

The Borough Council of Shiremanstown, Pennsylvania held an abbreviated regular monthly meeting due to the restrictions of COVID-19 November 9, 2020, at 7:00P P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

John J. Getz, President
Gary Gardner
Lucy Getz
Matthew Simmons
Cindy Gaumer Watson

BOROUGH OFFICIALS PRESENT

Tammie G. Dailey, Mayor
Andrew Sheely, Solicitor
George W. Lane, CPA, Treasurer
Janna Colechio, Secretary

The meeting was called to order at 7:00 P.M. followed by the Pledge of Allegiance.

MINUTES

On a motion by Mr. Gardner and seconded by Mr. Simmons, the minutes of the October 12, 2020 Council Meeting were approved as written.

TREASURER'S REPORT

The Treasurer's Report for the month of October 2020 previously had been distributed to Council. Mr. Lane had nothing to add to the written report. Mrs. Getz made a motion to accept the Treasurer's Report for October 2020 and file it for audit. With a second from Ms. Gaumer Watson, the motion passed unanimously.

Mrs. Souleret, representing the Joseph Simpson Library, thanked the Borough Council for their continued support of the Library. She stressed that while the Library was forced to physically close due to COVID-19, demand for virtual and homebound services increase. The Library staff responded to this demand through the increased use of social media, digital resources, ebooks and audio books. Book clubs for the homebound were initiated and delivery of books to homebound found staff and volunteers responding significantly. Programs in the Park received positive reviews and interest for continued programs in 2021. STEM Club and LEGO Club resumed in person sessions in September, and Family Story Time moved back to the Library in October. Staff and volunteers are looking forward to 2021 and a full range of services to return and grow.

Mayor Dailey commended the Library Staff for their quick response under stressful circumstances as well as the many who have volunteered to deliver materials to homebound citizens. She asked Mrs. Souleret to contact her privately to add herself to the list of volunteers.

CITIZEN'S REPORT

Citizens Present:

Jeffrey Bland
Judy Souleret
Simon Hertzler
Jared Gasiewski

200 East Walnut Street
313 West Green Street
Shiremanstown Fire Department
Barry Isett & Associates

Mr. Bland inquired if Council minutes were not current on the Borough's website. The Secretary explained that minutes are submitted for posting following the approval of Council; however, there was not a meeting held in September due to a lack of quorum. She requested that he check following the meeting, and to contact her directly if they were still not available. Mr. Bland objected to road crew equipment being stored

outside rather than in a garage. He opined that weathering takes a toll on the pieces leading to increased repairs and additional down time for services. Mr. Getz explained that staff have worked on clearing out and organizing the current Borough garages, and that while the Borough has property to construct another garage, funding and MS4 compliance are obstructions to a new building. It was also stressed that while it may appear equipment is only parked and idle outside the garage, it is used for various duties by the road and maintenance crews.

PRESIDENT’S REPORT

A tentative General Fund budget for 2021 was presented:

Estimated Beginning Balance	\$ 103,067.00
Revenue	492,350.00
Expenditures	<u>544,675.00</u>
Estimated Ending Balance	<u>\$ 50,740.00</u>

The Highway Fund budget for 2021 was presented:

Estimated Beginning Balance	\$343,718.00
Revenue	41,406.00
Expenditures	<u>127,275.00</u>
Estimated Ending Balance	<u>\$ 257,849.00</u>

The Capital Reserve Fund budget for 2021 was presented:

Estimated Beginning Balance	\$222,653.00
Revenue	500.00
Expenditures	<u>84,030.00</u>
Estimated Ending Balance	<u>\$139,123.00</u>

The tentative budget requires no increase in taxes from the current 2.2 mills for the year 2021. Mr. Simmons made a motion to adopt the proposed 2.2 mills rate for 2021. With a second from Mr. Gardner, the motion passed unanimously. Mr. Simmons made a motion to authorize the Secretary to advertise the tax rate presented for adoption at the December 2020 Council Meeting. With a second from Ms. Gaumer Watson, the motion passed unanimously. Mr. Simmons made a motion to authorize the Secretary to advertise consideration of the budget for adoption at the December 2020 Council meeting and post the budget as presented for adoption at the December 2020 Council Meeting in the atrium of the Borough Hall for inspection. With a second from Mrs. Getz, the motion passed unanimously.

The request previously made by Mr. Bland and Ms. Mullen-O’Leary to have Council address various traffic issues on Locust Alley including safety, ownership and control was reviewed in further detail. The area discussed is a private drive commonly referred to as Locust Alley has appeared as a way of travel on an overhead map since 1937 and on a 1973 Subdivision. The Borough has provided maintenance for the past 21 years including placement of a STOP sign for the area which has made use as a way of access from Locust Street to Walnut Street and appears on the Borough street/zoning map. There are public rights to use Locust Alley based on the above facts; however, there are also private rights since the 1973 plan identifies Locust Alley a part

of the recorded deed to the Yohe property (117 South Locust Street.) Mr. Sheely advised Mr. Bland that he and the neighbors may present a petition to Council signed by the owner(s) of the real estate abutting the area. This would then require a hearing following personal notice of the petition served upon property owner's abutting the real estate not joining in the petition, and a hearing following public notice in The Sentinel. At that point, an Ordinance may be considered for adoption to vacate the street and portion thereof, and a signed and notarized release by the owners of the real estate abutting the street can be recorded as public record. Mr. Bland was reminded that Council cannot control private rights, nor can the Alley be blocked until the area is vacated.

Citing lower fees and the promise of faster turn around on Building Permits, Ms. Alloway recommended changing the Borough's Building Codes Officials from Arro Group to Barry Isett & Associates, Inc. located at 2 Market Plaza Way, Mechanicsburg. She stated that inspections for any permits issued by Arro would need to be completed by Arro. Mrs. Getz made a motion to accept the provided agreement and fee schedule for Barry Isett & Associates, Inc. effective 12/31/2020. With a second from Mr. Gardner, the motion carried. Ms. Alloway was advised to notify Arro Group that their services to the Borough will be terminated effective December 30, 2020.

The Solicitor is seeking Chief Stoner's input on the draft Animal Ordinance. Officer Montgomery stated that there have been few recent complaints; therefore, Mr. Sheely recommended that advertisement and adoption of the ordinance be postponed until January 2021.

Mr. Getz updated Council and the public on the status of EMS services. Lower Allen Township Commissioners considered the request and offered to provide services for the 594 properties within the Borough. However, they repeated that a "Readiness Fee" is common practice among EMS providers to alleviate the costs of equipment and staffing. The fee they recommended (\$25,000) is lower than the one quoted by Hampden Township (\$40,000) with the agreement that following two years of service, would be reviewed. This agreement would also entitle Lower Allen Township to sell EMS memberships to the Borough residents. The Solicitor pointed out the Borough Code does address providing emergency service and suggested that Mr. Getz request input at the next COG meeting as to how other municipalities manage such issues.

MAYOR'S REPORT

October

Complaints Rec'd	42	Traffic	10
Criminal	4	Non-Traffic	12
Assist. Other Depts.	16	Verbal Warn	3
PD Revenue	\$1,081.45	Parking Tkts	33
		Written Warn	2

Officer	Hours	Traffic Tickets/Arrests
Stoner	198.0	1
Montgomery	198.0	9
Shaughnessy	78.0	0
Holley	18.0	0
Hutcheson	24.0	0
Hall	15.0	0
Pidcock	23.0	0
Shifflet	0.0	0
Kitzmilller	18.0	0

Traffic citations included 5 (five) for speeding, 3 (three) for expired Inspection, 1 (one) for Driving Without a License, and 1 (one) summary offense. Non-traffic citations included 1 (one) Disorderly Conduct, 1 (one) Public Drunkenness, and 10 (Ten) Failure to Pay a Parking Ticket.

CODES ENFORCEMENT/ZONING OFFICER

The Zoning Officer’s Report for the month of October had previously been distributed to Council. Five building permits and one zoning permit had been issued in October for a total of \$397.50 (three hundred ninety-seven dollars and fifty cents) collected in fees.

OLD BUSINESS

Mr. Simmons continues to negotiate with the trash service regarding the disputed invoice. A representative from the company stated that there was not a way to remove the unwarranted charges from the invoice. Additionally, a late fee has now been attached despite ongoing discussion with Mr. Simmons. The Treasurer was advised to not pay the invoice until an agreement had been reached.

NEW BUSINESS

Mrs. Getz announced that the Welcome to Shiremanstown sign at the west end of the Borough has been replaced. Christmas Lights are being hung by the Maintenance Crew to celebrate the holiday season.

The Borough Engineer is negotiating with PennDOT regarding the damage incurred to the crosswalk at Main Street and Railroad Avenue. While the Borough is responsible for normal maintenance, the ineffective drain and damaged crosswalk are a direct result of work done by PennDOT. Mr. Sheely recommended that contacting the elected State Officials for their input.

Mrs. Getz requested that consideration of payment by the Borough for background checks for Council members and volunteers be revisited. The Secretary was advised to add this item to the December agenda.

A citizen had come to the Secretary asking that Council be made aware of the rumor that the lease for the Shiremanstown Post Office is set to expire in January 2021, and that the intention is to close the local Post Office with services transferred to the Camp Hill Post Office.

Mr. Gardner made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Simmons and carried.

Mr. Simmons made a motion to adjourn the meeting at 8:10 P.M. With a second from Mr. Gardner, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary