

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting March 14, 2022, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

**COUNCIL MEMBERS PRESENT**

John J. Getz, President  
Lucy Getz  
Bryan Homer  
David Lagerholm  
Carol Mullen-O'Leary  
Matt Simmons  
Grant Tankersly

**BOROUGH OFFICIALS PRESENT**

Tammie G. Dailey, Mayor  
Andrew Sheely, Solicitor  
George W. Lane, Treasurer  
Janna Colechio, Secretary

The meeting was called to order at 7:00 P.M. followed by the Pledge of Allegiance.

**MINUTES**

On a motion by Ms. Mullen-O'Leary and seconded by Mr. Homer, the minutes of the February 14, 2022, Council Meeting were approved as written.

**TREASURER'S REPORT**

The Treasurer's Report for the month of February 2022 previously had been distributed to Council. Mr. Tankersley made a motion to accept the Treasurer's Report for February 2022 and file it for audit. With a second from Ms. Mullen-O'Leary, the motion passed unanimously.

The Final Rule for the American Recovery Plan Act (ARPA) was issued effective April 1, 2022. The Treasury has simplified the program for small municipalities by allowing them the option to elect a standard allowance for revenue loss rather than calculating the revenue loss through the full formula previously established. Use of ARPA funds under Revenue Shortfall for Government Services Final guidance allows units of local government to elect to use a "standard allowance" of **\$10M** (or their total allotment, whichever is less) to fund "government services without having to document/calculate the actual revenue shortfall. Of the four eligible use categories included, one is that recipients may use funds up to the amount of revenue loss for government services. Mr. Lane explained that the funds may be applied to police department salaries and benefits, allowing funds already paid for these services to be replenished. Mr. Tankersly made a motion to allow the Treasurer to use the ARPA funds to replace up to the amount of police services during the COVID period. With a second from Mrs. Getz, the motion passed.

**CITIZEN'S REPORT**

Citizens Present:

Jeff Bland

200 East Walnut Street

Mr. Bland reiterated concerns regarding equipment, particularly the Borough's backhoe and a plow for snow, left out in the weather rather than being housed in one of the Borough garages. Mr. Getz explained that the Borough is taking steps forward to demolish the cinderblock garage at Park Lane and replace it with a newer and larger garage on an empty portion of the Borough campus.

## PRESIDENT'S REPORT

The contract with Waste Management had been prepared for submission to Waste Management. However, to do so, the Council President needed authorization from the Council to sign the contract along with the Notice of Award. Mr. Simmons made a motion to authorize Mr. Getz to sign the contract and have the Solicitor submit the contract and the Notice of Award to Waste Management. With a second from Ms. Mullen-O'Leary, the motion was approved unanimously. In connection with the approved contract, Ordinance 418 had been prepared approving the contract. Mr. Tankersly made a motion to approve Ordinance 418 formally adopting the three-year contact with Waste Management. With a second from Ms. Mullen-O'Leary the motion passed.

Mia Thompson of Alzheimer Support had submitted a request that Council consider posting information regarding the organization on the Borough's website. Alzheimer Support is a free service that assists families who have loved ones with Alzheimer's disease or dementia, including a database of Alzheimer's Care facilities and licensed care homes and communities in the area that are best equipped to provide care for their loved ones. Mrs. Getz made a motion to post information regarding Alzheimer Support on the Borough's website. With a second from Ms. Mullen-O'Leary, the motion passed unanimously.

Mr. Getz announced that it has long been the vision of Council to consolidate its properties at One Park Lane to create a Borough campus of approximately 3.8 acres. With the consolidation complete and recorded at the County, it is time for a committee to form and plan in conjunction with the Borough Engineer in creating a plan for best use of the open area. Mr. Getz recapped the desire of this and previous Councils to construct a larger garage with sewer and water lateral hook ups, and a small office area for the road/maintenance crew. He further explained that with the improved facilities, it is his desire to be able to purchase equipment and resell at the COG auction while it is in relatively good condition to put toward newer and improved equipment. To complete this plan, council members and the public were invited to volunteer to become a part of the committee to form ideas to present to the Council for approval. Expressing interest in serving on the committee were Ms. Mullen-O'Leary, Mrs. Getz, Mr. Getz, Mrs. Dailey, and Mr. Bland. An email will be sent in early April for a meeting date to be established.

Mr. Joel Giovannetti of New Hope Ministries described the various services provided by his organization, and explained it is his desire to have the Council consider donating a portion of the American Recovery Plan Act (ARPA) funds to New Hope Ministries, an approved community-based nonprofit. New Hope Ministries is a four-star rated charity navigator organization based in central Pennsylvania, United Way partner, member of the Pennsylvania Association of Nonprofit Organizations (PANO), partner agency of the Central PA Food Bank, and is registered with the PA Bureau of Charitable Organizations.

Following up on the public hearing reviewing the petition submitted by Mr. Bland and Ms. O'Leary to vacate a portion of Spruce Street, various options compatible with the desires to curb through traffic in the area while keeping accessible access for emergency vehicles were discussed. In addition, Mr. Sheely also expressed concern that lack of access to the driveways could affect the future ability of obtaining a

mortgage for either property. The option most agreeable to all parties was the installation of traffic signs such as Do Not Enter, Private Driveway, No Outlet, Dead End, STOP, or Wrong Way. Ms. Mullen-O'Leary suggested the use of sand or water filled barrels to deter traffic from driving through; however, Mr. Sheely explained to Council that anytime an object is placed on a public street, the Borough could be held liable for potential claims of litigation. Mr. Tankersly made a motion to direct Mayor Dailey to meet with Chief Stoner with proper signage in mind and report back to Council their determination. With a second from Mr. Simmons the motion passed. Ms. Mullen-O'Leary, as one of the petitioners, abstained due to conflict of interest.

A banner requesting volunteers for the Planning Commission and the Zoning-Hearing Board had drawn considerable interest. Volunteering for the Planning Commission were Gary Loughler, Tess Garrity and Robert "Keith" Hobbs. Mr. Tankersly made a motion to appoint Mr. Loughler, Ms. Garrity and Mr. Hobbs to serve as members of the Planning Commission. The Secretary was instructed to provide contact information to the Zoning Officer, Mrs. Alloway, to establish meetings.

Mary deCoen had previously expressed a desire to continue serving on the Zoning Hearing Board. Additionally, Aaron Leighow expressed interest in serving as did Jeff Bland. The Solicitor recommended staggering the terms of the Zoning Hearing Board in rotation. Ms. deCoen was given a term of three years, Mr. Leighow, a term of two years, and Mr. Bland a term of one year. Each member will be eligible to extend their term as it expires if they so desire. Mr. Tankersly made a motion to approve the appointments of Ms. deCoen, Mr. Leighow and Mr. Bland as discussed. With a second from Mrs. Getz, the motion passed.

Due to lack of storage in the Borough Hall for records, the Secretary requested that Council consider passing a resolution in compliance with the schedules and procedures for disposition of records set forth in the Municipal Records Manual. Concern regarding which records would potentially be disposed of was questioned by Ms. Mullen-O'Leary. The Secretary explained that until she had opportunity to go through files, she would not know for certain; however, no records would be disposed of outside of the guidelines set forth in the Municipal Records Manual issued by the Pennsylvania Historical and Museum Commission and the Bureau of the Pennsylvania State Archives. Mr. Simmons made a motion to draft a resolution of the Borough's intent to follow the schedules and procedures as outlined in the Municipal Records Manual. With a second from Mr. Tankersly, the motion passed.

### **COUNCIL OF GOVERNMENTS**

Mr. Getz had nothing new to report.

### **LOCAL EMERGENCY MANAGEMENT**

Mr. Getz reported the meeting scheduled for March 15, 2022, is an update and training on proper response to an anticipated avian flu.

### **MAINTENANCE AND BOROUGH GROUNDS**

One-way signs have been posted on Front Street to prevent two-way traffic on North High Street going south to East Main Street.

As weather improves this Spring, the Road/Maintenance crew will be repainting the crosswalks.

Mr. Getz announce that at the crosswalk by Cedar Cliff High School, there are double-sided signs that flash at the touch of a button to allow pedestrians safe crossing. He encouraged all members of Council to drive to the area and examine the traffic device. If they feel this is a viable option for improved safety on Main Street, he will investigate the pricing for each. Mr. Simmons inquired how many devices would be considered and their placement. Mr. Getz responded that he would like to see one installed at Rupp Avenue and West Main Street, one at Railroad Avenue and Main Street, and one at Church and East Main Streets.

### **SANITATION**

Mr. Simmons had nothing new to report.

### **CODES ENFORCEMENT/ZONING OFFICER**

The Zoning Officer's Report for the month of February 2022 had previously been distributed to Council. One building permit, and one zoning permit had been issued with a total of \$479.50 (four hundred seventy-nine dollars and fifty cents) collected in fees.

Ms. Alloway announced that 417 East Main Street is under contract. She assured Council that the realtor was aware that the property is residential.

### **STREETS AND PAVEMENTS**

Mr. Homer and Mr. Getz met with the principal of West Shore Christian School to resolve recurring traffic issues caused by school bus and private transport of students to and from the school. It was reported that the school has experienced growing pains, and they are currently directing the vans and mini vans to park on East Main Street in front of the school for morning drop-off and afternoon pick-up and full-sized school buses on Rupp Avenue. The principal disclosed that there had been legal issues placing a crossing guard on Main Street for the protection of pedestrians. Flashing signs on Vine Street were also discussed as an option with the school covering the cost of purchasing, installation, and maintenance. The principal was directed to contact the Borough's Zoning Officer regarding the placement of such signs. Mr. Homer intends to follow-up on the conversation.

### **MECHANICSBURG SCHOOL BOARD**

Ms. Mullen O'Leary reported the wearing of masks is optional. There had been flooding in the High School; however, it was soon under control.

## PUBLIC SAFETY

Mr. McCutcheon provided activity and financial reports for the Shiremanstown Fire Department for the month of February 2022. The Shiremanstown Fire Department had contracted with White Rose Safety, a Pennsylvania based company based in Red Lion for turn out gear. Equipment was received in considerably less time and made of better quality for less cost than the national company previously used which placed the American flags on the sleeves facing in the wrong direction.

## PARKS AND RECREATION

The Easter Egg Hunt is scheduled for Saturday, April 9, 2022, at 11:00 AM rain or shine in Memorial Park.

At the March 7, 2022, meeting of the Recreation Committee, Kari DeMaria was appointed president of the Committee. Discussion of the Sesquicentennial took place between the Committee and Mrs. Runkle, representing the Shiremanstown Historical Society.

Port-a-Johns have been ordered for park use again this summer. Delivery to Memorial and Manor Park will be on April 1, 2022.

## MAYOR'S REPORT

### February

Complaints Rec'd	25	Traffic	7
Criminal	1	Non-Traffic	1
Assist. Other Depts.	9	Verbal Warn	2
PD Revenue	\$1,109.58	Parking Tkts	1
		Written Warn	3

Officer	Hours	Traffic Tickets/Arrests
Stoner	180.0	1
Montgomery	180.0	4
Shaughnessy	44.0	0
Holley	42.0	1
Hutcheson	21.5	0
Hall	9.0	0
Gelnett	9.0	1
Kitzmilller	9.0	0

Citations for the month included 4 (four) for expired inspection; 1 (one) driving without a license; 1 (one) red light violation; and 1 (one) summary offense.

Mayor Dailey introduced Officer Holley to the Council and the public.

### **SOLICITOR'S REPORT**

Mr. Sheely assured Council he would get Ordinance 418 and the signed contract to Waste Management.

Mr. Sheely expressed that he may have a conflict for the April meeting of Council.

### **OLD BUSINESS**

There was no old business discussed.

### **NEW BUSINESS**

While providing new flags for Memorial Park, Representative Sheryl Delozier included a letter explaining that she purchases PA and US flags for use at official municipal buildings and community parks, as well as nonprofit organizations in the area. She expressed the typical lifespan for flag replacement is every five years. Eleven flags have been gifted to the Borough and the Shiremanstown Fire Department in the last four years. She requested that if there is a special need, to please let her know ahead of time, so her office can work with the borough to get them in a timely manner.

### **ANNOUNCEMENTS**

There were no announcements.

Mr. Simmons made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Lagerholm and carried.

Mr. Simmons made a motion to adjourn the meeting at 8:37 P.M. With a second from Mr. Tankersly, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio  
Borough Secretary