

The Borough Council of Shiremanstown, Pennsylvania held its regular meeting September 12, 2016, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

**COUNCIL MEMBERS PRESENT**

Craig Partridge  
Ed Dailey  
Gary Gardner  
Lucy Getz  
Paul Mumford  
J. René Waltz

**BOROUGH OFFICIALS PRESENT**

Tammie Dailey, Mayor  
Andrew Sheely, Solicitor  
Janna Colechio, Secretary

Mr. Partridge called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

**MINUTES**

On a motion by Mrs. Getz and seconded by Ms. Waltz, the minutes of the August 8, 2016 meeting were approved as written.

**TREASURER'S REPORT**

The August 2016 Treasurer's Report was not available due to Mr. Lane's scheduled vacation.

**CITIZEN'S REPORT**

Citizens Present:

Richard O. Dayton, Sr.	7 South Rupp Avenue
Rick Fry	222 Walnut Circle
Tina Gutshall	319 West Green Street

Mr. Dayton informed Council of an abandoned/condemned property at 113 West Main Street. He expressed concern that the structure is unstable and for the sake of any first responders or children, would like action taken as soon as possible. He reported that it had been condemned approximately two years ago for lack of sewage service into the home. Caution tape has been placed around the property as a preventative measure. Mr. Partridge responded that the Borough had just received the resignation of Mr. Wiedman as the Zoning Codes Enforcement Officer, and Council had not yet had opportunity to appoint a new one. Mr. Dailey made a motion to authorize the Solicitor to contact the property owner in an effort to rectify the situation. With a second from Ms. Waltz, the motion passed unanimously.

**MAYOR'S REPORT**

**August**

Complaints Rec'd	28	Traffic	5
Criminal	0	Non-Traffic	1
Assist. Other Depts.	11	Verbal Warn	6
PD Revenue	\$ 509.72	Parking Tkts	0
		Written Warn	3

<b>Officer</b>	<b>Hours</b>	<b>Traffic Tickets/Arrest</b>
Stoner	207.0	2
Barnes	209.0	2
Shaughnessy	81.5	0
Cyr	18.0	0
Sadler	0.0	0
Hall	43.0	0
Fiala	0.0	0
Basov	3.0	0
McCormick	0.0	0
Montgomery	27.0	1
Shifflet	11.0	0
Kitzmilller	0.0	0
Pellman	0.0	0

Citations for the month included three (3) for speeding, one (1) for red light violation, and one (1) for improper passing. The non-traffic citation was for harassment.

Officer Basov has resigned in order to accept a full-time position elsewhere.

#### **PRESIDENT'S REPORT**

Mr. Partridge reminded Council members and the public that throughout the meeting it is essential to allow the Committee Chair to present any issues that need to be discussed by Council. If a staff member or a member of the public has any questions, an inquiry should be made; however, a dialogue between multiple parties creates confusion as to the action of the Council. The proper time for public comment is at the beginning of the meeting, not throughout any Council Member's report.

When Triple Threat initially started to use the ball field in 2012, an agreement was drawn up by then Solicitor, Karl Ledebom. However, that agreement is now out of date. In reviewing that agreement, Mr. Partridge feels strongly that another agreement is necessary to reign in the activities and exclusivity of Triple Threat in Memorial Park. He reminded Council that first and foremost, Memorial Park is public property for the use of the general public. Mr. Sheely commented that the original agreement expired in 2015, and he is aware of inconsistencies in the use of the field and conflicts with individuals or organizations who wish to use the Park and field through the permit process. From his review of the agreement, the exclusivity of this field use by one particular organization creates concerns from a legal perspective and a liability perspective. Team will have use of the field The Agreement specifies that the field for practicing, training, and at time scrimmage or games; however, the scope of the use of the Field has been opened up to include try-outs from interested participants throughout the state to participate in a private sports activity. The scope of the present use exceeds the intent of the original agreement drafted in 2012.

As follow-up to a request from Martin Communications to impose parking restrictions on Main Street, Mr. Partridge requested that Council consider passing an ordinance for designated parking to allow various businesses on Main Street an ample zone to encourage use of customer parking. Mr. Gardner agreed to contact Martin Communications and Wolfe's Insurance to ascertain their

interest in pursuing the establishment of restricted parking. The Council authorized Mr. Sheely to prepare a draft ordinance for their review at the October meeting of Council.

COG had requested participation in an ad in The Patriot News between meetings. Because the cost was nominal (\$40.00), the Secretary agreed to the Borough's participation. The Council agreed that this was appropriate as it gives the Borough credit for public education of the goals of the MS4.

### **SHIREMANSTOWN HISTORICAL SOCIETY**

The annual banquet will be held on Tuesday, October 11, 2016 at the Camp Hill Elks Club at 6:00 PM. Mrs. Getz will be emailing invitations to Council Members in the near future.

The Friends Helping Friends fundraiser sponsored by Boscov's will be October 18, 2016. Cards are available through SHS for \$5.00 per card.

### **REVITALIZATION**

Mrs. Getz reported that the six American flags have been hung. The representative from ATS estimated that the average usable life span of these flags is between five and six years. Encouraged by this information, Mrs. Getz requested that an additional eight flags be purchased for hanging in 2017. She would like to have the original green banners hung with the additional American flags. After much discussion, Council agreed to the purchase of eight additional American flags to be hung at the same time as the original green banners in the Spring of 2017.

Mrs. Getz announced that she had been in contact with the Mechanicsburg Club regarding financial support for the illuminated Christmas light project. Their initial response indicated that they would be willing to contribute to this project. Various snowflake designs and a candle wreath with bows were presented as possible choices with costs for LED fixtures ranging from \$380 to \$466 per decoration. It was reported that a letter requesting donations to cover a majority of the cost had been drafted. Mr. Sheely inquired if the recipients of any donations would be the Borough or the Shiremanstown Historical Society, as it is not typical for a municipality to solicit such donations. Mrs. Getz responded that it was her intent to send the letters as a member of Council. Mr. Sheely reminded Council that the Borough has bidding requirements with which they must comply. He recommended that the Shiremanstown Historical Society, a 501c3 organization, lead the efforts to enhance the character of the community. He pointed out that generally people are more willing to donate to a nonprofit organization rather than to the local government which imposes taxes to maintain and better the municipality. Further, he recommended that in the budget process for SHS, they include line items for projected costs and revenues for a streetscape project such as the Christmas lighting. This plan could be presented to Council as they prepare their annual budget, and if they so desire to partner with SHS, it could be determined at the beginning of the fiscal year what project(s) they would be willing to collaborate on and how much funding could be allotted for each project. Mr. Partridge requested that Mrs. Getz get a firm commitment from the Mechanicsburg Club. He also requested that definite information regarding the process and cost of installment of drop down boxes on the electrical poles be presented, so that the Council would have a better idea of the cost to the Borough. Adequate storage for the lighted decorations, which are 5 feet in diameter was questioned. Mr. Bretz responded that he felt there was ample room in the Borough garage to store the decorative lights.

### **PROPERTY & EQUIPMENT**

The inlets have been cleaned, and it was reported that there are three brick inlets are in disrepair, and the Borough maintenance department is able to perform the repairs.

Some confusion surrounded the repairs in Strawberry Alley, and it had never been communicated to Mr. Lenker that he could begin working on the storm sewer. Mr. Bretz agreed to contact Mr. Lenker so that work can be completed before winter.

PennDOT Publication 23, Bureau of Maintenance Operations and Maintenance Manual had been provided for anti-icing and pre-wetting anti-skid for winter storms. It had been announced that purchase of necessary equipment for use of salt brine is now an allowable expense from liquid fuels funding. review of the documentation, it was decided the Borough will continue to remove snow and salt in the traditional manner.

### **SANITATION**

Various complaints regarding trash not being picked up continue. There is a conflict of information between Advanced Waste drivers and the terms of the contract. The Secretary will provide a copy of the contract to Mr. Mumford for his review.

### **PUBLIC SAFETY**

Mr. Mumford had nothing new to report.

### **STREETS & PAVEMENTS**

Mr. Gardner reported the MS4 annual report has been filed. He agreed to set up a meeting between himself, Mr. Bretz, and the Borough Engineer to discuss the checklist and how the Borough can improve their compliance.

### **PARKS AND RECREATION**

Mr. Partridge announced that approximately 70 people had attended the Annual Movie Night in the Park.

The Halloween Party is scheduled for October 22, 2016 in Memorial Park, with registration for the parade to begin at 6:45. The parade will begin at 7:00 with fall activities following.

Council determined to hold Trick or Treat Night on Thursday, October 27, 2016 from 6:00 – 8:00 pm.

The Secretary will contact West Shore Christian Academy to see if a children's choir will be available for the Annual Christmas Tree Lighting in December.

### **MECHANICSBURG SCHOOL BOARD**

The Table of Organization and Personnel Report were distributed by Ms. Waltz.

## **FINANCE AND PERSONNEL**

There was no report.

## **LOCAL EMERGENCY MANAGEMENT**

The next meeting will be held September 19, 2016. The NIMS report has been submitted.

## **CODES ENFORCEMENT/ZONING OFFICER**

On September 12, 2016, Mr. Wiedman submitted a letter of resignation, effective immediately. He did offer to help the next appointed Zoning Officer with open items that remain.

## **SOLICITOR'S REPORT**

Mr. Sheely reported that the agreement to switch to LED street lighting had not been forwarded to him until hours before the Council meeting. This did not allow time for proper review and adaption for the Borough's use. He directed that this should be included on the Agenda for the October meeting of Council.

## **UNFINISHED BUSINESS**

Ms. Gutshall expressed interest in fulfilling the vacancy which will be created by Mr. Tankersly's move from the Borough. The Solicitor explained that such an appointment could be made contingent upon the formal resignation of W. Grant Tankersly and acceptance by the Council of that resignation. Mr. Dailey made a motion to appoint Ms. Gutshall to fulfill the unexpired term of Mr. Tankersly contingent upon the Council's acceptance of a formal letter of resignation by Mr. Tankersly. With a second by Mr. Mumford, the motion passed unanimously.

Upon confirmation of a formal letter of resignation, the Secretary will add the Oath of Office for Ms. Tina Gutshall to the Agenda for October, 2016. Ms. Gutshall was advised she will need to provide a notarized Certificate of Residency.

Mrs. Getz inquired about the future plans for the empty lot adjacent to the Borough Hall. Mr. Partridge replied that at the present there are no plans for the Borough to pursue a building project which would require seeking a loan.

## **NEW BUSINESS**

Mrs. Getz was made aware of a group that presented a proposal for the refurbishing of the tennis court at Susquehanna Township High School. It was determined that it would be appropriate for this group to present to the Parks and Recreation Committee at their meeting on October 3, 2016 at 7:00 in the Borough Hall.

## **ANNOUNCEMENTS**

A check for \$52 has been received from Consolidated Scrap Resources for the recycling of various items collected by the Borough including the old bleachers from the ball field.

Ms. Waltz made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Mumford and carried.

Mr. Dailey made a motion to adjourn the meeting at 8:52 P.M. With a second from Ms. Waltz, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio  
Borough Secretary