

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting March 11, 2024, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz
Lucy Getz
Anna Harris
Bryan Homer
Stevie Krpata
Carol Mullen-O’Leary
Cindy Watson

BOROUGH OFFICIALS PRESENT

Tammie G. Dailey, Mayor
Andrew Sheely, Esq., Solicitor
George Lane, CPA, Treasurer
Janna Colechio, Secretary

MINUTES

On a motion by Ms. Watson and seconded by Dr. Mullen-O’Leary, the minutes of the February 12, 2024, Council Meeting were approved as written.

TREASURER’S REPORT

The Treasurer’s Report for the month of February 2024 previously had been distributed to Council. Mr. Lane had no comments to add to the written report. Mrs. Getz made a motion to accept the Treasurer’s Report for February 2024 and file it for audit. With a second from Mrs. Harris, the motion passed unanimously.

CITIZEN’S REPORT

CITIZENS PRESENT

Dave Dyson
Shane Crusey
Mike Womick
Michela Smith
Brad Wright
Bryn Wright

ADDRESS

Bible Baptist Church
Cedar Cliff Youth Baseball
Shiremanstown Fire Department
Shiremanstown Fire Department
Shiremanstown Fire Department
Shiremanstown Fire Department

PRESIDENT’S REPORT

Mr. Getz updated the Council on the Borough garage plans. The final bid documents were approved for advertising on February 23, 2024. The advertisement will go live the week of March 18, 2024, with documents being available online at PennBID and receipt of bids including tabulations for each contract (General Construction, Mechanical Construction, Electrical Construction, and Plumbing Construction) available for the May 2024 Council meeting. A final paper copy of the plans was made available for the Planning Commission. A Non-Mandatory pre-bid site visit and review of the proposed work with the appropriate Borough Official will be held from 10:00 a.m. to 11 :00 am, local time on Wednesday, April 24, 2024, at the Borough Office. Mr. Sheely urged the Borough Treasurer be consulted regarding the finances and the potential availability of loans as there will be a brief window between the review of bids and the acceptance of them. Mr. Lane reiterated he has formed relationships with First National Bank (FNB) and Pennsylvania Local Government Investment Trust (PLGIT) for financing already;

however, if any Council member is aware of better options, he is open to hearing their recommendation. Mr. Getz will be reaching out to the elected state representatives regarding potential funding available through the State to assist with the anticipated cost of the building.

The Sesquicentennial Committee will be hosting a yard sale and silent auction in the social hall of the Shiremanstown United Methodist Church on Saturday, April 13, 2024, from 8:00 AM until 1:00 PM. Donated items may be dropped off at the Church on Friday, April 12, 2024 between 6:00 and 9:00 PM. The Committee would like to request that this be a Community Yard Sale Day, and the requirement for individual yard sales be waived for this day only. Dr. Mullen-O'Leary made a motion to waive the requirement for a yard sale permit by individuals for Saturday, April 13, 2024. With a second from Mrs. Krpata, the motion passed unanimously.

Mr. Crusey explained that the team he coaches, the Cedar Cliff Junior Colts 10u travel team, has requested use of the Memorial Park ball field for the 2024 season beginning March 15, 2024, through May 31, 2024, on Tuesday evenings from 5:30 – 7:30 PM. The team would like to help maintain the field by grading and dragging the infield to ensure it meets ball standards. Mr. Rosnick confirmed that the Borough Maintenance crew mows the grass. The Solicitor reminded Mr. Crusey of the conditions for use of the field including any Borough activities or previously scheduled with those events taking priority. Mrs. Watson made a motion to authorize the use of the Memorial Park Ball Field contingent on a current Certificate of Liability being provided to the Borough. With a second from Mrs. Harris, the motion was approved.

Mr. Sheely explained that a second request had been received from Michael Flor, coach of the ROAR softball team, who had used the field in the past. He requested permission to reach out to Mr. Flor and ensure the nights of use do not conflict with the Cedar Cliff Junior Colts 10u travel team and request an updated Certificate of Liability for this team as well. The Council had no objections to allowing the use of the field for both the Cedar Cliff Junior Colts 10u travel team or the ROAR softball team.

Ordinance #423 was duly advertised in The Sentinel on March 2, 2024, announcing the amending, changing and modifying the codification of the Ordinances of the Borough to restrict left turns on North Eberly Avenue onto Main Street from 7:30 AM – 8:15 AM and 2:45 PM – 3:15 PM, Monday through Friday. With no questions from the Council or the Public, Dr. Mullen-O'Leary made a motion to adopt the Ordinance as presented. With a second from Mr. Homer, the motion passed unanimously.

MAINTENANCE AND BOROUGH GROUNDS

Anticipating that the worst of the winter weather has now passed, the Maintenance Department will be getting cold patch to repair potholes within the Borough.

Brandi Paup has resigned her part-time position with the Maintenance Department to accept a full-time position with Flagger Force. The Secretary was authorized to place an advertisement in The Sentinel for a part-time Maintenance Worker I.

MECHANICSBURG SCHOOL BOARD

Mrs. Krpata announced that with Dr. Leidy planning to retire at the end of his current contract, the Board will be looking for a new Superintendent.

SOLID WASTE AND RECYCLING

Dr. Mullen-O'Leary announced there have been some recycling bins missing throughout the Borough. It is not clear if this is a prank, or if Waste Management may have taken the bins. Dr. Mullen-O'Leary will check with Waste Management and report back to the Council her findings.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer's Report for the month of February 2024 had previously been distributed to the Council. Seven building permits and one sidewalk permit had been issued for a total of \$3,421.50 (three thousand four hundred twenty-one dollars and fifty cents) collected in fees.

The Sheriff Sale at 118 South Locust Street has been postponed until May 1, 2024. This has been ongoing since February 1, 2023, and warnings have been sent to the owner on multiple occasions. Mrs. Alloway will be sending a letter again.

Bible Baptist Church and Saint John's Lutheran Church need variance approvals prior to their intended upgrades.

STREETS AND PAVEMENTS

Mr. Dyson confirmed the responsibility of West Shore Christian Academy regarding the flashing signs. He also stated that Mr. Lenker would be contacted regarding the required permits and proper placement of the signs. It is the desire of West Shore Christian Academy and Bible Baptist Church to partner with the Borough to ensure that everything is completed to the proper code standards. He assured the Borough will be kept in the loop of any activity, and signs will be in place prior to the 2024-2025 school year. Mrs. Getz reminded Mr. Dyson of the need to gain approval from PPL Electric when exact placement is determined. She continued that Council will then need to authorize an ordinance to make the speed limit enforceable by the Police Department. Mr. Homer noted that he has been working to ensure the proper placement of the signs, so they are visibly noticeable from Railroad Avenue and Eberly Avenue.

PUBLIC SAFETY

Mrs. Watson reported there had been 24 total calls for the month of February. Twelve within the Borough and twelve outside the Borough. The twelve within the Borough included seven storm-related calls for fallen trees and wires, four medical assist calls, and one structure fire. Mr. Wright and Mrs. Watson have been communicating with the Auditor General to resolve the 11 (eleven) findings in the most recent audit of the Firemen's Relief Association. There are now only five issues remaining to be resolved, three of which will be resolved when reimbursement to the Relief Fund is made in April or May of 2024. The financial reports for February have been received.

Mrs. Watson has remaining questions concerning the cost of the ReGroup program. She hopes to have answers from the company shortly and information provided to Council for the April meeting.

LOCAL EMERGENCY MANAGEMENT

Mrs. Watson will be meeting with Justin Shaulis, Public Safety/Emergency Management Planning Coordinator on Wednesday, March 13, 2024, at the Count Public Safety Building for formal training.

PARKS AND RECREATION

Following a walkthrough of the Borough parks, it was requested the horseshoe poles in Memorial Park be removed. Mrs. Harris would like to schedule a park workday using volunteers. She has contacted Julia Martella at Christian Baker to request an accident insurance plan for volunteers. Workers’ compensation does not cover volunteers nor does the umbrella policy added to Borough’s insurance last year. Information will be forwarded when received from Christian Baker’s underwriters.

The annual Easter Egg Hunt will be hosted on Sunday, March 24, 2024, at 1:00 PM in Memorial Park.

No action had been taken on the grant presented by Mary and Jeff deCoen. Therefore, the Borough will need to apply for the 2025 Spring grant.

Mr. Getz advised Mr. Rosnick that playground mulch is included in the Borough’s budget. He should order and cover the playground areas as early as possible in the Spring.

MAIN STREET

Mrs. Getz had nothing new to report.

MAYOR’S REPORT

February

Complaints Rec’d	35	Traffic	45
Criminal	4	Non-Traffic	2
Assist. Other Depts.	12	Verbal Warn	2
PD Revenue	\$ 765.33	Parking Tkts	3
		Written Warn	39

Officer	Hours	Traffic Tickets/Arrests
Stoner	189.0	2
Montgomery	189.0	8
Shaughnessy	29.0	0
McCoy	112.25	23
Hall	26.0	0
<u>McMillen</u>	18.0	0
Gelnett	67.0	12

Traffic citations for the month included:

- 11 for speeding
- 7 for equipment violations
- 7 for expired inspections
- 4 for school bus violations
- 4 for driving without insurance
- 3 for expired registrations
- 2 for driving with a suspended license
- 2 for permitting a violation
- 2 for driving without a license
- 1 for obscured license plate
- 1 for STOP sign violation
- 1 for window tint violation

Mrs. Krpata questioned what determines a warning rather than a citation. Officer Montgomery replied that is the officer's discretion.

SOLICITOR'S REPORT

Mr. Sheely emphasized the importance of looking for a reasonable means of financing the garage structure prior to the review of the bids since the cost is likely to be significantly high. He urged talking with the local banks or looking into a line of credit. Mr. Lane reported that debt service is considered an expenditure from the general fund budget. Mr. Getz reminded Council that the garage was previously not built due to the cost at the time; however, he stressed the cost of building has only gone up over the years since this project was originally considered.

OLD BUSINESS

Mrs. Krpata questioned if the office staff have been trained on security measures for the Borough Hall through use of the cameras. Officer Montgomery reported the cameras are monitored by the Chief of Police. He did not feel he was able to respond regarding access by other Borough employees. Dr. Mullen-O'Leary argued the purpose of the cameras was to provide access and protection to office staff and that it should be done immediately. Mayor Dailey will address the issue with Chief Stoner.

The Secretary asked for clarification of written warnings stating that it was her impression that though they did not carry points or a fine, they did include a time limit and proof was required to prevent the warning from becoming a citation. She recounted she was given a written warning for a lapsed state inspection; however, it was required she provide proof to the officer within ten calendar days. Officer Montgomery confirmed that faulty equipment and expired inspections often qualify for a written warning

providing there are no extenuating circumstances or charges against the person in question.

NEW BUSINESS

The 2023 Annual Statement of Financial Interest had been previously distributed to each Council member. The Secretary reminded them the deadline for filing is May 1, 2024.

ANNOUNCEMENTS

There were no announcements.

Mrs. Krpata made a motion to accept the receipts and pay the bills. The motion was seconded by Dr. Mullen-O'Leary and passed unanimously.

Mrs. Getz made a motion to adjourn the meeting at 7:53 P.M. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary