

The Borough Council of Shiremanstown, Pennsylvania held its regular meeting January 9, 2017, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Craig Partridge
Ed Dailey
Gary Gardner
Lucy Getz
Paul Mumford
J. René Waltz

BOROUGH OFFICIALS PRESENT

Tammie Dailey, Mayor
Andrew Sheely, Solicitor
George W. Lane, Treasurer
Janna Colechio, Secretary

Mr. Partridge called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

MINUTES

On a motion by Mr. Mumford and seconded by Ms. Waltz, the minutes of the December 12, 2016 meeting were approved as written.

TREASURER'S REPORT

The December 2016 Treasurer's Report previously had been distributed to Council. Mr. Lane noted that the year had ended ahead of the projected balance due to the increased real estate transfer revenue. Mr. Dailey made a motion to accept the Treasurer's Report for December 2016 and file it for audit. With a second from Mrs. Getz, the motion passed unanimously.

Because of the recent Police Pension Fund Audit by the Auditor General, a resolution approving the waiver of employee contributions is required. The 2017 Minimum Municipal Obligation (MMO) had previously been reviewed and approved by Council due to the Plan currently being over-funded and requiring no additional funding for 2017. Ms. Waltz made a motion to adopt Resolution 01-2017 approving the waiver of contributions as recommended by Mr. Lane. With a second from Mr. Dailey, the motion passed unanimously.

CITIZEN'S REPORT

Citizens Present:

Joan Runkle
Rick Fry

4 Walnut Street
222 Walnut Circle

Mr. Fry thanked Mr. Partridge for officially representing the Borough at the Zoning Hearing Board Meeting in Lower Allen Township regarding the potential development of the property on South Locust Street which abuts the Borough.

MAYOR'S REPORT

December

Complaints Rec'd	28	Traffic	7
Criminal	1	Non-Traffic	0
Assist. Other Depts.	15	Verbal Warn	6
PD Revenue	\$ 336.14	Parking Tkts	1
		Written Warn	1

Officer	Hours	Traffic Tickets/Arrest
Stoner	198.0	1
Barnes	203.0	4
Shaughnessy	101.5	0
Cyr	18.0	0
Sadler	0.0	0
Hall	31.0	1
Fiala	0.0	0
McCormick	0.0	0
Montgomery	36.0	0
Shifflet	12.0	1
Kitzmilller	0.0	0
Pellman	0.0	0

Citations for the month included four (4) for speeding, one (1) for failure to obey traffic controls, one (1) for driving without a license, and one (1) for a suspended registration.

Mayor Dailey thanked the Shiremanstown Fire Department for their quick and thorough response to the accident which recently occurred on West Main Street.

PRESIDENT’S REPORT

Matthew Simmons has expressed interested in fulfilling the term left vacant by the resignation of W. Grant Tankersly. He has provided an Affidavit of Residency to Mr. Partridge; however, due to a prior commitment, he was unable to attend the meeting. Mr. Partridge requested consideration of Mr. Simmons to be appointed to Council. Ms. Waltz made a motion to appoint Matthew Simmons to fill the vacancy created by the resignation of Mr. Tankersly. With a second from Mrs. Getz, the motion passed unanimously.

An email from Mark Breuning requesting a continuance of the contract with Barton & Loguidice has been received for 2017. No new rate schedule was included. Mr. Dailey made a motion to continue the Borough’s use of Barton & Loguidice to act as the Borough Engineer for 2017. With a second from Mr. Mumford, the motion passed unanimously.

SHIREMANSTOWN HISTORICAL SOCIETY

Mrs. Getz reported that the Town Clock is scheduled to be delivered in April, 2017.

ATS will be removing the holiday wreaths from the utility poles at no charge to the Borough. Mrs. Getz, however, did express concern that the Borough shed in which the wreaths will stored is not protected from rodents who could easily destroy the decorations. Mr. Bretz assured Council that there has been no problem with rodents in the shed.

Post cards will be mailed by Get It Now Printing requesting contributions for additional wreaths and lighting for the coming year.

REVITALIZATION

There was no report.

PROPERTY & EQUIPMENT

Mr. Bretz reported that sixty (60) truckloads of leaves had been taken to the Camp Hill facility for recycling in 2016. Collection of Christmas trees for mulching has begun.

Mr. Bretz reminded Mr. Wright (Shiremanstown Fire Department) that he will need a copy of the report for the accident on West Main Street in order to complete the MS4 requirements.

Quotes had been received for a possible pole building to be erected on the empty lot adjacent to the Borough Hall. Mr. Sheely reminded Council that any project that will cost more than the \$19,500 threshold must be publicly bid. Mr. Dailey will be working with Mr. Bretz on this project.

SANITATION

A concern over the lack of proper disposal for televisions, computers, and other electronic devices was brought up. Because these items are no longer able to be accepted by waste disposal companies, Mr. Sheely recommended that citizens be advised that it is their responsibility to dispose of any such items properly through other recycling venues.

