

The Borough Council of Shiremanstown, Pennsylvania held the regular monthly meeting November 8, 2021, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

**COUNCIL MEMBERS PRESENT**

John J. Getz, President  
Gary Gardner  
Lucy Getz  
Matthew Simmons  
W. Grant Tankersly

**BOROUGH OFFICIALS PRESENT**

Tammie G. Dailey, Mayor  
Andrew Sheely, Solicitor  
Janna Colechio, Secretary

The meeting was called to order at 7:00 P.M. followed by the Pledge of Allegiance.

**MINUTES**

On a motion Mr. Gardner and seconded by Mrs. Getz, the minutes of the October 11, 2021, Council Meeting were approved as written.

**TREASURER'S REPORT**

The Treasurer's Report for the month of October 2021 previously had been distributed to Council. Mr. Simmons made a motion to accept the Treasurer's Report for October 2021 and file it for audit. With a second from Mr. Tankersly, the motion passed unanimously.

**CITIZEN'S REPORT**

Citizens Present:

Tom McCutcheon	Shiremanstown Fire Department
Jeff Bland	200 East Walnut Street
Anna Harris	106 West Main Street
Craig Partridge	102 South Stoner Avenue
Kari DeMaria	301 Belaire Drive

Mr. Partridge, Ms. Harris and Ms. DeMaria deferred their comments and questions for the Recreation Committee Report.

**PRESIDENT'S REPORT**

Compliance requirements for the Shiremanstown Fire Department, Recreation Committee, Borough Employees, Borough volunteers, and contractors being paid by the Borough were discussed. It was agreed that all volunteers, employees, and Borough contractors be held to the same standard and provide proof of a clear background check by the Pennsylvania State Police as well as a Pennsylvania Child Abuse History Clearance. All records for volunteers for the Borough should be given to the Secretary by the end of the calendar year

Mr. Sheely explained the importance of the Fire Department, though a separate entity from the Borough, following this mandate as well as providing monthly financial reports of both the Fire Department and the Firemen's Relief Fund is the Borough provides financial aid and must manage their fiduciary duties to the benefit of the Borough. McCutcheon assured Council that the bylaws of the Shiremanstown Fire Department will be updated to include current checks for each member. Mr.

Tankersly made a motion to require the Shiremanstown Fire Department to mandate current background and child abuse history clearances for each member. With a second from Mr. Gardner, the motion passed unanimously.

Mr. Tankersly made a motion to require all members and additional volunteers to the Recreation Committee to provide current background and child abuse history clearances to the Borough. With a second from Mrs. Getz, the motion passed unanimously.

Mr. Tankersly made a motion to require all members of Council and employees of the Borough to provide current background and child abuse history clearances to the Borough. With a second from Mr. Simmons, the motion passed unanimously.

Mr. Tankersly made a motion to require all members of Council and employees of the Borough to provide current background and child abuse history clearances to the Borough. With a second from Mr. Simmons, the motion passed unanimously.

Mr. Tankersly made a motion to draft and implement a policy that all independent contractors engaged by the Borough provide current background and child abuse history clearances to the Borough. With a second from Mrs. Getz, the motion passed unanimously.

A tentative General Fund budget for 2022 was presented:

Estimated Beginning Balance	\$ 100,647.00
Revenue	504,950.00
Expenditures	<u>565,225.00</u>
Estimated Ending Balance	<u>\$ 40,372.00</u>

The Highway Fund budget for 2022 was presented:

Estimated Beginning Balance	\$387,256.00
Revenue	42,008.00
Expenditures	<u>223,000.00</u>
Estimated Ending Balance	<u>\$ 206,264.00</u>

The Capital Reserve Fund budget for 2022 was presented:

Estimated Beginning Balance	\$257,947.00
Revenue	500.00
Expenditures	<u>84,030.00</u>
Estimated Ending Balance	<u>\$174,417.00</u>

The tentative budget requires no increase in taxes from the current 2.2 mills for the year 2022. Mr. Gardner made a motion to adopt the proposed 2.2 mills rate for 2022. With a second from Mr. Simmons, the motion passed unanimously. Mr. Simmons made a motion to authorize the Secretary to advertise the tax rate presented for adoption at the December 2021 Council Meeting. With a second from Mr. Tankersly, the motion passed unanimously. Mr. Simmons made a motion to authorize the Secretary to advertise consideration of the budget for adoption at the December 2021 Council meeting and post the budget as presented for adoption at the December 2021 Council

Meeting in the atrium of the Borough Hall for inspection. With a second from Mrs. Getz, the motion passed unanimously.

Meeting dates for the Borough Council were discussed. Mrs. Getz made a motion to authorize the Secretary to advertise the January 2022 mandated reorganization meeting be conducted January 3, 2022, at 7:00 PM. Regular Council meetings for February 2022 through December 2022 will continue to be held on the second Monday of each month at 7:00 PM. With a second from Mr. Gardner, the motion passed. The Planning Committee will continue to meet on the third Tuesday of each month. Mr. Tankersly was reminded that the Secretary will need all dates for the Recreation Committee meetings no later than the December Council meeting. The Solicitor reminded the Secretary to advise the newly elected Council member, Brian Homer, of the meeting schedule and the requirement that his Certificate of Election and Affidavit of Residency to be presented at the January reorganization meeting prior to being sworn into office by the mayor.

### **COUNCIL OF GOVERNMENTS**

COG is planning a holiday party.

### **LOCAL EMERGENCY MANAGEMENT**

Mr. Getz noted that the Resource Manual is being updated.

### **MAINTENANCE AND BOROUGH GROUNDS**

Parking lights in the Borough Parking lot are now repaired. Receptacles had been filling up with rainwater; however, they are now repaired.

Annual leaf pick up will begin on Monday October 18, 2021 and run through December 17, 2021. Leaves will be recycled at the Camp Hill Borough facility.

### **SANITATION**

The current contract with Waste Management expires in March 2022. Mr. Sheely noted that the Borough's population of the Borough is small enough that it is allowable include recyclables with regular waste. While this may not be the green or most desirable option environmentally, it may prove to be less costly to Borough residents. Bid specs will be provided to Council at the December meeting for their consideration. Mr. Bretz reminded the Solicitor that included in the current contract is the Borough's ability to dispose of the street sweeping materials as required by MS4 requirements.

East Walnut Street Extended does not experience regular trash pick-up. Waste Management will be advised of the situation.

### **CODES ENFORCEMENT/ZONING OFFICER**

The Zoning Officer's Report for the month of September had previously been distributed to Council. Nine building permits, one zoning permit, and one sidewalk permit had been issued in October for a total of \$815.50 (eight hundred fifteen dollars and fifty cents) collected in fees.

The property owner at 118 South Locust Street has paid the fine as previously imposed by the District Judge; however, little work has been done to improve the presence of the property.

417 East Main Street continues to be another issue that has been continuing for several years. It was noted that for the Borough's ordinances to be effective, the Borough must be fair and consistent in action to compliance.

### **STREETS AND PAVEMENTS**

There were no new issues reported.

### **MECHANICSBURG SCHOOL BOARD**

There was no report.

### **PUBLIC SAFETY**

Mr. McCutcheon gave updates on Shiremanstown Fire Department (SFD) activity for the month.

### **PARKS AND RECREATION**

Ms. Harris and Ms. DeMaria explained updates they wish to implement for the Borough's Annual Christmas Tree Lighting including additional lighting, a Santa's workshop set up in the Memorial Park pavilion, a Santa who would read a story, and propane tanks to keep the workshop area warm throughout the evening. In addition to the usual cookies and hot chocolate, they would like to offer pizza as well. With the annual budget having less than \$50.00 (fifty dollars) remaining, they would like to request \$1075.00 (one thousand seventy-five dollars) additional. Mr. Simmons made a motion to allow the expenditure of not more than \$1075.00 to purchase the supplies for the Christmas Tree Lighting. With a second from Mr. Gardner, the motion passed. Mr. Tankersly will provide information to Mrs. Getz to have the signs made announcing the event at each of the entrances to the Borough.

Mr. Partridge announced that he plans to step aside as a member of the Recreation Committee and act on a volunteer basis at park events. Mr. Getz thanked Mr. Partridge for his years of service to the Borough.

### **MAIN STREET**

Lighting for the holiday decorations is complete.

Mrs. Getz requested that solar lights be installed at the Welcome to Shiremanstown sign at the west end of the Borough. Mr. Simmons made a motion to authorize Mrs. Getz to purchase solar lighting not to exceed \$40.00 (forty dollars). With a second from Mr. Gardner, the motion passed unanimously.

## MAYOR'S REPORT

### October

Complaints Rec'd	52	Traffic	14
Criminal	3	Non-Traffic	2
Assist. Other Depts.	14	Verbal Warn	1
PD Revenue	\$ 1143.03	Parking Tkts	31
		Written Warn	3

Officer	Hours	Traffic Tickets/Arrests
Stoner	185.0	2
Montgomery	185.0	12
Shaughnessy	67.0	0
Holley	36.0	0
Hutcheson	32.0	0
Hall	26.5	0
Gelnett	0.0	0
Kitzmilller	0.0	0

Citations for the month included ten (10) for speeding, one (1) for driving without a license, one (1) for expired registration, and two (2) summary offenses. Non-traffic citations were one (1) for disorderly conduct and one (1) for failure to respond to a parking ticket.

Chief Stoner provided a written recommendation to make North High Street one way starting at East Main Street to East Front Street. The mayor requested that the Solicitor draft an ordinance for Council to review.

## SOLICITOR'S REPORT

Mr. Sheely reminded Council that qualified immunity is provided for discussion at meetings; however, emails and conversations outside of that forum causes a loss of immunity. Therefore, all business should be conducted, and concerns should be brought before the Council at meetings.

## OLD BUSINESS

Signs for the parks have been posted to enable enforcement of the animal at large ordinance.

Chief Stoner did address concerns regarding excessive school traffic on Vine Street with the West Shore Christian School administrator. Mr. Getz will be following up soon.

## NEW BUSINESS

Mr. Getz encouraged all members to attend the Bike Route Corridor meeting at Lower Allen Township on November 22. He also encouraged as many as possible to attend a meeting hosted by PennDOT For elected officials on November 15 regarding the I-83 South Bridge Tolling proposal.

## ANNOUNCEMENTS

Mrs. Getz would like to have a small get-together of Council prior to the December meeting to celebrate the holiday. Mayor Dailey offered to bake a ham and Mrs. Getz will provide scalloped. All are encouraged to attend. The get-together will start at 6:00 PM.

Mr. Simmons made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Tankersly and carried.

Mr. Simmons made a motion to adjourn the meeting at 8:28 P.M. With a second from Mr. Gardner, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio  
Borough Secretary