested use of the ball field in Memorial Park as a practice field for the ROAR 14 and under traveling team. He recounted that this team had used the field for practice and as part of the agreement had kept the field manicured and helped with National Night Out by serving the public in various volunteer positions. They would again be agreeable to such an agreement or whatever the Council deemed appropriate. If permission is granted, they would like to use the field in the Autumn of 2024 as well as for the Spring season of 2025. Mrs. Harris asked how soon he thought the field could be trimmed and the infield dragged. He responded that he could try to get a group in on the weekend of August 16-18; however, Mrs. Harris pointed out the Sesquicentennial Celebration would begin Friday in Memorial Park and activities, including the Keystone Baseball Club, were scheduled for Sunday as well. Mr. Flor responded he could try to get some team members by Thursday, but many were currently on vacation. Mr. Rosnick said the Borough would spray the weeds in the outfield ahead of the weekend’s activities. Dr. Mullen-O’Leary made a motion to approve the use of the Memorial Park ballfield on the condition that proof of insurance and a schedule be provided to the Secretary. With a second from Mrs. Krpata, the motion passed unanimously.

Mrs. Harris updated the Council on the final week of preparations for the Sesquicentennial celebration. The Committee is still in need of volunteers, particularly for parking at the Trinity High School Parking lot. The deadline to contribute items for the time capsule has been extended until August 23, 2024. There is a meeting of the Committee on Tuesday, August 13, 2024, in the Borough Hall, followed by a meeting at 7:00 for volunteers to receive their t-shirts and assignments. A zoom meeting with the local news and the Mayor is scheduled for August 15, 2024. The Opening Ceremony will kick off the weekend of activities beginning on Friday, August 16, 2024, in Memorial Park at 5:00 PM.

President Getz announced that he and Solicitor Sheely had met to discuss the long-term future of the Borough. Important points reviewed included:

- The number one responsibility of each Council member is to represent the community. Noting that each elected member has been assigned a subcommittee and there are, at times, little to report causing attendance to fall causing a lack of quorum and meetings are cancelled at the last minute, which leaves the Borough with no representation for that month.
- The Council meeting is where the business of the Borough is the focus of the meeting. The three most important parts of a council meeting are public comment, the President's Report, and the payment of Borough obligations. Council decisions and matters of action should be listed under the President's Report where they can be known in advance to allow for potential inquiry and contemplation prior to a Council meeting. If any staff or council member has something serious to include, they should contact the Secretary no later than the Wednesday prior to the meeting to have it placed under the President's Report for action.
- Each month the Zoning Officer prepares a monthly report. It is the responsibility of each member to review the report ahead of the meeting. If there are any questions to direct them either under old or new business.
- Responsible budgeting and finances are essential for the Borough to maintain its sovereignty in the future. Realizing the Borough works on a fixed income with no commercial taxes available, members were requested to propose creative ideas for future income and allocating funds appropriately and providing this input to the Treasurer ahead of the budget workshop held each November. Following adoption of the budget, it is equally important to stay within the budget.
- Financial pressures associated with operating a small municipality such as Shiremanstown may require consolidation of municipal resources with adjacent municipalities to provide the necessary level of services. This includes fire protection, EMS services, and police protection. A source which many have found helpful is the Tri-County Planning Commission to attract businesses to the Borough. Members may share ideas ahead of the meeting providing no more than three members meet at the same time.
- A benefit would be creating a specific vision for the Borough's future, and including goals for five, ten, and twenty years into the future. Utilize the web page to provide information to the public, such as updating the codification of codes, etc.

- Changes to the monthly agenda have been established to ensure action items are included in the President’s Report making it easier to take clear actions including approval, denial, or tabling of a decision to the next meeting rather than being pushed down the road indefinitely or completely forgotten. This format should also prevent uncontrolled dialogue which prevents the reasonable and accurate creation of minutes.

**MAYOR’S REPORT**

**July**

Complaints Rec’d	44	Traffic	28
Criminal	0	Non-Traffic	0
Assist. Other Depts.	16	Verbal Warn	2
PD Revenue	\$ 715.01	Parking Tkts	1
		Written Warn	3

<b>Officer</b>	<b>Hours</b>	<b>Traffic Tickets/Arrests</b>
Stoner	207.00	1
Montgomery	207.00	4
Shaughnessy	35.50	0
McCoy	54.50	7
Hall	38.00	1
<u>McMillen</u>	9.00	0
Gelnett	63.00	15

Traffic citations for the month included:

- 8 for disregarding traffic control devices
- 8 for speeding
- 3 for expired registrations
- 2 for fraudulent registrations
- 2 for expired inspections
- 2 summary offences
- 1 for driving without insurance
- 1 STOP sign violation
- 1 for equipment violation

Officer Montgomery stated that he has a planned meeting with Fire Chief McCutcheon to discuss the traffic control for the Sesquicentennial parade. East Pennsboro Township’s Fire Department had described the control as a “rolling barricade.” Officer Montgomery stated he is unfamiliar with this concept, and since the Borough is held accountable by PennDOT would like clarification. Following discussion, it was determined that Mr. Harris, the parade organizer, and Mrs. Harris and Mrs. Runkle, co-chairs of the Sesquicentennial Committee, would attend the meeting as well.

## **SOLICITOR'S REPORT**

Mr. Sheely had provided two letters to the Council in July, one on the purchase of volunteer insurance and the other on the jurisdictional issues and review procedures of the Planning Commission.

## **OLD BUSINESS**

Referring to the letter regarding volunteer insurance, Mrs. Harris requested clarification since she had been the one to propose that to the Council. Mr. Getz responded saying the Solicitor is a part of Council meetings to advise the Council; however, it is the Council that decides how to act upon suggestions. Mr. Sheely elaborated saying that the liability of litigation is high in volunteer matters where children up to age sixteen are notable to waive or release the Borough from liability, and the Borough would not be protected. He advised that the tier levels of insurance are intended to protect the volunteers and not necessarily the Borough. A volunteer suffering a heart attack and dies of an uncertain cause while serving as a volunteer, or a person losing an appendage could lead to litigation seeking the limits of the insurance policy and further. What the Council believes is reasonable is not necessarily consistent with the amount the volunteer considers reasonable, and any damage amounts above any policy limits could be the responsibility of the Borough of Shiremanstown.

Mrs. Krpata reported that the cameras have not been installed on the school busses as previously hoped for the new school year. She requested that the Borough's website be updated to include school bus safety.

Mrs. Alloway reported that she had spoken with Jared at Barry Isett, and the fee for Mrs. Johnson, who had come before Council in June, had been reduced from \$204.50 (two hundred four dollars and fifty cents) to \$154.50 (one hundred fifty-four dollars and fifty cents). She requested guidance if she was to contact Mrs. Johnson and notify her of the adjustment. The council agreed that as the Zoning Officer, Mrs. Alloway was the appropriate person to reach out to Mrs. Johnson.

The zero-turn lawn mower has been received. Mr. Rosnick is learning to use the various controls.

## **NEW BUSINESS**

Mrs. Getz stated that the Zoning Officer had put her in touch with a gentleman on the Planning Commission with experience in writing grants, and there is a possibility of one that could help pay for the proposed garage. With the reminder that the project is currently dead, but could be rebid should funds become available, the Council agreed for Mrs. Getz to pursue the grant. Mr. Sheely advised the Council must have the opportunity to review the details of the grant prior to its submission. Mrs. Getz requested the matter be placed on the September agenda.

## **ANNOUNCEMENTS**

Mr. Getz announced that despite the recent break in the water lines over the past week, the water is beginning to clear up.

Dr. Mullen-O'Leary made a motion to accept the receipts and pay the bills. The motion was seconded by Mrs. Harris and passed unanimously.

Mrs. Krpata made a motion to adjourn the meeting at 8:06 PM. With a second from Dr, Mullen-O'Leary, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio  
Borough Secretary