

The Borough Council of Shiremanstown, Pennsylvania held its regular meeting August 8, 2016, at 7:00 P.M. at Borough Hall, One Park Lane, Shiremanstown, Pennsylvania.

COUNCIL MEMBERS PRESENT

Craig Partridge  
Ed Dailey  
Gary Gardner  
Lucy Getz  
Paul Mumford  
J. René Waltz

BOROUGH OFFICIALS PRESENT

Tammie Dailey, Mayor  
Andrew Sheely, Solicitor  
George Lane, Treasurer  
Janna Colechio, Secretary

Mr. Partridge called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

MINUTES

On a motion by Mr. Dailey and seconded by Ms. Waltz, the minutes of the July 11, 2016 meeting were approved as written.

TREASURER'S REPORT

The July 2016 Treasurer's Report previously had been distributed to Council. Mr. Lane had nothing to add to the written report. Mrs. Getz made a motion to accept the Treasurer's Report for July 2016 and file it for audit. With a second from Mr. Mumford, the motion passed unanimously.

CITIZEN'S REPORT

Citizens Present:

Jim Rhodes  
Jeff Clay  
Jill Dyson  
Rick Fry  
Doug Brehm

AES  
233 Gettysburg Pike, Mechanicsburg  
17 Sunfire Avenue, Camp Hill  
222 Walnut Circle  
Brehm-Lebo Engineers

Mr. Rhodes distributed to Council a Street Light Services Agreement and addressed the issue of LED street lighting and the potential savings that it now holds for Pennsylvania municipalities in response to Phase 3 of Act 129, Phase 3 allowing municipalities to switch from the costlier use of HP Sodium lighting to energy efficient LED lighting at no cost to the municipality. Following his brief summary, Mr. Sheely questioned Mr. Rhodes on some of the points in the contract and its attachments. He gave Mr. Rhodes his business information to contact, or have someone from PPL, contact him to resolve the areas which appeared contradictory.

Mr. Clay updated the Council on the status of the reverse subdivision plan for the property purchased by the Bible Baptist Church at 205 West Main Street. He complimented the Borough's Planning Commission for their efforts to recommend to the Council the waivers requested in a timely manner before giving a detailed description of those waivers, and the Church's next anticipated steps. Following the presentation, the Council was given an opportunity to ask questions. No questions were asked of the applicant. Mr. Sheely explained that this subdivision plan is basically a simple reverse subdivision plan making two separate plots into one avoiding the need for additional parking and sidewalk minimizing the impervious area and light onto the

neighboring property. Mr. Dailey made a motion to approve the waivers 1 - 7 with the correction to add sidewalk to number 6. With a second from Mrs. Getz, the motion was approved unanimously. Mr. Mumford made a motion to approve the plan. With a second from Ms. Waltz, the motion was approved unanimously.

**MAYOR’S REPORT**

**July**

Complaints Rec’d	16	Traffic	8
Criminal	0	Non-Traffic	0
Assist. Other Depts.	10	Verbal Warn	7
PD Revenue	\$ 287.73	Parking Tkts	0
		Written Warn	4
<b>Officer</b>	<b>Hours</b>	<b>Traffic Tickets/Arrest</b>	
Stoner	185.0	2	
Barnes	185.0	2	
Shaughnessy	116.0	0	
Cyr	27.0	0	
Sadler	6.0	0	
Hall	20.0	0	
Fiala	0.0	0	
Basov	3.0	0	
McCormick	0.0	0	
Montgomery	20.0	2	
Shifflet	14.0	2	
Kitzmilller	0.0	0	
Pellman	7.5	0	

Citations for the month included five (5) for speeding, two (2) for red light violations, and one (1) for STOP sign violation.

The Mayor thanked the Secretary for her efforts to ensure that the National Night Out was successful.

**PRESIDENT’S REPORT**

Mr. Partridge announced that Mary Kane of 205 South Stoner Avenue has expressed interest in serving on the Zoning-Hearing Board to fill the position left vacant when Mary Henderson moved from the Borough. Ms. Kane has been a resident of the Borough for 5 years and is willing to serve a three-year term on the Zoning Hearing Board. Mr. Dailey made a motion to appoint Ms. Kane to a three-year term to the Zoning Hearing Board. With a second from Mr. Gardner, the motion passed unanimously.

A letter has been received from the Pennsylvania Emergency Management Agency advising Mr. Partridge that \$4,205.25 was granted to the Borough under the Public Assistance Grants reimbursing the municipality a portion of costs incurred for snow removal during the blizzard in January, 2016. Mr. Partridge thanked Mr. Wright for his assistance in completing the application for reimbursement consideration.

Mr. Partridge sought approval to order door hangers to aid Zoning Officer enforcement efforts. In addition, Mr. Sheely had provided to Council a draft enforcement notice which easily could be conformed to Borough letterhead and used to provide property owners with advance notice prior to Property Maintenance Ordinance enforcement via certified mail. The difference between the door hanger and the letter would be the property owner's ability to claim that, for a variety of reasons, they were not made aware of the violation. Mr. Sheely recommended that if Council agrees to use the door hangers as a means of notification limit the turnaround time for action to two weeks before a letter is issued. Another factor the Codes Enforcement Officer may take into consideration when determining whether to use the door hanger or notice would be the severity of the situation. If the Codes Enforcement Officer desires to maintain a personal touch, he could hand deliver a notice. Each notice must be copies to both the Police Department and the Solicitor to maintain a tickler file in the event that a citation must be issued at a later date. Mr. Partridge made a recommendation that both the hangers and the notices be available for the Codes Enforcement Officer to use at his discretion depending upon the circumstances. Mr. Dailey made a motion to authorize the Codes Enforcement Officer to begin using the notice for more serious offences in the manner described by the Solicitor and recommended ordering door hangers, not to exceed \$175.00 in cost, for offenses requiring less stringent action. With a second from Mr. Mumford, the motion passed unanimously.

#### **SHIREMANSTOWN HISTORICAL SOCIETY**

Mrs. Getz announced that the Town Clock is in transport to be painted. A delivery date has not yet been established.

Upon reaching Verizon regarding use of the poles for decorations, Mrs. Getz was advised that there is an annual \$5.00 rental fee per pole. Mr. Dailey made a motion to authorize the agreement with Verizon to pay \$30.00 per year contingent upon the Solicitor's review of the Contract. With a second from Ms. Waltz, the motion passed.

Mrs. Getz had been made aware of Comcast performing volunteer work in the community; however, to date, she has been unable to locate a group who would be willing to hang the flags on Main Street. Mr. Wright agreed to check with the Shiremanstown Fire Department to see if they could possibly hang the flags; however, Mr. Partridge had concerns for the firefighters' safety.

Mrs. Getz revisited the possibility of purchasing Christmas lights for Main Street. The town paper in Orbisonia ran an ad asking readers to pay \$1 to vote for their favorite decoration with the proceeds being donated to the local historical society. Mr. Mumford mentioned that Millersburg requests donations via donation cards which pays for the lighting as well as the cost of its illumination each year. After lengthy discussion, it was determined that Mrs. Getz should get an estimate of the cost per light as well as the cost to install an outlet to each utility pole for the light attachment for consideration of the Christmas Season 2017. Mayor Dailey recommended that the Historical Society provide a sample of the lights at their May 2017 Event to see what type of interest and willingness to sponsor could be generated.

#### **PROPERTY & EQUIPMENT**

The dates for the Autumn street sweeping have been set for October 3 and October 4, 2016. The Secretary will send a letter of agreement to Lower Allen Township. Leaf pick-up will begin October

10 through December 16, 2016. The annual pick-up of live Christmas trees will be from December 26, 2016 through January 13, 2017.

Mr. Bretz inquired if additional mulch should be ordered and delivered to Manor Park. It was determined that Mr. Bretz should move forward if he feels there is enough manpower to complete the job. Only one load of mulch had been delivered previously, so he will check with Mr. Lane to establish if the Borough had already paid for two loads of mulch.

It was questioned if the Borough or a property owner is responsible for vegetation growing up a power line. Mr. Sheely recommended that PPL, as the owner of the pole, be called to come trim the growth.

Courtland Alley has a good bit of overgrowth extending into the alley from private properties. It was determined that it is the homeowner's responsibility to trim this vegetation from the public right of way.

Triple Threat expressed concern over the bleachers. Mr. Bretz was instructed to remove the unsafe bleachers as quickly as possible.

#### **WEB DESIGN**

The webpage continues to be updated.

#### **STREETS & PAVEMENTS**

Mr. Gardner reported the road crew has been busy patching potholes.

#### **SANITATION**

Mr. Mumford had nothing new to report.

#### **PUBLIC SAFETY**

Mr. Mumford had nothing new to report.

#### **PARKS AND RECREATION**

Mr. Partridge announced that Mr. Tankersly's wife has accepted a position in Florida; therefore, there will be another vacancy on Council as well as on the Recreation Committee. Mr. Partridge will get all materials from him for various park projects. Ms. Waltz and Mrs. Dailey offered their assistance in this area.

Movie Night will be held in Memorial Park on Saturday, September 10, 2016. The movie has not yet been selected.

#### **MECHANICSBURG SCHOOL BOARD**

There was no meeting.

#### **LOCAL EMERGENCY MANAGEMENT**

The next meeting will be held in September 2016.

**CODES ENFORCEMENT/ZONING OFFICER**

Mr. Wiedman provided a written report to Council.

**SOLICITOR'S REPORT**

Mr. Sheely announced that the final bill from Approved Codes was higher than it should have been, but the resubmitted bill apparently addressed those issues and Mr. Lane has paid that invoice.

**OLD BUSINESS**

Mrs. Getz asked if email addresses had yet been provided for Council members. Mrs. Dailey reported that there has been no response from Martin Communications to date.

**ANNOUNCEMENTS**

The Secretary requested permission to begin looking for light weight folding tables. She was authorized to begin pricing folding tables and to report to Council the results.

Ms. Waltz asked if the Borough would be interested in sponsoring a neighborhood yard sale, which would exclude all participants from getting a permit. The Secretary related that in the past, there would be a community yard sale organized and advertised by one person. In turn each participant would get their permit through the Borough. It was suggested this could be advertised on the Borough's website. It was agreed to table the issue pending the Solicitor's advice.

Mrs. Getz made a motion to accept the receipts and pay the bills. The motion was seconded by Mr. Mumford and carried.

Ms. Waltz made a motion to adjourn the meeting at 8:21 P.M. With a second from Mr. Mumford, the motion passed unanimously.

SUBMITTED FOR APPROVAL,

Janna E. Colechio  
Borough Secretary