PUBLIC SAFETY

Mr. Mumford did not receive a report from the Shiremanstown Fire Department. He did report a fire had destroyed the home at 12 West Green Street on December 30, 2016, which is scheduled for demolition. The Secretary was asked to give Mr. Lechene details of the situation to ensure that proper permits are issued.

STREETS & PAVEMENTS

Mr. Gardner met with Mark Breuning regarding the options to control traffic flow on West Courtland Alley behind The Children's Garden. Mr. Breuning expressed concern regarding the use of speed bumps or speed humps as well as closing the alley for the one block area. He recommended that advisory signage be erected in the area each approaching the crosswalk into The Children's Garden from the east and west announcing "Walkway Ahead" and another set directly at the crosswalk on either side of the walkway. Mr. Gardner approached the management of The Children's Garden, and they were agreeable to this solution to create safety awareness and speed control. Ms. Waltz made a motion to authorize Mr. Bretz to purchase four (4) signs as described not to exceed \$300.00. With a second from Mr. Gardner the motion passed.

Mr. Partridge requested that Mr. Gardner work with Mr. Bretz to purchase and post twenty (20) signs that indicate the values of the Commercial Vehicle Ordinance previously passed by Council in Spring, 2017.

PARKS AND RECREATION

Mr. Partridge requested Council to authorize him to sign the Joint Recreation Board Agreement. The agreement allows Shiremanstown Borough to participate in a variety of activities within the Mechanicsburg School District, such as pool memberships, etc. at a discounted rate. The Borough

contributes 5% of the operating costs of the Joint Recreation Board overseen by representatives from the Mechanicsburg School District, Mechanicsburg Borough, Shiremanstown Borough, and Upper Allen Township. Mrs. Getz made a motion to authorize Mr. Partridge to sign the current agreement on behalf of the Borough. With a second from Ms. Waltz, the motion passed unanimously.

Ms. Waltz agreed to distribute information regarding pricing of all aluminum bleachers for the field in Memorial Park for consideration at the February meeting of Council.

Mrs. Getz inquired if Seal Master had ever been contacted to give an estimate for upgrading the basketball court in Memorial Park. Mr. Partridge confirmed that to the best of his knowledge, they had not, so Mrs. Getz will email the contact information to Mr. Partridge to plan for them to speak with the Recreation Board.

MECHANICSBURG SCHOOL BOARD

Ms. Waltz distributed the Personnel Report as well as information regarding the Senior Citizens Property Tax Rebate to the Council.

FINANCE AND PERSONNEL

Mr. Bretz announced that the Maintenance Department will be needing an additional employee in the Spring.

LOCAL EMERGENCY MANAGEMENT

A written report was provided. The next meeting will be held January 23, 2017.

There was considerable discussion surrounding the adoption of the Emergency Operations Plan. Mr. Sheely reminded Council that it is the Mayor's responsibility to declare an emergency within the Borough should one occur, and Council must meet to approve any expenditure of funds. Approval of the EOP was postponed to allow all Council members ample time to review the plan and address any questions they may have.

CODES ENFORCEMENT/ZONING OFFICER

Mr. Montgomery provided a written report to Mr. Partridge. There were no permits issued, and two (2) complaints were addressed. Mr. Partridge has requested that both Mr. Montgomery and Mr. Lechene forward copies of their reports to the Secretary in a timelier manner so that all Council members have opportunity to review activities ahead of each monthly meeting.

Mr. Lechene was directed to investigate the uninhabited home on West Main Street which is in dilapidated condition.

SOLICITOR'S REPORT

Mr. Sheely reminded Mr. Bretz that signs for the two-hour parking zones on Main Street may also be purchased and posted.

A response from the Triple Threat Softball Association has not yet been received.

The Zoning Hearing Board denied the variance request by the Shiremanstown 1st Church of God due to the electronic LED sign for use in a residential zoning district. Mr. Sheely noted that LED signs are not specifically addressed in the Borough's sign ordinance, and that if Council wishes to change the Zoning Ordinance to include LED signs within the Borough, it should be reviewed and addressed.

OLD BUSINESS

A response from PPL regarding the switch over to LED street lighting has not yet been received.

NEW BUSINESS

In reviewing the Borough's policies with the insurance agent, it was pointed out to the Secretary that while the buildings in the park are insured, items such as the playground equipment, the flag pole, Veteran's Memorial, fence and bleachers are not. If the Borough would like to include these items for insurance, a cost of replacement for each item will need to be provided to carrier.

ANNOUNCEMENTS

There were no announcements.

Mr. Mumford made a motion to accept the receipts and pay the bills. The motion was seconded by Ms. Waltz and carried.

Mrs. Getz made a motion to adjourn the meeting at 8:44 P.M. With a second from Ms. Waltz, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio
Borough Secretary