

The Borough Council of Shiremanstown, Pennsylvania held its regular meeting November 14, 2016, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Craig Partridge
Ed Dailey
Gary Gardner
Paul Mumford
J. René Waltz

BOROUGH OFFICIALS PRESENT

Tammie Dailey, Mayor
Andrew Sheely, Solicitor
George W. Lane, Treasurer
Janna Colechio, Secretary

Mr. Partridge called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

MINUTES

On a motion by Mr. Dailey and seconded by Ms. Waltz, the minutes of the October 10, 2016 meeting were approved as written.

TREASURER'S REPORT

The October 2016 Treasurer's Report previously had been distributed to Council. Mr. Gardner made a motion to accept the Treasurer's Report for October 2016 and file it for audit. With a second from Mr. Mumford, the motion passed unanimously.

CITIZEN'S REPORT

Citizens Present:

Tracy Baxter	The Children's Garden, 444 West Main Street
Crissy Switzer	The Children's Garden, 444 West Main Street
Lisa Frank	The Children's Garden, 444 West Main Street
Kristen Eberly	The Children's Garden, 444 West Main Street
Pam Ketner	The Children's Garden, 444 West Main Street
Rana Kirby	Admin. Assist for Rep. Sheryl Delozier

Speaking on behalf of The Children's Garden, Ms. Baxter requested that Council consider traffic control devices be installed on West Courtland Alley to slow down through traffic between the day care and the church parking lot. The Children's Garden presented a petition signed by parents " . . . asking for support from the Borough to implement a solution with the community to improve the safety of the traffic low as families enter and exit . . ." After much discussion, Mr. Gardner was authorized to contact the Borough Engineer to determine if a speed hump between the entrance to West Courtland Alley from South Eberly Avenue and the crosswalk from Saint John's Lutheran Church parking lot entrance would be beneficial.

MAYOR'S REPORT

October

Complaints Rec'd	21	Traffic	27
Criminal	0	Non-Traffic	3
Assist. Other Depts.	7	Verbal Warn	3
PD Revenue	\$ 710.42	Parking Tkts	19
		Written Warn	1

Officer	Hours	Traffic Tickets/Arrest
Stoner	189.0	0
Barnes	189.0	20
Shaughnessy	91.0	0
Cyr	9.0	0
Sadler	0.0	0
Hall	9.0	0
Fiala	0.0	0
McCormick	0.0	0
Montgomery	36.0	7
Shifflet	9.0	0
Kitzmilller	0.0	0
Pellman	2.0	0

Citations for the month included twenty-five (25) for speeding, one (1) for careless driving, and one (1) for expired inspection. Non-traffic citations included one (1) for disorderly conduct and two (2) for failure to pay a parking ticket.

PRESIDENT'S REPORT

In addition to the three businesses who previously expressed interest in two-hour parking limits on Main Street, Halo located at 17 East Main Street would also like to be included. The Solicitor was authorized to add 17 East Main Street to the draft ordinance and advertise it for Council's consideration at the December, 2016 meeting.

It was learned that the electrical drop boxes are not included as part of the Street Light Services Agreement. However, because the overall cost efficiency of the LED lighting compared to High Pressure Sodium units currently in use is greater, Council agreed that the Street Light Services Agreement would benefit the Borough. Mr. Partridge read Resolution 16-1 authorizing the Borough to enter a written agreement with PPL Electric Utilities Corp. for the furnishing of all electric street lighting delivery service required to light the streets of the Borough for the period and in accordance with the terms contained in the Agreement. Mr. Dailey mad a motion to adopt the resolution as read. With a second from Mr. Mumford, the motion passed unanimously.

Following a phone conversation with Allen Geckle, the Solicitor copied the Borough on a letter addressed to Mr. Allen Geckle regarding the expiration of the field use agreement in Memorial Park. The letter clearly stated future terms which must be addressed for a new agreement to be considered.

Bible Baptist Church has invited the Council to an Open House of the facility at 205 West Main Street on Sunday, November 20, 2016 from 3:00 to 5:00 PM.

The Decision of the Zoning Hearing Board on the request of the Shiremanstown First Church of God granted an exception for the height requirement; however, the request for the use of an electronic sign was denied. For the Applicant to request the relief desired, the applicant, (the Church) may apply for another variance for the use of an electronic sign which may be denied by the Zoning Hearing Board or granted with conditions attached to the approval. Another option would be for the Borough Council to look at how the Ordinance addresses lighted signs. Mr.

Sheely did not speak with Mr. Arva as authorized by the Council at the October meeting because he wanted to review the decision ahead of a meeting, and the decision has just been received November 14, 2016. Mr. Partridge reiterated that he feels the Church may have been misled a bit in believing that an electronic sign would be no problem. Mr. Partridge requested that Council authorize the Solicitor to speak with Mr. Arva to make the Church aware of what the options may be, and ascertain what their interests may be. Mr. Mumford made a motion to authorize the Solicitor to meet with the Church to determine their interests and willingness to agree to conditional use of the sign may be. With a second from Ms. Waltz the motion passed unanimously.

SHIREMANSTOWN HISTORICAL SOCIETY

Mrs. Getz is working with Ashley at Get It Now printing for a post card announcement requesting. The cost of set up is approximately \$35 per hour. Mrs. Getz requested approval for the set up and printing of the post cards requesting donations for future street decorations. Mr. Dailey made a motion to allow \$250 for design and distribution of the post cards. With a second from Mr. Mumford, the motion passed unanimously.

REVITALIZATION

There was no report.

PROPERTY & EQUIPMENT

The older dump truck will be inspected and prepared for winter use.

SANITATION

Mr. Mumford will reach out to his contact at Advanced Waste to determine the date the current contract ends. He will also remind him that the current contract states unlimited household bags.

PUBLIC SAFETY

Mr. Mumford summarized a report provided to him by the Shiremanstown Fire Department.

STREETS & PAVEMENTS

Mr. Gardner confirmed that leaf collection continues to go well within the Borough.

PARKS AND RECREATION

The Halloween Party hosted on October 22, 2016 had a light turn-out in part due to weather and conflicting events in the area.

Mr. Partridge reminded everyone that the Christmas Tree Lighting is the next event to be held in Memorial Park on Monday, December 5, 2016. West Shore Christian Academy will provide music. Mr. Partridge requested that the Fire Department make arrangements for Santa to arrive in the Park on the fire truck. Ms. Waltz was asked to post the event on the webpage.

MECHANICSBURG SCHOOL BOARD

The Budget Report was distributed by Ms. Waltz.

FINANCE AND PERSONNEL

A tentative General Fund budget for 2017 was presented:

Estimated Beginning Balance	\$ 89,163.00
Revenue	450,600.00
Expenditures	<u>489,425.00</u>
Estimated Ending Balance	<u>\$ 50,338.00</u>

The Highway Fund budget for 2017 was presented:

Estimated Beginning Balance	\$183,612.00
Revenue	43,702.00
Expenditures	<u>117,851.00</u>
Estimated Ending Balance	<u>\$ 109,463.00</u>

The Capital Reserve Fund budget for 2017 was presented:

Estimated Beginning Balance	\$176,011.00
Revenue	250.00
Expenditures	<u>26,421.00</u>
Estimated Ending Balance	<u>\$149,840.00</u>

The tentative budget requires no increase in taxes for the year 2017. Mr. Gardner made a motion to authorize the Secretary to advertise and post the budget as presented for adoption at the December, 2016 Council Meeting.

LOCAL EMERGENCY MANAGEMENT

A written report was provided. The Borough's Emergency Operations Plan was provided. The Solicitor will review for Council's consideration and potential adoption at the December, 2016 meeting.

CODES ENFORCEMENT/ZONING OFFICER

Mr. Partridge has requested that Mr. Montgomery provide regular reports for Council's review.

SOLICITOR'S REPORT

Mr. Sheely spoke with Cumberland County Planning representatives about working with the Borough on possible updates to Borough Ordinances falling within the jurisdiction of the Planning Commission and Borough Council. Because there is a substantial amount of work that could be done, Mr. Sheely's suggestion to the Planning Commission is to consider one topic area, and move to complete that area to avoid getting bogged down. Mr. Kelly of the County Planning Department has made the Borough Planning Commission aware of three properties currently listed by the County Historic Society and the Pennsylvania Historic and Museum Commission. These properties are the Mervin Etter house located at 109 South Locust Street, the old Borough

Hall at One West Main Street, and the Shiremanstown First Church of God at 35 South Locust Street.

UNFINISHED BUSINESS

The position vacated by W. Grant Tankersly remains unfilled.

OLD BUSINESS

Martin Communications will be providing email address for each committee chair in order to separate Borough requests and business from each Council member's personal email. Mr. Sheely reminded Council that they need to be sensitive to any actions that could trigger a liability issue. It was recommended that an appropriate response be to present any concerns at the Council's public meeting. He also warned that any discussion between Council Members on policies or decisions outside the public meeting could constitute a violation of the Sunshine Act.

NEW BUSINESS

Due to various factors that are problematic with the Borough's part-time staff, the Secretary requested consideration of limiting the use of the Borough Hall for meetings rather than private parties. Mr. Dailey made a motion to restrict use of the Borough Hall to exclude parties. With a second from Mr. Gardner, the motion passed unanimously.

ANNOUNCEMENTS

There were no announcements.

Mr. Mumford made a motion to accept the receipts and pay the bills. The motion was seconded by Ms. Waltz and carried.

Ms. Waltz made a motion to adjourn the meeting at 8:50 P.M. With a second from Mr. Mumford, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary