

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting February 13, 2023, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Bryan Homer
David Lagerholm
Carol Mullen-O’Leary
W. Grant Tankersly

BOROUGH OFFICIALS PRESENT

Tammie Dailey, Mayor
Andrew Sheely, Esq., Solicitor
Janna Colechio, Secretary

As president pro tem, Mr. Homer called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance.

MINUTES

On a motion by Mr. Lagerholm and seconded Dr. Mullen-O’Leary, the minutes of the January 9, 2023, Council Meeting were approved as written.

TREASURER’S REPORT

The Treasurer’s Report for the month of January 2023 previously had been distributed to Council. Mr. Lane had not provided any additional comments in addition to the written report. Mr. Lagerholm made a motion to accept the Treasurer’s Report for January 2023 and file it for audit. With a second from Dr. Mullen-O’Leary, the motion passed unanimously.

CITIZENS REPORT

CITIZENS PRESENT

Joan Runkle
Anna Harris
Bryn Wright
Dave Dyson
Bill Carlisle

ADDRESS

4 Walnut Street
106 West Main Street
217 East Main Street
Bible Baptist Church
301 West Maple Avenue

Ms. Wright had questions concerning posting of signs to recruit members for the Shiremanstown Fire Department. Ms. Alloway responded stating there is a sign ordinance in the Borough, and that upon receiving Mrs. Wright’s email, she will provide an electronic copy of the ordinance and answer any questions she may have.

PRESIDENT’S REPORT

Updates on plans for the borough garage were not received. Dr. Mullen-O’Leary confirmed she is on the committee; however, she has not received any additional information since the contract was received. She requested the Secretary continue to reach out to the Borough Engineer and advise of any new activity.

Mrs. Getz had requested authorization for additional flags for the Main Street Corridor. Mr. Bretz had estimated approximately eight to ten kits would be needed to replace flags that had become

wind and weather torn. It was determined to table the request until Mrs. Getz returned, so that the appropriate number of flags be ordered for the 2023 season.

Mrs. Getz had proposed a contest be created in celebration of the Borough's Sesquicentennial in 2024. She had asked that Dr. Mullen-O'Leary present the idea at the Mechanicsburg School Board meeting for students to submit their drawings to be imprinted on flags 24 by 48 inches and hung along Main Street. Additionally, students from West Shore Christian School and River Rock Academy would be invited to participate. Council would then select from the entries for the winner or winners of the contest. Mrs. Getz had received quotes from Hot Frog printing and Fast Signs for the flags:

Hot Frog Printing	\$3,367.00
Fast Signs	\$2,670.35

Dr. Mullen O'Leary expressed enthusiasm for the project indicating that perhaps multiple designs could be selected if Council were willing to assess any additional cost for doing so. Mr. Tankersly made a motion to authorize Dr. Mullen-O'Leary to canvass the Mechanicsburg School District, West Shore Christian Academy, and River Rock Academy for permission to have interested students submit their designs. With a second from Mr. Lagerholm, the motion passed unanimously.

COUNCIL OF GOVERNMENTS

There was no report.

MECHANICSBURG SCHOOL BOARD

Review of upcoming retirements were reviewed. The next meeting is scheduled for Tuesday, March 14, 2023.

LOCAL EMERGENCY MANAGEMENT

There was no report.

MAINTENANCE AND BOROUGH GROUNDS

Mr. Bretz reported that he has been researching information for grants for the purchase of a new leaf picker. It has been reported to him that with the grant, the state pays 90% (ninety per cent) of the cost of the equipment leaving only 10% (ten per cent) for the municipality to fund. He further detailed that both Stephenson Equipment, Inc. and Cumberland County have offered to assist him in writing the grant application. The application process opens in late March or early April. Mr. Lagerholm made a motion to authorize Mr. Bretz to pursue a grant for the purchase of a new leaf picker. With a second from Dr. Mullen-O'Leary, the motion carried.

SOLID WASTE

Mr. Isabella of Waste Management provided monthly service reports for Council's review.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer's Report for the month of January 2023 had previously been distributed to Council. One building permit and one sidewalk permit had been issued for a total of \$634.50 (six hundred thirty-four dollars and fifty cents) collected in fees.

Mrs. Alloway reported that Zoom training continues with iWorQ, and previous spreadsheets from the Borough are being uploaded into the program.

STREETS AND PAVEMENTS

Mr. Homer had no new updates.

PUBLIC SAFETY

Reports were provided for January 2023 for both the Shiremanstown Fire Department and the Shiremanstown Firemen's Relief Association. Fire Chief McCutcheon had questioned who the appropriate authority is to contact when a fire hydrant is out of service. Mr. Homer responded that he should be contacted and as the matter is resolved, he will advise the Fire Department to clear the out-of-commission hydrant with Cumberland County.

PARKS AND RECREATION

The Committee has reached out to three separate arborists for quotes to remove trees that could be threat in the parks. The three companies are Susquehanna Tree Service, Lenk Tree Service, and Git-R-Down. In addition to the trimming or removal of questionable trees, they are seeking quotes to have protruding roots removed or covered.

The Committee is looking into the possibility of solar lights for evening events as the paths throughout Memorial Park are not clear nor are they lit, adding liability to events such as the Movie Night, Halloween Parade, and Christmas Tree Lighting.

Mr. Tankersly described the desire for the Committee to purchase a twenty-foot diagonal screen for Movie Night, causing the annual cost to be minimized to the rental of the projector and movie rights. Mr. Lagerholm made a motion to authorize the Recreation Committee to purchase a screen as described not to exceed \$200 (two hundred dollars). With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

The Committee would like use of the old concession stand in Memorial Park by the ball field for storage, noting that needs repaired. Discussion took place to the possibility of renovating the unused lavatories for secure storage. Mr. Bretz recounted funds had been recovered through unclaimed property from the Department of Revenue several years ago; however, he was not sure what, if anything, the funds had been used for. Dr. Mullen-O'Leary recommended the subject of major renovations in Memorial Park be tabled until the March meeting of Council.

Written updates on the Sesquicentennial plans had previously been provided to Council. Mrs. Harris announced the candle sale was in progress and a Pancake Fundraiser will be hosted at the United Method Church on Saturday, March 18, 2023. Like the contest for the pole flags for the

Main Street Corridor, Mrs. Harris described a mural contest for three of the lavatory walls in Memorial Park and one for the pavilion wall in Manor Park. Door hangers advertising the Pancake Breakfast and the mural contest will be distributed throughout the Borough. Dr. Mullen-O’Leary requested more detailed information prior to blanket permission be granted. Mrs. Harris described the plan was to make available to any interested party to submit their entry to the Sesquicentennial Committee through April 19, 2024. Finalists will be contacted by April 22, 2024, painting would begin in May 2024 with completion by the end of June 2024. Approval by the borough council would be required for any artwork painted on borough property. After considerable discussion, Mr. Lagerholm made a motion to approve the space for the murals and final determination of the selected artwork be selected by the borough council. With a second from Mr. Tankersly, the motion was passed.

Mr. Bretz requested permission to order playground mulch for the parks. Mr. Tankersly stated he was meeting with Ms. deCohen regarding the grant for park equipment and felt the playground mulch was a part of the grant. He asked that Mr. Bretz not order mulch until he has had a chance to review the grant with Ms. deCohen.

MAIN STREET

There was nothing additional for discussion.

MAYOR’S REPORT

January

Complaints Rec’d	25	Traffic	13
Criminal	2	Non-Traffic	0
Assist. Other Depts.	1	Verbal Warn	1
PD Revenue	\$ 357.56	Parking Tkts	0
		Written Warn	5

Officer	Hours	Traffic Tickets/Arrests
Stoner	198.0	6
Montgomery	198.0	0
Shaughnessy	10.0	0
Hutcheson	9.0	0
Hall	29.0	0
Moyer	18.0	0
Gelnett	54.0	7
Kitzmilller	0.0	0

Traffic citations for the month included 6 (six) for speeding; 1 (one) expired registration; 1 (one) for driving without a license; 1 (one) turning violation; and 4 (four) for expired inspections.

SOLICITOR'S REPORT

Mr. Sheely reported that unclaimed property taxes sent to Mrs. Judy Prowell for the Borough of Shiremanstown were listed on the State's Treasury site. He recommended that Ji Montgomery be made aware of this finding and a claim be submitted either through the Treasury website or via postal mail. He also stated there are members of the Council who would benefit by checking the site as their names appear as potential claimants.

OLD BUSINESS

There was no old business.

NEW BUSINESS

2022 Statements of Financial Interests were distributed to Council, with the reminder that forms are due to be filed by May 2023.

ANNOUNCEMENTS

There were no announcements.

Mr. Lagerholm made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Tankersly and passed unanimously.

Mr. Lagerholm made a motion to adjourn the meeting at 7:59 P.M. With a second from Mr. Tankersly, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary