

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting November 13, 2023, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Matthew Simmons, Vice President
Bryan Homer, President Pro tem
David Lagerholm
Carol Mullen-O'Leary
Grant Tankersly

BOROUGH OFFICIALS PRESENT

Tammie G. Dailey, Mayor
Andrew Sheely, Esq., Solicitor
George W. Lane, CPA, Treasurer
Janna Colechio, Secretary

Mr. Homer called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance.

MINUTES

- On a motion by Mr. Lagerholm and seconded by Dr. Mullen-O'Leary, the minutes of the October 11, 2023, Council meeting were approved as written.

TREASURER'S REPORT

The Treasurer's Report for the month of September 2023 previously had been distributed to Council. Mr. Tankersly made a motion to accept the Treasurer's Report for September 2023 and file it for audit. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

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Mr. Lane presented the tentative budget for 2024:

Estimated Beginning Balance	\$ 108,536.00
Revenue	558,625.00
Expenditures	<u>599,975.00</u>
Estimated Ending Balance	<u>\$ 67,186.00</u>

The Highway Fund budget for 2024 was presented:

Estimated Beginning Balance	\$481,125.00
Revenue	46,519.00
Expenditures	<u>315,000.00</u>
Estimated Ending Balance	<u>\$ 212,644.00</u>

The Capital Reserve Fund budget for 2022 was presented:

Estimated Beginning Balance	\$299,423.00
Revenue	1,200.00
Expenditures	<u>266,530.00</u>
Estimated Ending Balance	<u>\$ 34,093.00</u>

The tentative budget requires an increase in taxes from the current 2.2 mills to 2.5 mills for the year 2024. Mr. Lagerholm made a motion to adopt the proposed budget for 2024 as presented by Mr. Lane. With a second from Dr. Mullen-O'Leary, the motion passed unanimously. Dr. Mullen-O'Leary made a motion to adopt the proposed 2.5 mills rate for 2024. With a second from Mr. Lagerholm, the motion passed unanimously.

CITIZENS REPORT

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CITIZENS PRESENT

ADDRESS

Dave Dyson

Bible Baptist Church

Anna Harris

106 West Main Street

PRESIDENT'S REPORT

There were no updates to the borough garage plan.

Mrs. Harris announced that the next meeting of the Sesquicentennial Committee will be Wednesday, January 17, 2024, at 6:00 PM in the Borough Hall. Sponsorship letters are being prepared for mailing. Cookbooks will be available no later than Thanksgiving for sale at \$15 per book.

MAINTENANCE AND BOROUGH GROUNDS

Leaf collection will continue through Friday, December 8, 2023.

LOCAL EMERGENCY MANAGEMENT

There was no report.

COUNCIL OF GOVERNMENTS

Dr. Mullen-O'Leary had no updates.

MECHANICSBURG SCHOOL BOARD

Dr. Mullen-O'Leary had nothing new to report.

Mrs. Harris inquired if the banner contest had been approved by the school board. Dr. Mullen-O'Leary responded that with her permission and ongoing health issues, Mrs. Getz had sent letters to Mechanicsburg Schools, West Shore Christian Academy, and River Rock Academy. She has not heard if there have been any responses to those letters.

SOLID WASTE

The monthly service report was provided by Waste Management for the month of October. Mr. Simmons had nothing to add to the written report.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer's Report for the month of October 2023 had previously been distributed to the Council. Five (5) building permits, one (1) zoning permit, and one (1) sidewalk permit had been issued for a total of \$2,002.50 (two thousand two dollars and fifty cents) collected in fees.

The Zoning Hearing Board met Thursday, November 2, 2023, at 6:00 PM to review the application for a use variance for an Airbnb at 403 West Main Street. The application was approved for short-term rentals with a minimal two-night stay.

Four properties within the Borough are included for Sheriff's Sale, two in December and an additional two in January.

STREETS AND PAVEMENTS

Mr. Rosnick informed the Council he and his crew have repeatedly been checking the Borough for any additional vandalism of street signs. He also reported that neighboring municipalities have been facing the same issue with the result of increased use of stickers after they have been cleared.

PUBLIC SAFETY/FIRE DEPARTMENT LIAISON

Reports were provided for October 2023 for both the Shiremanstown Fire Department and the Shiremanstown Firemen's Relief Association.

PARKS AND RECREATION

The annual Christmas Tree lighting will be hosted in Memorial Park on Saturday, December 2, 2023, beginning with music at 5:45PM and Santa Claus arriving by firetruck at 6:00 PM. Volunteers are welcome to help with the decorating of the outside tree and the Borough Hall on November 19th at noon. Volunteers are also needed to help decorate the pavilion on December 1st for Santa's story-reading time.

MAIN STREET

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There was no report.

MAYOR'S REPORT

October

Complaints Rec'd	34		Traffic	33
Criminal		2	Non-Traffic	2
Assist. Other Depts.	6		Verbal Warn	1
PD Revenue	\$1,319.34		Parking Tkts	34
			Written Warn	1

Officer	Hours	Traffic Tickets/Arrests
Stoner	198.0	0
Montgomery	198.0	11
Shaughnessy	39.5	0
Yeager	44.0	0
Hall	18.0	0
Moyer	0.0	0
McMillen	27.0	0
Gelnett	68.0	22

Traffic citations for the month included one (1) for failure to stop a school bus, one (1) for driving without a license, one (1) for expired registration, two (2) for driving with a suspended license, three (3) for expire inspection, three (3) for summary citations, nine (9) for failure to obey traffic controls, and thirteen (13) for speeding.

The Mayor reported the Meet the Candidates night on October 19, 2023, included the candidates for Borough Council as well as several candidates for County offices.

SOLICITOR'S REPORT

Mr. Sheely reminded the Council the Secretary needs authorization to advertise the 2024 budget. Dr. Mullen-O'Leary made a motion to authorize the Secretary to advertise the tax rate presented for adoption at the December 2023 Council Meeting. With a second from Mr. Tankersly, the motion passed unanimously. Mr. Tankersly made a motion to authorize the Secretary to advertise consideration of the budget for adoption at the December 2023 Council meeting and post the budget as presented for adoption at the December 2023 Council Meeting in the atrium of the Borough Hall for inspection. With a second from Mr. Lagerholm, the motion passed unanimously.

The Municipal Technical Assistance Report had been provided to Mrs. Getz by Patrick Wright of PennDOT Connects. Mr. Sheely urged the Council and the Police Department to review the report ahead of public discussion as he feels the facts presented are inconsistent with the reality of traffic patterns on Main Street.

OLD BUSINESS

Mr. Sheely reiterated he has concerns about the Municipal Technical Assistance Report and directed the Secretary to include it on the December agenda.

NEW BUSINESS

Mr. Lane requested authorization to transfer \$41,026.77 from the Capital Reserve Fund to the General Fund. Dr. Mullen-O'Leary made a motion to authorize the Treasurer to transfer \$41,026.77 from the Capital Reserve to the General Fund. With a second from Mr. Lagerholm, the motion carried.

ANNOUNCEMENTS

There were no announcements.

Mr. Lagerholm made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Tankersly and passed unanimously.

Mr. Tankersly made a motion to adjourn the meeting at 7:27 P.M. With a second from Mr. Lagerholm, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary