

The Borough Council of Shiremanstown, Pennsylvania held its regular monthly meeting November 14, 2022, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John Getz, President
Lucy Getz
Bryan Homer
Carol Mullen-O’Leary
W. Grant Tankersly

BOROUGH OFFICIALS PRESENT

Tammie Dailey, Mayor
Andrew Sheely, Esq., Solicitor
George W. Lane, CPA, Treasurer
Janna Colechio, Secretary

Mr. Getz called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance.

MINUTES

On a motion by Dr. Mullen-O’Leary and seconded by Mr. Tankersly, the minutes of the October 10, 2022, Council Meeting were approved as written.

TREASURER’S REPORT

The Treasurer’s Report for the month of October 2022 previously had been distributed to Council. Mr. Tankersly made a motion to accept the Treasurer’s Report for October 2022 and file it for audit. With a second from Mr. Homer, the motion passed unanimously.

CITIZENS REPORT

CITIZENS PRESENT

Anna Harris
Judy Soleret

ADDRESS

106 West Main Street
313 West Green Street

Mrs. Harris outlined tentative plans for the Sesquicentennial celebration in 2024. The dates selected by the Committee at the last meeting are Friday, August 16 and Saturday, August 27, 2024. The opening celebration is slated to be held in Shiremanstown Memorial Park and include, activities such as a mural contest, a bonfire, and contra dancing. Saturday’s events will be held in the athletic fields of Bible Baptist church and will include a variety of music, vendors, contests, an historical trolley tour of the Borough, and if approved, a parade and the day closing with professional fireworks.

Mrs. Soleret gave an annual update on the Joseph T. Simpson Library and its activities stating the library is back to full programming in 2022 with lending of e-books steadily growing. The library’s ongoing growth confirms the library is an integral part of the community. She thanked the Council for their continued financial support, which along with a grant of \$318,00 through the CARES Act has enabled the library to purchase additional space. She announced her term on the Board of the Library expires in January, and any interested parties may reach out to her through the Secretary.

PRESIDENT'S REPORT

A tentative General Fund budget for 2023 was presented:

Estimated Beginning Balance	\$ 122,527.00
Revenue	516,750.00
Expenditures	<u>586,775.00</u>
Estimated Ending Balance	<u>\$ 52,502.00</u>

The Highway Fund budget for 2022 was presented:

Estimated Beginning Balance	\$432,447.00
Revenue	45,754.00
Expenditures	<u>315,000.00</u>
Estimated Ending Balance	<u>\$ 163,201.00</u>

The Capital Reserve Fund budget for 2022 was presented:

Estimated Beginning Balance	\$435,401.00
Revenue	2,400.00
Expenditures	<u>109,030.00</u>
Estimated Ending Balance	<u>\$328,771.00</u>

The tentative budget requires no increase in taxes from the current 2.2 mills for the year 2023. Mr. Tankersly made a motion to adopt the proposed 2.2 mills rate for 2023. With a second from Mrs. Getz, the motion passed unanimously. Dr. Mullen-O'Leary made a motion to authorize the Secretary to advertise the tax rate presented for adoption at the December 2022 Council Meeting. With a second from Mr. Tankersly, the motion passed unanimously. Mrs. Getz made a motion to authorize the Secretary to advertise consideration of the budget for adoption at the December 2022 Council meeting and post the budget as presented for adoption at the December 2022 Council Meeting in the atrium of the Borough Hall for inspection. With a second from Mr. Homer, the motion passed unanimously.

Ordinance 379, the Borough's Flood Plain Management ordinance, is due to be reviewed for the most recent standards. Mrs. Getz made a motion to authorize the Borough Engineer to review the current ordinance to ensure the Borough compliant with current standards. With a second from Dr. Mullen-O'Leary, the motion was approved.

The Zoning Officer requested consideration and approval of a software to track permitting and enforcement activities entitled IWORQ. IWORQ is owned and operated with its principal place of business being in Logan, Utah. Mrs. Alloway stated that she currently has no means of backing up information on her laptop and uses her smartphone for picture taking on site. She stated that in addition to Barry Isett Associates using the software, Wormleysburg Borough, Lemoyne Borough, and Camp Hill Borough also have been using the software and recommend its use. The first year's subscription would be \$3,300.00. Mr. Sheely raised concern that should any matter of litigation occur, the Borough would need to bear the cost of legal representation and travel to Utah to try to resolve the issue. He also expressed concern that the contract as presented would be excessive for a Borough with six hundred tax parcels. Dr. Mullen-O'Leary questioned the advisability of exclusive off-site storage rather than cloud and municipal storage. The Solicitor agreed that it

would be better for the municipality to control its own storage and how the information is used. After considerable discussion, it was determined that there were too many questions to approve a contract with IWORQ and Mrs. Alloway was directed to gather further information. Dr. Mullen-O'Leary made a motion to allow no more than \$500 for the Zoning Officer to purchase a tablet or note device to use on site for various official purposes. With a second from Mr. Tankersly, the motion passed unanimously.

COUNCIL OF GOVERNMENTS

Dr. Mullen-O'Leary had no update from the month of October.

MECHANICSBURG SCHOOL BOARD

The next meeting of the School Board will be December 13, 2022.

LOCAL EMERGENCY MANAGEMENT

Mr. Getz had nothing new to report.

MAINTENANCE AND BOROUGH GROUNDS

Mr. Bretz had questioned the level and pay grade for maintenance and road crew workers. Mr. Getz reported that there are three levels with Level 1 being an entry level position, Level 2 being a more skilled and experienced worker, and Level 3 being the Supervisor. For 2022, Level 1 earns \$15 per hour, Level 2 is paid \$17.25 per hour and the Supervisor is paid \$20.50 per hour. The salary schedule is updated each January based on an across the board per centage. Mr. Getz stressed that as positions are available, they need to be filled at the approval of the Council prior to being hired.

SOLID WASTE

There was no report.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer's Report for the month of October 2022 had previously been distributed to Council. Four building permit and three zoning permits had been issued for a total of \$1,438.00 (one thousand four hundred thirty-eight dollars) collected in fees.

Mrs. Alloway had nothing to add to the written report.

STREETS AND PAVEMENTS

Mr. Homer reported that traffic from the West Shore Christian Academy seems to have improved with the additional communication with families and the signage posted for school traffic. Mr. Getz reminded Mr. Homer that the blinking signs are available still, and the school needs an electrical permit only.

East Strawberry Alley from North Stoner Avenue to Saint Johns Road has been repaired. Mr. Getz reported that, as suspected, the alleyway was constructed by placing asphalt on top of clay. It has been reconstructed using binder, stone, and asphalt. In the

Spring of 2023, Strawberry Alley from Railroad Avenue west to Eberly will be next to have estimates for repairs prepared. It is the goal of the streets and pavements committee to have a five-year program of repairs using tar and chip.

PUBLIC SAFETY

Financial and activity statements were provided to Mr. Getz.

PARKS AND RECREATION

The final event of 2022 for the Committee is the Annual Christmas Tree Lighting in Memorial Park on Saturday, December 3, 2022, with Santa arriving on the firetruck at 6:00 PM. A budget in the amount of \$1047.24 for the event was presented. If the approval of a sound system was included, it was determined it could be removed from the 2023 budget. Mrs. Getz made a motion to approve the Christmas budget request as presented. With a second from Dr. Mullen-O’Leary, the motion passed unanimously.

The Secretary was authorized to cancel the contract with Walter’s Services for the 2022 park season and have the port-a-pots removed until next park season.

MAIN STREET

Six new flag kits have been purchased to update and replace tattered flags for the Main Street flag display prior to Veteran’s Day. The next display will require additional bows and lights for the holiday wreaths.

MAYOR’S REPORT

October

Complaints Rec’d	26	Traffic	9
Criminal	1	Non-Traffic	6
Assist. Other Depts.	8	Verbal Warn	1
PD Revenue	\$ 1,401.62	Parking Tkts	36
		Written Warn	7

Officer	Hours	Traffic Tickets/Arrests	
Stoner	180.0	0	
Montgomery	180.0	9	
Shaughnessy	39.0	0	
Holley	0.0	0	
Hutcheson	9.0	0	
Hall	45.0	0	
<u>Moyer</u>	18.0	0	
Gelnett	27.0		0
Kitzmiller	8.0	0	

Traffic citations for the month included 5 (five) for speeding; 2 (two) for expired inspections; 1 (one) for expired registration; and 1 (one) for driving without a license. Non-traffic citations included 4 (four) failure to respond to a parking ticket; 1 (one) disorderly conduct; and 1 (one) public drunkenness.

SOLICITOR'S REPORT

Mr. Sheely reminded advised Council that a review of a map of the Borough indicated that less than ten properties meet the requirement for 150 feet between any fireworks and another property or vehicle. This and the fact that a municipality cannot enact an ordinance to restrict activity more stringently than the state would make any ordinance by the Council to restrict fireworks void. Mr. Getz agreed stating he believes that more police coverage and fines rather than warnings would eliminate the issue.

Act 57 was signed into law on July 11, 2022, amending the Local Tax Collection Law. The law previously provided that a taxpayer's failure to receive a notice regarding the payment of real estate taxes did not relieve that taxpayer from paying any penalty, fee, interest, or other charges that may have accrued up until the date of payment. Act 57 now requires the tax collector to waive those additional charges in specific situations, whether authorized by the tax districts or not. Act 57 mandates that each taxing district adopt an ordinance or Resolution on or before January 7, 2023, imposing the foregoing waiver obligations upon its tax collector.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

The Secretary reminded Council, the Zoning Officer (for Planning Commission) and the Recreation Board that dates for the 2023 meetings must be provided no later than December 12, 2022, for the 2023 public meetings to be advertised.

Mrs. Getz made a motion to accept the receipts and pay the bills. The motion was seconded by Dr. Mullen-O'Leary and carried.

Dr. Mullen-O'Leary made a motion to adjourn the meeting at 8:10 P.M. With a second from Mr. Homer, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary