

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting December 12, 2022, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz, President
Lucy Getz
David Lagerholm
Carol Mullen-O'Leary
Matthew Simmons
W. Grant Tankersly

BOROUGH OFFICIALS PRESENT

Andrew Sheely, Esq., Solicitor
George W. Lane, CPA, Treasurer
Janna Colechio, Secretary

Mr. Getz called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance.

MINUTES

On a motion by Mr. Lagerholm and seconded by Dr. Mullen-O'Leary, the minutes of the November 14, 2022, Council Meeting were approved as written.

TREASURER'S REPORT

The Treasurer's Report for the month of November 2022 previously had been distributed to Council. Mr. Tankersly made a motion to accept the Treasurer's Report for November 2022 and file it for audit. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

Invoices for paving East Strawberry Alley from North High Street to Saint Johns Church Road have totaled approximately \$19,500 (nineteen thousand five hundred dollars) including additional stone for the 2023 paving project in the next area selected. Mr. Getz noted that when excavated, there had never been a subbase nor binder layer, only asphalt atop of a dirt cartway. This, in part, has caused additional deterioration of the alley as well as additional cost to the repairing and proper rebuilding of it.

Mr. Lane has received a bill from Waste Management for use of a 48-gallon tote. It was his understanding the contractor was to provide service at no cost to the Borough and its properties as it had been with previous contractors. Previously, Chief Stoner had resolved an issue of no pick-up at the Borough building and had the invoice for \$58.47 rescinded. Mr. Sheely agreed to review the contract but advised Mr. Lane not to pay the invoice. He also advised Council to investigate if other municipalities are having the same issues as the Borough with their trash contract and to explore all options prior to the mid-point of the contract that Shiremanstown now has with Waste Management.

CITIZENS REPORT

CITIZENS PRESENT

Anna Harris
Dave Dyson

ADDRESS

106 West Main Street
Bible Baptist Church

PRESIDENT'S REPORT

The proposed 2023 budget was reviewed by Council. No changes were recommended by Council. Mr. Simmons made a motion to adopt the proposed 2023 budget as presented. With a second from Dr. Mullen-O'Leary the motion passed unanimously.

Estimated Beginning Balance	\$ 122,527.00
Revenue	516,750.00
Expenditures	<u>586,775.00</u>
Estimated Ending Balance	<u>\$ 52,502.00</u>

The Highway Fund budget for 2022 was presented:

Estimated Beginning Balance	\$432,447.00
Revenue	45,754.00
Expenditures	<u>315,000.00</u>
Estimated Ending Balance	<u>\$ 163,201.00</u>

The Capital Reserve Fund budget for 2022 was presented:

Estimated Beginning Balance	\$435,401.00
Revenue	2,400.00
Expenditures	<u>109,030.00</u>
Estimated Ending Balance	<u>\$328,771.00</u>

Ordinance 420 enacting the 2023 tax rate at 2.2 mills was reviewed, with no questions regarding the Ordinance by the Council. Mr. Lagerholm made a motion to adopt the Ordinance establishing the tax rate for the year 2023 at 2.2 mills. With a second by Dr. Mullen-O'Leary, the motion passed unanimously.

The proposed 2023 salary schedule had previously been distributed to Council with an increase of six per cent across the board to factor in the current rate of eight per cent inflation. Mrs. Getz made a motion to approve the 2023 salary schedule as presented. With a second by Mr. Tankersly, the motion was approved.

Resolution 2022-04, a resolution of Borough Council to provide real property tax relief as required by Act 57 was reviewed. Mr. Sheely explained Act 57 was signed into law on July 11, 2022, amending the Local Tax Collection Law. The law previously provided that a taxpayer's failure to receive a notice regarding the payment of real estate taxes did not relieve that taxpayer from paying any penalty, fee, interest, or other charges that may have accrued up until the date of payment. Act 57 now requires the tax collector to waive those additional charges in specific situations, whether authorized by the tax districts or not. Act 57 mandates that each taxing district adopt an ordinance or Resolution on or before January 7, 2023, imposing the foregoing waiver obligations upon its tax collector. Mr. Lagerholm made a motion to adopt the resolution. With a second by Dr. Mullen-O'Leary, the motion passed unanimously.

COUNCIL OF GOVERNMENTS

Dr. Mullen-O'Leary that a formal dinner, which she did not attend, replaced the monthly meeting.

MECHANICSBURG SCHOOL BOARD

With the holidays ahead, focus has been on the Wildcat Foundation and its efforts to help less fortunate families in the district.

LOCAL EMERGENCY MANAGEMENT

The December meeting will be a holiday get-together, which Mr. Getz will be unable to attend.

MAINTENANCE AND BOROUGH GROUNDS

The American flags have been taken down for the season. They have been replaced by the wreath and snowflake lights in preparation for the holidays.

Mr. Getz will consult with Mr. Bretz regarding pick up of live Christmas trees and any potential need for additional workers for the maintenance and road crew.

SOLID WASTE

Mr. Simmons will reach out to Mr. Isabella at Waste Management to try to clarify issues that appear to be continuing in the Borough regarding lack of pick up for recycling.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer’s Report for the month of November 2022 had previously been distributed to Council. Three building permits, four zoning permits, and one sidewalk permit had been issued for a total of \$968.50 (nine hundred sixty-eight dollars and fifty cents) collected in fees.

Mrs. Alloway revisited her request for consideration and approval of IWORQ. Following heated debate by Council, Mr. Getz asked if a motion and roll call voted could be taken. Mr. Lagerholm made a motion to approve the contract with a cost of \$3,300 (three thousand three hundred dollars) for the first year and an additional \$2,000 (two thousand dollars) for each of the two additional years of the contract. Mr. Simmons seconded the motion and a roll call vote taken:

Mrs. Getz	Yes
Mr. Lagerholm	Yes
Dr. Mullen O’Leary	No
Matthew Simmons	Yes
Mr. Tankersly	Yes
Mr. Getz	Yes

The motion to approve the contract passed five in favor and one opposed.

STREETS AND PAVEMENTS

There was no report.

PUBLIC SAFETY

There was no report available.

PARKS AND RECREATION

Mr. Tankersly commended Mrs. Harris and Mrs. DeMaria on planning and assembling the final event of 2022, the Annual Christmas Tree Lighting held on Saturday, December 3, 2022. Additionally, he thanked the chief and members of the Shiremanstown Fire Department for their participation and Mayor Dailey for providing additional pizzas for a crowd that exceeded expectations.

It was announced that a local boy scout is creating games for the Parks and Recreation Committee as part of his Eagle Scout project.

MAIN STREET

Mrs. Getz had no new updates.

MAYOR'S REPORT

November

Complaints Rec'd	30	Traffic	18
Criminal	2	Non-Traffic	1
Assist. Other Depts.	10	Verbal Warn	1
PD Revenue	\$ 606.23	Parking Tkts	2
		Written Warn	14

Officer	Hours	Traffic Tickets/Arrests	
Stoner	198.0	17	
Montgomery	247.0	0	
Shaughnessy	20.0	0	
Holley	0.0	0	
Hutcheson	9.0	0	
Hall	19.0		1
<u>Moyer</u>	0.0	0	
Gelnett	2.0		0
Kitzmilller	0.0	0	

Traffic citations for the month included 12 (twelve) for speeding; 3 (three) for expired inspections; 1 (one) for expired registration; and 2 (two) for driving without a license. Non-traffic citations included 1 for harassment.

SOLICITOR'S REPORT

Mr. Sheely had no report.

OLD BUSINESS

The Secretary reminded Council she needed the dates for the 2023 Council meetings. Mrs. Getz made a motion to continue holding meetings on the second Monday of each month at 7:00 PM. With a second from Mr. Tankersly, the motion passed unanimously. The Secretary was authorized to advertise the 2023 meetings.

NEW BUSINESS

At the last meeting of the building committee, members were presented with the two lowest bids submitted to the Borough Engineer. Simply Stated Architecture P.C. of Lemoyne, Pennsylvania submitted a proposal for \$7,400 (seven thousand four hundred dollars) for basic architectural services, and Erdman Anthony of Mechanicsburg, Pennsylvania submitted a proposal for \$9,200 (nine thousand two hundred dollars) for mechanical, electrical, and plumbing engineering services in connection of the new maintenance facility. Mr. Lagerholm made a motion to approve the expenditures from the Capital Reserve Fund. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

Notification from Keith O. Brenneman, Solicitor for Hampden Township of a proposed amendment to Hampden Township's Comprehensive Plan Future Land Use Map has been received and distributed for Council's comment. The amendment proposes a change to the Future Land Use Map being submitted in conjunction with a request that certain parcels of land located in the 3400 block of Simpson Ferry Road be rezoned from Industrial General to Commercial General. Mr. Sheely explained that Council is permitted to vote on any comments and make them known to Hampden Township prior to the February 2, 2023, public hearing.

ANNOUNCEMENTS

Mr. Getz reminded Council and those in attendance a safe and happy holiday.

The Secretary requested authorization to advertise a maintenance position should it be determined that one does exist. Dr. Mullen-O'Leary made a motion to authorize the Secretary to advertise any potential vacancies in the road/maintenance department. With a second from Mr. Simmons, the motion was passed unanimously.

Mr. Simmons made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Lagerholm.

Mr. Simmons made a motion to adjourn the meeting at 8:03 P.M. With a second from Dr. Mullen-O'Leary, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary